ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216.

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol -713305.

Memo. No.: ADDA/ASN/ED/ N-2026-2027/261 **Date: 20.11.2026**

EXPRESSION OF INTEREST (EOI)
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Asansol Durgapur Development Authority (here in after call it as ADDA), A Statutory Authority of the Government of West Bengal, under Urban Development & Municipal Affairs Department constituted in compliance the West Bengal Town and Country (Planning and Development) Act, 1979 and the rules made there under and any direction which the State Government may give, from time to time.

For and on behalf of ADDA, the Executive Engineer (Civil), ADDA, Asansol, invites e-EOI for the work detailed in the table below, from eligible bonafide, reliable and resourceful tenderers having sufficient experience in execution of similar type of works.The intending agency should visit the site to acquaint with the site& speculate themselves the difficulties that may arise during execution of work at site. The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. The work shall throughout the stipulated period of the contract be proceeded with all due diligence. **Time being deemed to be the essence of the contract on the part of the contractor**, the contractor shall be bound in all cases, to achieve the 'Milestones' as defined under Clause oftime frame as specified in the EOI into various 'Identifiable and quantifiable construction related stages' pertaining to the work. You should meticulously go through the contents of**"ADDA TENDER BOOK"** attached herewith in a separate folder and submit bid accordingly and should have to adhere all the instructions contained in it.

Sl. No	Name of Work	Amount put to tender (Rs.)	Earnest Money (Rs.)	Period of Completion	Price of contract document. (Rs.)
1.	Consultancy Services for Preparation of DPR for **Construction of Sports Complex at Mohishila, Asansol.**	Lump Sum amount has to be quoted to complete all of the **"Scope of Works"** as enumerated below.	10,000/-	60 Days (SD money will be released after one year of actual completion date of the Construction work.)	750.00 (Only applicable for the Successful Tenderer at the time of formal Agreement)

1. Scope of works:-

PART-A

i. Lay out plan showing existing Buildings, Trees, Sewerage line, electric line, water supply line etc.
ii. Preparation of Conceptual Plan along with Elevation & 3D view. Plan will also show the proposed water supply and sewerage system.

PART-B :-

Based on approved Conceptual Plan, subsequent works are to be carried out. :-

i. Sub-Soil investigation for suitability.
ii. Structural Design& Drawings by reputed Structural Engineer based on Sub-Soil investigation Report and subsequently vetted by any reputed Govt. Educational Institute.
iii. Design and Drawings with detail for electrification of entire building, electrical fittings and arrangement of power supply from the existing source and vetting of those electrical design and drawings.
iv. Preparation of all Working Drawings required constructing the building covering all engineering aspects. Working Drawings should be accompanied by Bar Bending Schedules (BBS).
v. Detail calculation sheet of quantity estimate, Bill of Quantity (BOQ)for entire Civil, Electrical, and Sanitary & Plumbing works based on the current CPWD Schedule of Rates (SOR) and Vetting of final DPR from ME Directorate, Govt. of West Bengal or from any similar Government Body.
vi. Expertise engineering service during execution phases (site visit at least once in a fourthnight and on the basis of requirement in subsequent construction phases) to assist Departmental engineers to execute the project smoothly.
vii. Details reporting with drawings of all modifications / changes (if any) vis-à-vis Approved Design and Drawings.
viii. Submission of As Build Drawing with elevation and 3D view.

Note:-All the documentsare to be supplied in five sets in hard copy (Colour pages if required) and in the form PDF and editable soft copy. All the documents thus submitted will considered to be the property of this Development Authority and the consultant will be restricted to reproduce it whatsoever manner in future.

2. Payment terms.

i. 10% of quoted fee after approval of draft of Conceptual Plan and detail drawing.
ii. 20 % of quoted fee after approval of Structural and electrical Design & Drawings.
iii. 30 % of quoted fee after submission of final vetted DPR to this Authority.
iv. 10 % after issuing work order to executing agency.
v. 10 % after 50 % completion of the Stadium.
vi. 10% after 75 % completion of the Stadium.
vii. 10% after submission of As Build Drawing with elevation and 3D view.

3. Time Frame:

i. For "PART-A" (i& ii) :- 15 days from the date of work order.
ii. For "PART-B" (i, ii &iii) :- 30 days after approval of Conceptual Plan.
iii. Submission of final DPR: - 15 days after approval of Structural and Electrical Design & Drawings.
iv. Rest portion of the time as per usual course of business.

4. Submission of tender:-

A. Technical bid shall contain, self attested copy of :-

i. Earnest Money Deposit (EMD).
ii. Credentials (Completion Certificate) possessed by the firm,
iii. Trade License issued by the competent Authority.
iv. Professional Tax(PT) Registration Certificate, with latest Challan.

v. Goods &Service Tax (GST) Registration Certificate,
vi. PAN Card issued from the Income Tax Department with last two years' Saral.
vii. Registration Certificate as an Architectural Firm.

5. Eligibility criteria for participation in tender :

A. The prospective Tenderers shall have satisfactorily completed as a**prime agency:-**

i. **Any similar type of work** with minimum Project Cost Rs. 10.00 Cr during 07 (Seven) years prior to the date of issue of the tender notice; or
ii. of two (2) similar nature of completed work, each of the minimum Project Cost of Rs. 5.00 Cr during 07 (Seven) years prior to the date of issue of the tender notice.

N.B.:- Consultancy fee, Date of completion of project and detail communicational address of Client must be indicated in the Credential Certificate. Payment Certificate will not be treated as Credential Certificate.

B. The partnership firm shall furnish the registered partnership deed and the company shall furnish the Registered Article of Association and Memorandum.
C. Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Valid Register Certificate issued by the Co-operative Department. Current Audit Report, Resolution of Annual General Meeting along with other relevant supporting papers.
D. No Joint venture Firm/ Consortium will be entertained.

6. **Constructional Labour Welfare Cess**@ 1(one) % of cost of construction will be deducted from every Bill of the selected agency, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Royalty,GST & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes &cess stated above.

7. The contractor/bidder should see the site of works and tender documents, drawings (if any) etc. before submitting e-tender/off-line tender and satisfy himself/herself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking water and other human requirements & security etc. before submitting e-tender/Offline tender.

8. Agencies shall have to arrange land for set up Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

9. **Bids shall remain valid** for a period not less than 120 (One Hundred Twenty) days after the dead line date for Financial Bid / Sealed Bid.

10. Date & Time Schedule :-

Sl.	Particulars	Date & Time
1.	Online Document Download and Bid Submission start Date	On 20.11.2026 from 15:00 Hrs. IST
2.	Pre Bid Meeting at Chamber of Executive Engineer (C) ADDA, Asansol	On 30.11.2026 at 11.30 Hrs. IST
3.	Online Document Download and Bid Submission end Date	On 09.12.2026 at 15:00 Hrs. IST.
4.	Bid opening Date at the office of the Executive Engineer (Civil), ADDA, Asansol	On 14.12.2026 at 15:30 Hrs. IST

11. **Earnest Money deposit of money it should compulsorily be deposited on-line by the bidders.**

12. **The results of the technical evaluation shall be made public on e-procurement systems following which there will be a period of 48 Hours during which any bidder may submit complaint which shall be considered for resolution before opening the financial bid. After 48 Hours of uploading the results of the technical evaluation at e-tender portal no complain in connection with credential criteria or other eligibility criteria shall be entertained and such complains will be treated as null and void.**

13. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.

14. The **Executive Engineer, ADDA, Asansol** reserve the right to cancel the e-EOI due to unavoidable circumstances and no claim in this respect will be entertained.

15. During scrutiny, the Tender Inviting Authority may verify the credential and other documents and if found that the credential or any other papers submitted by the tenderer are incorrect / manufactured / fabricated, that application will be out rightly rejected without prejudice and penal action will be taken as per rule.

16. Prospective Tenderer whether himself/herself must not have failed to execute any work under any of Directorate and has got this tender terminated consequently or any of his Partner or Director not have been his tender terminated by any of the Directorate Offices during the preceding five (5) years w.e.f. date of this e-EOI such termination of tender shall be disqualification for the concern tenderer for participating this tender.

17. No payment shall be made for work without submission of bill in prescribed format then approved and passed by the Engineer-in-charge whose certificate of such approval and passing of the sum so payable shall be final and conclusive against the contractor. But all such intermediate payments shall be regarded as payment by way of advance against the final payment only and not as payment for work actually done and completed, and shall not preclude the requiring of bad, unsound, and imperfect or unskillful work to be removed and taken away and reconstructed, or re-erected, or be considered as an admission of the due performance of the contract, or any part thereof in any respect of the accruing of any claim nor shall it conclude, determine, or affect in any way the powers of the Engineer-in-Charge under these conditions or any of them as the final settlement and adjustment of accounts or otherwise or in any other way very effect of the contract. The final bill shall be submitted by the contractor within one month of the date fixed for completion of the work; otherwise the Engineer-in-Charge's Certificate of the measurement and of the total amount payable for the work accordingly shall be final and binding on all parties.

18. The Engineer-in-Charge will provide instructions clarifying queries about the conditions of Contract. For any typographical mistake in case of Unit, Rate, Quantity, Amount, any type of nomenclature in items of works/item itself including description, Specification etc. whatsoever as stated in BOQ, shall to be rectified without monitory benefit to the contractor and that can't be claimed during the period of agreement or so. In that case sanctioned estimate and or item(s) of the Bill of Quantity (BOQ) taken from CPWD or any other Govt. SOR or derived/analyzed will be the binding criteria for both the parties entering into the agreement.

All the tender documents including e-EOI& BOQ will be the part of the contract document.

- **Note :- Any Corrigendum and addendum will be published through ADDA website: www.addaonline.in&https://wbtenders.gov.in**

Mandal
20/11/2026

Executive Engineer (Civil)
Asansol Durgapur Development Authority, Asansol

Memo. No.:ADDA/ASN/ED/N-2026-2027/261(11) **Date: 20.11.2026**

Copy forwarded for kind information to :-

1. The Hon'ble Chairman, ADDA for kind information;
2. The Chief Executive Officer, ADDA for kind information;
3. The Additional Chief Engineer, ADDA for kind information;
4. The Assistant Executive Officer, ADDA, Asansol.
5. The F.O., ADDA – with request to be present or send any his representative at the time of Tender opening ;
6. The Assistant Engineer (Civil), ADDA, Asansol ;
7. The Sub-Assistant Engineer (Civil), ADDA, Asansol;
8. The System Manager, ADDA,Asansol – with a request to upload the matter in the website of ADDA;
9. The Cashier ADDA, Asansol ;
10. The Notice Board, ADDA, Asansol;
11. File Copy.

Mandal
20/11/2026

Executive Engineer (Civil)
Asansol Durgapur Development Authority, Asansol