



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol – 713305

Memo No. ADDA/ASN/ED/RFP/1/209

Date: 13/10/26

REQUEST FOR PROPOSAL (RFP)

REQUEST FOR PROPOSAL (RFP No. ADDA/ASN/ED/RFP-01 of 2026-27)

As directed by the competent authority, the Executive Engineer, Asansol Durgapur Development Authority, Asansol invites e-RFP from reputed consultancy firms / Joint Ventures under the two-envelope system (Technical and Financial) for the works detailed below (Submission of Bid through **Online**). Selection shall be made on the basis of **Quality and Cost Based Selection (QCBS)** with Technical: Financial weightage of **70: 30**.

SL No.		Estimated Amount (In Rs.)	Earnest Money (In Rs.)	Cost of Documents	Period of Completion	Eligibility of bidder
1	Engagement of a reputed multidisciplinary consultancy organization for preparation of Detailed Project Reports (DPRs), master plans, architectural and engineering designs, cost estimates, bid documents and allied consultancy services for the following works under Asansol Durgapur Development Authority: Part-I: Beautification and Tourism Infrastructure Development of Nehru Park and its Adjoining Areas along the Damodar Riverfront at Burnpur, Asansol, commencing near geographical coordinates 23.63° N, 86.96° E and extending upto 3.5 km along the river bank. Part-II: Religious and Tourism Infrastructure Development of Bhutaburi Temple and its Adjoining Areas at Burnpur, Asansol, geographical coordinates 23.63° N, 86.93° E.	To be bid by the bidder in the format in figure and in words	Rs. 1,00,000.00 (Rupees One Lakh only)	NIL	30 Days	Having prepared at least one DPR of Rs. 20 crore or more in the last 5 years, as stated in the EOI.

In the event of e-filing, intending bidders should download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate, and the necessary Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th July, 2016 (Annexure – A): (i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank payment gateway.

Technical Bid and Financial Bid both will be submitted concurrently, duly digitally signed, in <https://wbtenders.gov.in>. Tender documents may be downloaded from the website, and submission of Technical Bid / Financial Bid shall be as per the tender time schedule stated hereinafter. The documents submitted by the bidders should be properly indexed & digitally signed.



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Disclaimer

- This RFP is not an agreement or an offer by ADDA. It gives interested parties' information to help them prepare their proposals.
- Information herein is based on ADDA's current understanding of the project. Consultants must make their own inquiries and site assessments.
- ADDA may cancel, modify or re-issue this RFP, or reject any or all proposals, at any stage without assigning any reason. No claim for costs will be entertained.
- All costs of preparing and submitting the proposal shall be borne by the Consultant.

Important Information (Data Sheet)

Item	Details
Name of Client	Asansol Durgapur Development Authority (ADDA), Vivekananda Sarani, Senraleigh Road, Near Kalyanpur Housing More, Asansol – 713305
Name of Assignment	Preparation of DPRs, master plans, architectural and engineering designs, cost estimates, bid documents, bid process support, statutory approval support and allied consultancy services for Part-I and Part-II as stated above
Method of Selection	Quality and Cost Based Selection (QCBS) – Technical 70 : Financial 30; minimum technical score 70; combined score $S = 0.70 St + 0.30 Sf$ (Clause 12)
Cost of Documents	NIL
Earnest Money Deposit (EMD)	Rs. 1,00,000.00 (Rupees One Lakh only), online through ICICI Bank payment gateway or NEFT / RTGS challan from the e-tender portal (Clause 14)
Performance Security	5% of the contract value by Bank Guarantee, valid till 60 days after completion of the assignment (Clause 10)
Proposal Validity	120 days from the last date of submission
Language / Currency	English / Indian Rupees (INR)
Site Visit	Mandatory before quoting, at the bidder's own cost. A joint visit with an ADDA engineer may be arranged on request.
Pre-bid Meeting, Submission and Opening	As per the Tender Time Schedule given in this EOI
Technical Presentation	To be notified to eligible bidders
Opening of Financial Proposals	To be notified to technically qualified bidders
Period of Completion	30 days for submission of the Final DPR (stage-wise as per Clause 4); consultancy services up to completion of the project
Eligibility	At least one DPR prepared for a project of Rs. 20.00 crore or more in the last 5 years (Clause 7)
Project Area	Within 100 m from the river bank as per the LUDCP of ADDA, and other vested land already defined (23.09 acres in Phase-1), as shown in Drawing No. 1



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1. Project Background/Introduction

The project area lies along the Damodar River at Burnpur, Asansol, over Mouza Shyamdih (J.L. No. 116), Mouza Hirapur (J.L. No. 118) and Mouza Dihika (J.L. No. 115), as shown in the Proposed Local Area Plan for Riverfront Development (Drawing No. 1). The corridor from Nehru Park to Bhutaburi Temple is approximately 3.5 km long. Its width shall be determined according to the prevailing site conditions and requirements of the proposed development, subject to the limit stated below.

Riverfront beautification shall be limited to within 100 m from the river bank, as per the Land Use and Development Control Plan (LUDCP) of ADDA, and to the other vested land already defined in Drawing No. 1, covering the extent of the riverbed of the Damodar River. Necessary infrastructural components shall be fixed along this area, with provision for future expansion thereof.

The development is planned in two phases as per Drawing No. 1:

Phase	Components (as per Drawing No. 1)
Phase-1 (scope of this DPR)	(i) Riverfront development over vested land of 23.09 acres (including the parcels of about 11.2 acres and 7.0 acres marked on the drawing); (ii) Bhutaburi Temple premises (approx. 4 acres); (iii) 7.5 m wide riverfront pathway with a gabion wall along the river.
Phase-2 (future expansion)	(i) Riverfront development over about 50 acres of land, to be developed by land pooling; (ii) 20 m wide river-facing road; (iii) area earmarked for a river-facing township, to be developed by land pooling.

The DPR shall cover Phase-1 in detail. The master plan shall show the Phase-2 components at concept level, and the alignment, levels and trunk utilities of Phase-1 shall be kept compatible with them.

The project aims to develop the stretch as a safe, accessible and attractive riverfront and religious-tourism destination for residents and visitors, while protecting the river bank and the riverine ecosystem. Part-I and Part-II shall be planned as one integrated corridor, with separate DPRs, estimates and bid documents for each part.



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PROPOSED LOCAL AREA PLAN FOR RIVER FRONT DEVELOPMENT OVER MOUZA - MOUZA - SHYAMDHI (JL NO-116), MOUZA - HIRAPIR (J.L NO-118) & MOUZA - DIHIKA (JL NO - 115)



Drawing No. 1 – Proposed Local Area Plan for Riverfront Development over Mouza Shyamdh (J.L. 116), Hirapir (J.L. 118) and Dihika (J.L. 115). A full-page copy is attached at the end of this EOI.

1ST PHASE RIVERFRONT DEVELOPMENT	LEGENDS	2ND PHASE RIVERFRONT DEVELOPMENT	LEGENDS
PROPOSED FIRST-PHASE RIVERFRONT DEVELOPMENT OVER VESTED LAND OF 23.09 ACRES.		PROPOSED 2ND-PHASE RIVERFRONT DEVELOPMENT OVER 50 ACRES OF LAND, TO BE DEVELOPED USING THE LAND POOLING TECHNIQUE.	
BHUTABURI TEMPLE PREMISES UNDER THE 1ST-PHASE RIVERFRONT DEVELOPMENT. (4Acm)		20-METER-WIDE RIVER-FACING ROAD TO BE CONSTRUCTED IN THE 2ND PHASE	
7.5-METER-WIDE RIVERFRONT PATHWAYS WITH A GABION WALL TO BE DEVELOPED IN THE 1ST PHASE RIVERFRONT DEVELOPMENT		PROPOSED AREA EARMARKED FOR RIVER FACING TOWNSHIP, TO BE DEVELOPED IN THE 2ND PHASE WITH THE LAND POOLING TECHNIQUE	

Drawing No. 1 – Legend: Phase-1 and Phase-2 riverfront development

2. Scope of Work –

Part-I:– Riverfront Beautification and Tourism Infrastructure Development of Nehru Park and its Adjoining Areas along the Damodar Riverfront at Burnpur, Asansol, &

Part-II:– Religious and Tourism Infrastructure Development of Bhutaburi Temple and its Adjoining Areas at Burnpur.

The proposed Riverfront Development Project shall aim at comprehensive improvement, beautification and sustainable development of the riverfront area, with emphasis on public recreation, tourism promotion, environmental conservation, accessibility and safety. The scope of work shall broadly include, but not be limited to, the following: –



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A. Site Planning and Development

- o Detailed survey of the riverfront and adjoining areas, including topographical and site-condition assessment.
- o Preparation of an integrated riverfront development plan considering existing land use, river morphology, flood levels, accessibility and surrounding development.
- o Development of suitable zones for recreation, tourism, cultural activities and public amenities.
- o Demarcation of the 100 m line from the river bank as per the LUDCP of ADDA and of the other vested land shown in Drawing No. 1. All riverfront beautification components shall be confined within this area, covering the extent of the riverbed of the Damodar River.
- o Necessary infrastructural components (pathways, drainage, power, water supply, lighting and utility corridors) shall be fixed along this area, and the master plan shall earmark land and trunk infrastructure provisions for future expansion thereof, including the Phase-2 land-pooling area, the 20 m wide river-facing road and the river-facing township shown in Drawing No. 1.

B. Riverbank Improvement and Protection

- o Stabilisation and protection of vulnerable riverbanks through suitable engineering and bio-engineering measures.
- o Construction/rehabilitation of retaining structures, pitching, erosion-control works and associated drainage, wherever required.
- o Improvement of existing ghats, steps and access points to the river, wherever applicable.

C. Promenade and Pedestrian Infrastructure

- o Development of a 7.5 m wide riverfront pathway with a gabion wall along the river (Phase-1, Drawing No. 1), together with promenades, pedestrian pathways, jogging/walking tracks and viewing areas.
- o Provision of ramps and barrier-free access for elderly persons and persons with disabilities.
- o Development of seating areas, viewing decks, resting spaces and shaded zones.

D. Landscaping and Beautification

- o Landscape development with suitable native trees, shrubs, lawns and plantation.
- o Development of gardens, green buffers, ornamental landscaping and recreational open spaces.
- o Installation of street furniture such as benches, pergolas, railings, bollards, waste bins and signage.
- o Provision of sculptures, public art, murals or thematic installations, wherever considered appropriate.

E. Tourism and Recreational Facilities

- o Development of suitable tourist amenities, recreational spaces and activity zones.
- o Provision of kiosks, food courts/cafeterias, souvenir or local-product stalls, subject to site feasibility.
- o Development of spaces for cultural programmes, community events and small public gatherings, including an open-air amphitheatre / event lawn.
- o Provision of designated viewpoints and photo points overlooking the river.
- o Visitor facilitation / information centre with interpretation of the history, culture and ecology of the area.



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- o Ghats and open spaces for religious rituals, festivals and fairs, with crowd-management provisions for peak days.
- o Cultural haat / craft bazaar for local artisans and self-help groups.
- o Children's play areas, eco-trails, cycling tracks and outdoor fitness zones.
- o River-based recreation (boating, floating jetty) and light-and-sound / projection shows, subject to safety and feasibility and approval of the competent river authorities.

F. Lighting and Electrical Works

- o Installation of decorative and functional illumination along promenades, landscaped areas and public spaces.
- o Street lighting, façade/feature lighting and high-mast lighting wherever required.
- o Exploration of energy-efficient and solar-powered lighting systems.

G. Public Amenities

- o Provision of public toilets, drinking-water facilities and adequate seating.
- o Development of parking areas (bus, car, two-wheeler) with EV charging points, wherever feasible.
- o Provision of directional, informational, interpretative and safety signage.
- o Development of facilities for waste collection and solid-waste management.

H. Drainage, Sanitation and Utility Infrastructure

- o Development/improvement of storm-water drainage to prevent waterlogging and uncontrolled discharge into the river.
- o Appropriate sanitation and wastewater-management arrangements, with no discharge of untreated wastewater into the river.
- o Shifting, protection or integration of existing utility services, wherever necessary.

I. Safety and Security

- o Installation of suitable railings/barriers at vulnerable locations along the river edge.
- o Provision of adequate illumination and CCTV surveillance at important public areas, wherever required.
- o Emergency access, lifesaving arrangements, flood-warning and evacuation provisions and other safety provisions as applicable.

J. Environmental Improvement

- o Protection and enhancement of the natural riverfront ecosystem.
- o Measures for controlling erosion, littering, pollution and indiscriminate disposal of waste.
- o Plantation of appropriate native species and preservation of existing mature vegetation to the extent feasible.
- o Incorporation of sustainable and environmentally sensitive development practices.

K. Connectivity and Accessibility

- o Improvement of approach roads and pedestrian connections to the riverfront.
- o Integration of the developed riverfront with adjoining roads, parks, tourist attractions and public spaces.



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- o Provision of universal accessibility throughout the developed area wherever technically feasible.

L. Detailed Design and Project Documentation

- o Preparation of concept plans, architectural and landscape designs, engineering designs, drawings, specifications and cost estimates.
- o Preparation of Detailed Project Report (DPR), BOQ, implementation schedule and tender documents, wherever included in the assignment, for both Part-I and Part-II.
- o Obtaining/assisting in obtaining necessary statutory and environmental clearances as applicable.

M. Operation and Maintenance Planning

- o Preparation of a sustainable operation and maintenance strategy for landscaping, lighting, public amenities, sanitation and other developed facilities.
- o Recommendation of suitable revenue-generating activities, wherever feasible, to support long-term maintenance of the riverfront.

3. Deliverables

Separate DPRs, drawings, estimates, BOQs and bid documents are required for each part, Part-I and Part-II. The Consultant shall submit, as a minimum:

- Inception Report
- Survey and Existing Condition Report
- Hydrology and River Engineering Report
- Tourism Assessment and Visitor Management Plan
- Concept Master Plan (alternatives)
- Preliminary DPR
- Final DPR with Executive Summary
- Architectural, structural, landscape, electrical and utility drawings
- Detailed estimates, BOQ and rate analysis
- Technical specifications
- Tender documents
- O&M Plan and Revenue Model
- Statutory Approval Matrix
- 3D views, walkthrough and presentations
- Comment-response matrix

Submission formats: Reports in editable DOCX / XLSX / PPTX and searchable PDF; drawings in editable CAD / GIS formats and PDF; cost estimates as editable quantity sheets with rate analysis; survey data as raw and processed datasets with photographs and field records. All final work products shall also be submitted as signed hard copies in the number specified by ADDA.

4. Scope of Consultancy

The consultant shall provide complete consultancy services including but not limited to the following.

A. Reconnaissance Survey

- Detailed site inspection
- Existing condition survey
- Drone survey
- DGPS survey
- Total Station survey
- Contour mapping
- Cross sections
- Longitudinal sections
- Flood level verification
- Existing utility survey
- Tree inventory
- Existing road inventory
- Existing drainage survey
- Existing structures mapping
- Land use mapping
- Demarcation of 100 m line and vested land



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B. Data Collection

Collection and compilation of:

- Land ownership and vested land records
- Existing master plan / LUDCP of ADDA
- River morphology
- HFL
- Flood history
- DVC reservoir release data
- Soil investigation
- Hydrological data
- Meteorological data
- Environmental status
- Existing utilities
- Tourism potential
- Visitor footfall data
- Mining subsidence status

C. Master Planning

Preparation of Concept Master Plan including:

- Overall zoning
- Circulation plan
- River promenade
- Temple precinct
- Eco Park
- Food court
- Amphitheatre
- Parking
- Viewing decks
- Ghats
- Children's park
- Cultural plaza
- Event space
- Green buffer
- Commercial kiosks
- Public conveniences
- Security infrastructure
- Visitor facilitation centre
- Phase-2 future expansion area

D. Architectural Design

Preparation of:

- General Arrangement Drawings
- Architectural Drawings
- 3D Perspectives
- Walkthroughs
- Rendered Views
- Elevations
- Sections
- Urban design guidelines

E. Engineering Design

Detailed engineering design for:

- River protection works
- Retaining walls
- Boulder pitching
- River embankment strengthening
- Walkways
- Roads
- Parking
- Drainage
- Storm water
- Sewerage
- Water supply
- Electrical works
- Lighting
- Landscape irrigation
- Structural design
- Foundation design
- CCTV and ICT
- Fire safety

F. Environmental Study

Preparation of:

- Environmental Management Plan
- Green Development Strategy
- Waste Management Plan
- Tree Plantation Scheme
- Rainwater Harvesting
- Climate Resilience Measures



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G. Cost Estimate

Preparation of:

- Detailed BOQ for Part-I & Part-II along with,
- Abstract Estimate
- Cost Analysis
- Rate Justification based upon: –
 - o As per prevalent Schedule of Rates approved by the Govt. of WB
 - o PHE Schedule
 - o WBSEDCL Schedule
 - o Current Market Rates
 - o MoRTH Specifications

H. Approval Support and Bid Process Support

The consultant shall:

- Present DPR before ADDA
- Attend meetings
- Revise drawings
- Modify estimates
- Incorporate observations
- Assistance in technical sanction
- Assist till Administrative Approval & Financial Sanction
- Assist ADDA in obtaining necessary statutory approvals and clearances
- Bid process support for the works – finalisation of tender documents, replies to pre-bid queries, corrigenda, bid evaluation and Bid Evaluation Report, up to signing of the works contract

I. Construction Support

- Design clarifications during execution, up to completion of the project
- Review of the contractor's working / shop drawings for conformity with the approved DPR and specifications
- Evaluation of design change and substitution proposals, with cost and time implications
- Participation in periodic design review meetings and site visits as required by ADDA

J. Tourism Planning and Visitor Services

- Tourism potential and demand assessment: existing footfall, visitor profile and origin, seasonality, and peaks during religious festivals and fairs at Bhutaburi Temple and on holidays at Nehru Park.
- Footfall projections for the design horizon (at least 10 and 20 years) under base, conservative and optimistic scenarios, used for sizing of all facilities.
- Carrying-capacity assessment and crowd / queue management plan for normal and peak days, including entry–exit, emergency evacuation and temporary facilities for fairs.
- Tourism product and experience plan: theme, activity mix, Nehru Park–Bhutaburi Temple heritage / religious circuit, and linkage with other destinations of Paschim Bardhaman.



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- Visitor services plan: visitor facilitation centre, wayfinding and interpretation, digital information (website / QR codes), Wi-Fi, first aid, cloak room, lost-and-found and facilities for persons with disabilities, elderly persons, women and children.
- Local economy plan: allotment framework for kiosks and stalls, cultural haat for local artisans and SHGs, and integration of existing vendors at the site.
- Branding, signage theme, event calendar and destination marketing strategy.
- Identification of funding convergence with Central / State tourism schemes (such as Swadesh Darshan 2.0 and PRASHAD, where eligible) and CSR.

K. Hydrology, River Engineering and Flood Safety

- Hydrological and hydraulic analysis of the Damodar stretch using HFL, flood history and DVC reservoir release data; fixing of design HFL, scour depth and finished levels.
- Design of bank protection, retaining walls, ghats and river-edge structures for the design flood, with toe protection and filter layers.
- Flood-resilient design: floodable landscape below HFL, demountable / anchored elements and no permanent structures in the riverbed other than protection works.
- Flood-warning and evacuation plan linked to DVC release alerts, with river-safety measures (restricted zones, lifebuoys, rescue access).
- Screening of mining subsidence risk along the corridor in consultation with the coal company concerned, where applicable.

L. Financial Viability, O&M and Revenue Model

- Capital cost (CAPEX) and operation & maintenance cost (OPEX) for each part and each phase.
- Revenue streams: parking, kiosk / stall leases, food courts, events, advertising, boating and user charges, as applicable.
- Options for O&M (departmental, O&M contract, PPP or management contract), with a recommended model, institutional arrangement and O&M manual.
- Phasing plan and implementation schedule.

M. Statutory Approvals and Stakeholder Consultation

- Approval matrix covering river-conservancy NOC from Irrigation & Waterways Department / DVC, consent from West Bengal Pollution Control Board, environmental clearance (if applicable), tree-felling permission, building permission under the LUDCP of ADDA, fire safety, power connection, Heritage Commission (where applicable) and Asansol Municipal Corporation.
- For each approval: authority, documents required, responsibility and indicative lead time.
- Consultation with the temple committee, local residents, vendors, tourism and line departments, with records reflected in the master plan.

Stage-wise Submissions

The consultant shall submit the following (days counted cumulatively from the date of the work order):



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Stage	Submission	Timeline
Stage-I	Inception Report including work plan, survey methodology, QA/QC plan and data register; Survey Report (topographical / DGPS / drone survey, cross-sections, demarcation of the 100 m line and vested land); Existing Condition Report	Within 7 days
Stage-II	Concept Master Plan with at least two alternatives and a comparative evaluation; Tourism Assessment (footfall, carrying capacity)	Within 10 days
Stage-III	Preliminary DPR including Hydrology & River Engineering Report, preliminary designs, preliminary cost estimate and O&M / revenue model	Within 20 days
Stage-IV	Final DPR including: Master Plan; Architectural Drawings; Structural Drawings; Utility Drawings; Electrical Drawings; Landscape Drawings; Cost Estimate; BOQ; Technical Specifications; Tender Documents	Within 30 days
Stage-V	Assistance up to Administrative Approval & Financial Sanction	Up to AA & FS
Stage-VI	Bid process support up to signing of the works contract	Bid Evaluation Report within 15 days of tender closing
Stage-VII	Construction-stage design support	Up to completion of the project

5. Minimum Survey, Data and Master Plan Reporting Requirements

The Consultant shall, as a minimum, undertake the surveys and produce the outputs set out below.

Survey / Data	Minimum expectation	Output
Topographical survey	Entire corridor including the 100 m strip from the river bank, the vested land and the riverbed; DGPS-controlled Total Station; 1:500 for detailed areas and 1:1000 overall; contour interval 0.5 m	Geo-referenced CAD / GIS base, contours, DTM
Drone (UAV) survey	Full corridor, orthophoto ground resolution of 5 cm or better	Ortho mosaic, surface model, 3D site model
River cross-sections and L-section	At intervals not exceeding 50 m and at every proposed structure, across the full riverbed	Cross-section and L-section drawings
Hydrology and flood data	HFL, flood history, discharge and DVC reservoir release records from DVC / I&WD	Hydrological report, design HFL and scour depth
Geotechnical investigation	Boreholes at representative locations along protection works and major structures, trial pits and laboratory tests	Soil profile, SBC and design parameters
Land and LUDCP verification	Plot-wise records of the vested land (23.09 acres) and Bhutaburi Temple premises, LUDCP zoning, demarcation of the 100 m line, encroachments	Land schedule and LUDCP compliance plan
Utility mapping	Existing and proposed utilities within and adjoining the site	Utility plan and relocation schedule



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Survey / Data	Minimum expectation	Output
Tree inventory	All trees within the project area with species, girth and condition	Tree inventory and retention plan
Visitor / footfall survey	Weekdays, weekends and festival days at Nehru Park and Bhutaburi Temple, with visitor interviews	Footfall estimates, visitor profile, peak loads
Traffic and parking survey	Approach roads and parking areas during peak hours and festival days	Classified counts and parking demand
Environmental baseline	River water quality, air, noise and riverine ecology	Baseline report

The Master Plan shall report, as a minimum, the following metrics:

Metric	Unit	Metric	Unit
Gross project area (100 m strip and vested land)	acres / sqm	Length of riverfront promenade	m
Hard landscape area	sqm and %	Soft landscape / green area	sqm and %
Built-up area of amenities	sqm	Length of bank protection works	m
Parking capacity	No. by vehicle type	Toilet seats / urinals	No.
Design visitor capacity (normal / peak day)	persons	Kiosks / stalls	No.
Connected electrical load / solar capacity	kW	Area reserved for Phase-2 expansion	sqm

6. Design Standards and Technical Specifications

All planning and design shall comply with the latest editions of the following, and the Consultant shall state the edition adopted in the DPR:

- LUDCP of ADDA, West Bengal Municipal Building Rules and other State planning and building rules
- National Building Code of India 2016 (including Part 4 – Fire and Life Safety)
- IS 456 (plain and reinforced concrete), IS 800 (steel), IS 875 (design loads) and IS 1893 (earthquake-resistant design)
- IS 12094 (river embankments), IS 14262 (revetments) and IS 8408 (groynes), with guidelines of the Central Water Commission and Irrigation & Waterways Department, Govt. of WB
- IS 15658 (precast concrete paver blocks) and relevant IRC / MoRTH specifications for roads and parking
- CPHEEO manuals for water supply, sewerage and solid waste; IS 10500 for drinking water
- National Electrical Code, IS 1944 (public lighting), IS 3043 (earthing) and Energy Conservation Building Code
- Harmonised Guidelines and Standards for Universal Accessibility in India, 2021
- Solid Waste Management Rules, 2016 and WBPCB norms
- Latest Schedule of Rates of PWD, PHE and WBSEDCL, Govt. of West Bengal



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The DPR shall adopt the following minimum technical specifications unless otherwise justified by the Consultant and approved by ADDA:

Component	Minimum specification / design parameter
Levels and flood safety	Finished levels of buildings, electrical installations and amenities above design HFL with adequate freeboard; only floodable landscape and protection works below HFL
Bank protection	Gabion wall along the 7.5 m riverfront pathway (Phase-1); elsewhere boulder pitching / gabions / geo-bags / RCC retaining wall as per design, with geotextile filter, toe protection and launching apron; bio-engineering where suitable
Promenade and pathways	Riverfront pathway 7.5 m wide (Phase-1); other pathways sized for design footfall, not less than 1.8 m clear; anti-skid natural stone or paver blocks; cross-fall towards drains
Ramps and accessibility	Gradient not steeper than 1:12 with handrails on both sides, landings and tactile paving at level changes
Railings	Stainless steel (SS 304) or equivalent corrosion-resistant railing along the river edge and at all drops
Ghats and steps	Flood-resistant stone; uniform risers and treads, intermediate landings, handrails and anti-skid finish; safe bathing zones demarcated
Lighting	LED luminaires with IP66 rating at the river edge; illumination levels as per IS 1944; timers / smart controls; solar or solar-hybrid where feasible; underground cabling in HDPE ducts
CCTV and security	IP-based HD cameras covering entries, ghats and crowd areas, with a control room and recording storage of at least 30 days
Public toilets	Separate facilities for women, men and persons with disabilities, with baby-care space; connected to sewer or on-site treatment; no discharge into the river
Drinking water	Treated drinking-water points conforming to IS 10500
Storm-water drainage	Designed for local rainfall intensity as per CPHEEO; silt traps and flap gates at outfalls to prevent backflow during floods
Landscape and irrigation	Native species; drip / sprinkler irrigation using treated water or harvested rainwater; plant establishment and maintenance in works specifications
Street furniture	Vandal- and weather-resistant materials (stone, GRC, powder-coated steel or equivalent) requiring minimal maintenance
Children's play equipment	Certified play equipment with impact-absorbing surfacing
Signage	Bengali, Hindi and English; retro-reflective safety signage; tactile / Braille at key points; QR-based interpretation
Kiosks and food courts	Modular / prefabricated units, demountable where located in flood-prone areas; fire safety as per NBC
Parking	As per LUDCP norms, with bus, car and two-wheeler bays and EV charging points
Boating jetty (if feasible)	Floating pontoon jetty with life-saving equipment, subject to I&WD / DVC approval
Solid waste	Segregated collection bins and on-site processing as per SWM Rules, 2016



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Component	Minimum specification / design parameter
Energy	Solar PV on roofs / canopies; ECBC compliance for buildings

Technical specifications in the tender documents shall cover materials, workmanship, testing, commissioning, performance criteria, safety and O&M requirements for every item of the BOQ.

7. Eligibility Criteria

The intending consultancy firm shall satisfy the following eligibility criterion (Pass / Fail). Only bidders meeting it shall be considered for technical evaluation:

The consultant shall have prepared at least one Detailed Project Report (DPR) for a project costing not less than Rs. 20.00 crore (Rupees Twenty crore) within the last 5 (five) years from the date of publication of this RFP.

Supporting documents: work order and completion / DPR approval certificate issued by the client.

8. Team Structure and Requirement of Key Personnel

This RFP prescribes the minimum team structure for the assignment. The Consultant shall deploy, at a minimum, the Key Experts listed below for the DPR stages and bid process support. Bidders may propose additional experts and support staff (surveyors, CAD / GIS technicians, draughtsmen, enumerators, model makers and documentation staff), the cost of whom shall be deemed included in the quoted fee. CVs of all Key Experts shall be submitted, signed by the expert and the authorised signatory, and the deployment of each expert shall be shown in a staffing (manning) schedule.

Sl.	Key Expert / Position	Minimum Qualification	Min. total experience	Minimum relevant experience	Indicative Marks
1	Team Leader cum Urban Designer	M.Arch (Urban Design) / M.Plan, or Graduate Engineer (Civil) with post-graduation in Urban Planning	10 years 15 years 20+ years	Seven years in riverfront, waterfront, public-space or tourism infrastructure feasibility / DPR assignments, of which at least two as Team Leader; [experience of a riverfront / waterfront DPR approved by a government authority = (+1)]	4 + 1 5.5 + 1 7 + 1
2	Urban Planner	M.Plan (Urban / Regional)	08 years 12 years 16+ years	Five years in master / development plans and development control (LUDCP / land-use zoning)	1 1.5 2
3	Architect	B.Arch (registered with Council of Architecture)	07 years 10 years 12+ years	Five years in design of public buildings, tourism amenities and religious / heritage precincts	1 1.5 2
4	River Engineer / Hydrologist	M.E. / M.Tech (Hydraulics / Water Resources)	08 years 12 years 16+ years	Five years in river training, bank protection, flood hydrology and hydraulic modelling	2.5 3.75 5
5	Structural Engineer	B.E. / B.Tech (Civil); M.Tech (Structures) preferred	08 years 10 years 12+ years	Five years in design of retaining walls, ghats, RCC / steel structures and foundations	2 3 4
6	Geotechnical Engineer	M.E. / M.Tech (Geotechnical)	07 years 10 years 12+ years	Five years in foundation and slope design and soil investigation; [mining subsidence experience preferred]	1.5 2.25 3



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Sl.	Key Expert / Position	Minimum Qualification	Min. total experience	Minimum relevant experience	Indicative Marks
7	Landscape Architect	M.Arch (Landscape) or equivalent	07 years 10 years 12+ years	Five years in landscape design of parks, riverfronts or public open spaces	1.5 2.25 3
8	Tourism Planning Expert	Post-graduate in Tourism Management / Planning or MBA (Tourism)	07 years 10 years 12+ years	Five years in tourism master plans, destination development, visitor management or tourism DPRs	1.5 2.25 3
9	Highway / Traffic Engineer	B.E. / B.Tech (Civil) with post-graduation in Transportation Engineering / Planning	07 years 10 years 12+ years	Five years in design of roads and parking, traffic surveys and circulation planning	1 1.5 2
10	Environmental Expert	M.Sc. / M.Tech in Environmental Science or Engineering	07 years 10 years 12+ years	Five years in environmental screening, EIA / EMP and clearances; [riverine ecology experience preferred]	1 1.5 2
11	Social / R&R Expert	M.A. in Sociology / Social Work / Development Studies	07 years 10 years 12+ years	Five years in social impact assessment, vendor / R&R screening and stakeholder consultation	0.5 0.75 1
12	Quantity Surveyor cum Cost Expert	B.E. / B.Tech (Civil)	07 years 10 years 12+ years	Five years in quantity take-off, BOQ preparation and rate analysis on WB PWD / PHE Schedule of Rates	1 1.5 2
13	Financial cum PPP Expert	Chartered Accountant or MBA (Finance)	07 years 10 years 12+ years	Five years in financial viability, O&M models and PPP / revenue structuring of public infrastructure	0.5 0.75 1
14	Electrical / MEP / Lighting Designer	B.E. / B.Tech (Electrical)	07 years 10 years 12+ years	Five years in design of public / façade lighting and electrical distribution	0.5 0.75 1
15	GIS cum Survey Expert	Post-graduate in GIS / Geomatics or Graduate Engineer	08 years 10 years 12+ years	Five years in DGPS, drone and topographical survey and GIS base mapping	0.5 0.75 1
Total (maximum)					40

- Marks for each Key Expert shall be awarded according to the band of total professional experience shown above (for example, Team Leader: 10 to less than 15 years = 4; 15 to less than 20 years = 5.5; 20 years and above = 7), provided the expert meets the minimum qualification and minimum relevant experience. The Team Leader shall receive one additional mark for experience of a riverfront / waterfront DPR approved by a Government authority.
- An expert who does not meet the minimum qualification and minimum experience shall be awarded nil marks for that position. However, the selected firm shall be required to provide, before issue of the work order, personnel meeting at least the minimum qualification and experience for each position.
- The Team Leader shall be available for the full duration of the DPR stages and bid process support and shall be the single point of contact with ADDA.
- For construction-stage design support, the Consultant shall nominate a designated part-time core team comprising, at a minimum, the Team Leader, the Structural Engineer, the River Engineer / Hydrologist and the Quantity Surveyor, available on call up to completion of the project.



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- No Key Expert shall be proposed in more than one position, and no CV shall be submitted without the expert's signed certificate of availability.

9. Payment Schedule

Payments shall be released only after submission, review and formal acceptance of the corresponding deliverables by ADDA.

Milestone	Milestone of stages	Payment
Milestone 1	Acceptance of Stage-I: Inception Report, Survey Report and Existing Condition Report, including demarcation of the 100 m line and vested land	5%
Milestone 2	Acceptance of Stage-II: Concept Master Plan with alternatives and Tourism Assessment	10%
Milestone 3	Acceptance of Stage-III: Preliminary DPR after doing Survey, Planning, Designing, Estimation etc., including the Hydrology & River Engineering Report	15%
Milestone 4	Acceptance of Stage-IV: Final DPR with drawings, estimates, BOQ, technical specifications and tender documents, after incorporation of all observations by the competent authority	20%
Milestone 5	After Administrative Approval and Financial Sanction	25%
Milestone 6	Bid process support up to signing of the works contract (50% on issue of tender, 50% on signing of contract)	10%
Milestone 7	Construction-stage design support: 5% on 50% physical progress of the works, and 10% after completion of the project	15%
	Total	100%

Notes to the payment schedule:

- 50% of the fee is linked to acceptance of the DPR deliverables (Milestones 1 to 4), 25% to Administrative Approval & Financial Sanction, and 25% to bid process support and construction-stage design support up to completion of the project.
- Payment shall not be withheld for delay attributable solely to review or approval by ADDA or the sanctioning authority.
- GST shall be paid as per norms against a valid tax invoice, and statutory deductions shall be made at source.

The consultant shall remain responsible for the following for the period till completion of the project:

- Design accuracy
- BOQ accuracy
- Quantity calculations
- Structural safety
- Design modifications



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10. Performance Security

Within 10 (ten) days of receipt of the Letter of Acceptance, the successful consultant shall furnish a Performance Security of 5% of the contract value in the form of an unconditional Bank Guarantee from a Scheduled Commercial Bank in favour of ADDA, valid till 60 days after completion of the assignment. The EMD of the successful consultant may be adjusted against the Performance Security. The Performance Security may be forfeited in whole or part for termination for default, abandonment of the assignment or failure to remedy a notified deficiency.

11. Time Schedule

Total consultancy period: Up to completion of the project. The DPR shall be submitted stage-wise within 30 days, and the subsequent stages completed, as per the Stage-wise Submissions table in Clause 4.

- Time taken solely for review or approval by ADDA or the sanctioning authority shall be excluded in computing the consultant's delay. ADDA shall endeavour to give consolidated comments on each deliverable within 10 (ten) working days.
- A deliverable returned for deficiency shall be resubmitted within 7 (seven) days and shall not extend the overall programme.
- Any extension of time shall be applied for in writing with reasons before the milestone falls due, and may be granted only by the Competent Authority.

12. Evaluation Criteria

The consultant shall be selected by **Quality and Cost Based Selection (QCBS) with a technical weightage of 70% and a financial weightage of 30%**. Selection on the basis of the lowest quoted price (L1) alone shall not be adopted. Evaluation shall be carried out in three stages:

- Stage 1 – Eligibility check:** Pass / Fail as per Clause 7.
- Stage 2 – Technical evaluation:** including technical presentation, scored out of 100. A minimum of 70 marks is required to qualify for financial opening; financial proposals of bidders scoring below 70 shall remain unopened.
- Stage 3 – Financial evaluation:** financial proposals of technically qualified bidders only shall be opened, and the combined score computed.

Technical Evaluation

#	Parameter	Basis of marking	Max marks
A	Experience of the firm		34
A1	Similar projects: riverfront / waterfront / tourism / public-space DPRs in the last 10 years	3 projects (minimum) = 15 marks; each additional project = 1.75 marks, up to 4 additional projects	22
A2	River-bank protection / flood-hydraulics projects	2.5 marks per project, up to 2 projects	5
A3	Consultancy for public sector / Government clients in the categories at A1	2 projects = 5 marks; each additional project = 1 mark, up to 2 additional projects	7



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#	Parameter	Basis of marking	Max marks
B	Firm's average annual turnover from consultancy (last 3 FY)	Rs. 5 crores to < Rs. 10 crores = 4; Rs. 10 crores to < Rs. 20 crores = 5; Rs. 20 crore and above = 6	6
C	Approach, methodology and presentation	Marks awarded after presentation before the Evaluation Committee	20
C1	Project appreciation	Site and Damodar hydrology, the 100 m LUDCP area and vested land, phasing, flood safety, and tourism potential of Nehru Park and Bhutaburi Temple	4
C2	Approach and methodology	Surveys, hydrology, tourism demand assessment, design concept and phasing	8
C3	Duties of key personnel	Duties and responsibilities of the Team Leader and other key personnel	4
C4	Work plan and staffing schedule	Activity chart showing that the stage-wise timelines can be met	4
D	Qualification and experience of key personnel	As per Clause 8 – marks by experience band for each Key Expert	40
	Total		100

Marks under head A shall be awarded only for assignments supported by a work order and a completion or client certificate. ADDA may verify references directly with the clients named.

Combined (QCBS) Evaluation – 70: 30

The lowest evaluated financial offer (Fm) shall be given a financial score of 100. The financial score of any other offer shall be $S_f = 100 \times F_m / F$, where F is the financial offer under consideration. The combined score shall be:

$$S = (S_t \times 0.70) + (S_f \times 0.30)$$

where S_t is the technical score out of 100. Proposals shall be ranked in descending order of the combined score, and the consultant securing the highest combined score shall be invited to sign the contract. In the event of a tie, the bidder with the higher technical score shall be ranked first.

- The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the tenderer qualifies in the Technical Bid. The decision of the Tender Committee of ADDA will be final and binding on all concerned and no challenge against such decision will be entertained. The list of Qualified Bidders will be displayed on the website on the scheduled date and time. Financial bids of technically qualified bidders only shall be opened.
- Where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate bid shall govern.

13. Tender Time Schedule

Sl. No	Particulars	Date & Time
1	Date of uploading of R.F.P Documents (Online) (Publishing Date)	15.10.2026
2	Documents download start date (Online)	15.10.2026 from 11:00 A.M.



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Sl. No	Particulars	Date & Time
3	Documents download end date (Online)	04.11.2026 upto 11.00 A.M.
4	Technical & financial bid proposal submission start date (Online)	15.10.2026 from 11:30 A.M.
5	Date of pre-bid meeting	28.10.2026 at 12.00 in the Chamber of EE, ADDA, Asansol.
6	Technical & financial bid proposal submission end date (Online)	04.11.2026 upto 11.30 A.M.
7	Bid opening date for technical evaluation (Online)	06.11.2026 from 12.30 P.M.
8	Technical presentation by eligible bidders	To be notified later on.
9	Last date of uploading list for Technically Qualified Bidders (Online)	To be notified later on.
10	Last date of uploading final list for technically qualified bidders after disposal of appeals, if required	To be notified later on.
11	Date & Place for opening of Financial Proposal (Online)	To be notified later on.
12	Last date of uploading of list of bidders along with their combined scores (Online), also if necessary for further negotiation through offline for final rate	To be notified later on.

14. Earnest Money

i) Earnest Money Deposit shall be **Rs. 1,00,000.00 (Rupees One Lakh only)**, to be deposited online during submission of the bid, as per Finance Department Order No. 3975-F(Y) dated 28.07.2016, through net banking (any of the banks listed in the ICICI Bank payment gateway) or through NEFT / RTGS challan generated from the e-tender portal. Bidders are advised to deposit the EMD at least 3 working days before the bid submission closing date.

ii) Exemption from EMD, if any, shall be as per the prevailing orders of the Finance Department, Govt. of West Bengal.

iii) The EMD of the successful consultant may be adjusted against the Performance Security. The EMD of unsuccessful bidders shall be refunded as per the refund / settlement process of the above Finance Department order.

iv) EMD shall be forfeited if the consultant withdraws the proposal during its validity, submits false information, or fails to sign the contract or furnish the performance security.

15. Conditions of the Consultancy Contract

15.1 Review and acceptance of deliverables

Submission of a deliverable shall not by itself constitute acceptance. The consultant shall address ADDA's comments and resubmit at no additional cost. Acceptance shall not relieve the consultant of professional responsibility for errors or omissions discovered later.

15.2 Information to be provided by ADDA

Subject to availability, ADDA shall provide the Proposed Local Area Plan (Drawing No. 1) in editable format, the LUDCP, vested-land records, other drawings and previous studies; issue letters of introduction to



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departments and utilities; facilitate site access for surveys; and nominate the Executive Engineer, ADDA as the client representative. The consultant remains responsible for collecting and validating all other information. Office, transport, survey equipment, software and manpower shall be arranged by the consultant at its own cost.

15.3 Liquidated damages

For delay in any deliverable beyond the time in Clause 4, liquidated damages at 0.5% of the contract value per completed week of delay shall be levied, subject to a maximum of 10% of the contract value. A deliverable that is materially incomplete or not supported by the prescribed surveys shall be treated as not submitted. If liquidated damages reach the 10% ceiling, ADDA may terminate the contract for default.

15.4 Key personnel – deployment and replacement

Key personnel named in the accepted proposal shall be deployed as committed and shall not be substituted without prior written approval of ADDA. Substitution shall be permitted only for reasons accepted by ADDA and only with a person of equal or better qualification and experience.

15.5 Sub-consultants

Specialist inputs (topographical / drone survey, geotechnical investigation, laboratory testing, traffic counts) may be sub-contracted only with prior approval of ADDA. Core professional work – master planning, design, estimation and DPR compilation – shall not be sub-contracted. The consultant remains fully responsible for every sub-consultant.

15.6 Insurance and safety

The consultant shall maintain professional indemnity, third-party liability and workmen's compensation insurance at its own cost, and shall ensure safe conduct of surveys, including life jackets and rescue arrangements for work in or near the river.

15.7 Change in scope, suspension and force majeure

Any material change in scope shall be made only through a written variation order of the Competent Authority, valued pro rata from the accepted price. ADDA may suspend the services by written notice. Neither party shall be in default to the extent performance is prevented by force majeure, provided written notice is given within 15 days.

15.8 Termination

ADDA may terminate the contract for default after 15 days' notice to remedy, with forfeiture of the Performance Security and payment limited to accepted deliverables; or for convenience by 30 days' notice, with payment for accepted deliverables and verified work in progress. On termination, all work products shall be handed over to ADDA.

15.9 Ownership, confidentiality and audit

All reports, drawings, models, survey data and other work products shall be the exclusive property of ADDA, delivered in editable formats. The consultant shall keep all project information confidential, shall not publish project material without approval, and shall maintain records for at least 3 years for inspection and audit by ADDA.

15.10 Conflict of interest

Neither the consultant nor its affiliates shall bid for, or be associated with any bidder for, the works contract for which it prepares the DPR and tender documents.



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16. General Terms & Conditions

- The Bidder, at his own responsibility and risk, is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Expression of Interest, before submitting the offer with full satisfaction. The cost of visiting the site shall be at his own expense. The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Authority. The Executive Engineer, ADDA, reserves the right to reject any or all the application(s) for purchasing Bid Documents and/or to accept or reject any or all the offer(s) without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- Refund/Settlement Process: As per memo no. 3975-F(Y) dated 28.07.2016 of Audit Branch, Finance Department, Govt. of West Bengal.
- The intending tenderers are required to quote the rate **online only**. **No offline tender will be entertained**. The contractor shall have to comply with the provisions of (a) the Contract Labour (Regulation & Abolition) Act, 1970, (b) the Apprentices Act, 1961 and (c) the Minimum Wages Act, 1948 or the notification thereof or any other laws relating thereto and the rules made and orders issued thereunder from time to time.
- During the scrutiny, if it comes to the notice of the tender inviting authority that the credential(s) and/or any other paper(s) of any bidder are found incorrect/manufactured/fabricated, that bidder will not be allowed to participate in the tender and that application will be outright rejected.
- Any objection regarding prequalifying an Agency should be lodged with the Executive Engineer within 1 (one) day from the date of publication of the list of qualified agencies; beyond that time schedule no objection will be entertained.
- Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential(s) and/or other document(s) of the selected tenderer, if found necessary. After verification, if it is found that the document(s) submitted by the selected tenderer is/are either manufactured or false, the work order will not be issued in favour of the said Tenderer.
- If any discrepancy arises between two similar clauses on different notification(s), the clause as stated in the later notification will supersede the former one in the following sequence: i) ADDA Tender Book, ii) EOI.
- The work shall be awarded to the technically qualified bidder securing the highest combined (QCBS) score as per Clause 12. In no case will the lowest bidder of individual items of works be considered for acceptance for the corresponding items of works.
- The Executive Engineer, ADDA, Asansol reserves the right to cancel the EOI due to unavoidable circumstances and no claim in this respect will be entertained.
- Pre-Qualification application shall be in the enclosed prescribed format (Form-I) on letter head.
- All wages are to be paid as per minimum wages fixed by the Govt. for skilled / semi-skilled / unskilled labour as per provision of Circular No. 25/stat/4RW/11/2022/LCS/JLC, dt. 28.07.2023 of the Labour Commissioner, Govt. of West Bengal. The selected agency shall be responsible for payment of minimum wages and also for due compliance of all Labour Acts i.e. payment as per Wages Act, Bonus Act, ESI Act, P.F. Act. Otherwise, it will be deducted from the bill of the contractor as per Govt. rules.
- Intending tenderers are required to submit online photocopies of requisite credentials, valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, valid 15-digit Goods & Service Tax Payer Identification Number



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(GSTIN) under GST Act 2017, Trade Licence from the respective Municipality/Panchayat etc. [Non-statutory documents]. Every contractor will have to submit photocopies of documents for their credentials as per amended rule under rule 226(1) of PWD Code, Volume-I vide Notification No. 04-A/PW/O/10C-02/14 dt. 18/03/2015.

- Payment certificate will not be treated as credentials.
- Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State/Central Government, State/Central Government undertaking, Statutory/Autonomous bodies constituted under the Central/State statute, on the executed value of completed/running work will be taken as credential (for eligibility, refer to Clause 7).
- If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to the next working days.
- In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to conform with the prevailing relevant schedule of rates and/or technically sanctioned estimate.
- Conditional / incomplete tender will not be entertained.
- The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and he will not be bound to accept any of the tenders.
- **Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay in issuance of work order as well as payment, if any, or for non-issuance of work order. Intending tenderers may consider these criteria while quoting their rates.**
- Work may be restricted suitably as per discretion of the tender accepting authority depending on availability of fund or other reasons and no claim whatsoever will be entertained for such restriction. Intending tenderers may consider these criteria while quoting their rates.
- If any tenderer withdraws his offer before acceptance or refuses within a reasonable time without giving any satisfactory explanation for such withdrawal, he shall be disqualified for submitting tender to this Division (or Sub Division under this Division) for a minimum period of 1 (one) year.
- Deduction of GST as per norms and Cess @ 1% (One Percent) of the cost of construction works will be deducted from the bills of the Consultancy on all contracts awarded on or after 01.11.2006 in pursuance with G.O. No. 599A/4M-28/06 dated 27.09.2006.
- Successful Tenderers will be required to obtain valid Registration Certificate & Labour Licence from the respective Regional Labour Offices where construction work by them is proposed to be carried out as per Clause's u/s 7 of West Bengal Building & Other Construction Workers' Act, 1996 and u/s 12 of Contract Labour Act.
- Power of Attorney holders are not allowed to sign Tender Documents unless otherwise approved by Government.
- Clause-25 of the conditions of contract of the West Bengal Form No. 2911/2911(ii)/ADDA Tender Book may be treated to be omitted and there is no provision for arbitration for resolution of disputes that may arise out of the contracts to be entered into by the Department with the Consultancy for the purpose of carrying out execution of public works as per G.O. No. 558/SPW dated 13-12-2011 of P.W.D.
- Successful tenderer will have to produce all documents in original for verification prior to issuance of Work Order.



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Clause 17 of **CONDITIONS OF CONTRACT** of the Printed Tender Book of ADDA shall be substituted by the following as per G.O. No. 5784-PW/L&A/2M-175/2017 dated 12/09/2017: Clause 17 – If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road-curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfection become apparent in it at any time whether during its execution or within a period of three months or one year or three years or five years, as the case may be (depending upon the nature of the work as described in the explanation appended hereto) hereinafter referred to as the Defect Liability Period, from the actual date of completion of work as per completion certificate issued by the Engineer-in-Charge, the contractor shall make the same good at his own expense, or in default, the Engineer-in-Charge may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the Engineer-in-Charge shall be final and binding on all concerned) from any sums, whether under this contract or otherwise, that may be then, or at any time thereafter become due to the contractor from the Government or from his security deposit, either full, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer-in-Charge (which opinion shall be final and conclusive against the contractor), of making such damage or imperfection good shall exceed the amount of such security deposit and/or such sums, it shall be lawful for the Government to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being in force.

- Provided further that the Engineer-in-Charge shall pass the "Final Bill" and certify thereon, within a period of thirty days with effect from the date of submission of the final bill in acceptable form by the contractor, the amount payable to the contractor under this contract and shall also issue a separate completion certificate mentioning the actual date of completion of the work to the contractor within the said period of thirty days. The certificate of the Engineer-in-Charge whether in respect of the amount payable to the contractor against the "Final Bill" or in respect of completion of work shall be final and conclusive against the contractor. However, the security deposit of the work held with the Authority under the provision of clause 1 hereof shall be refundable to the contractor in the manner provided here under: –
- Additional provisions in substituted Clause 17 of the Conditions of Contract of the printed tender book as per G.O. No. 52-CRC/2M-06/2014 dated 27/10/2014 and G.O. No. 5951-PW/L&A/2M-175/2017 dated 02/11/2017. In cases of Refunding and Releasing of 100% (one hundred percent) Security Deposit held with the Authority arising out from works contract, Security Deposit will be released after issuance of Completion Certificate on submission of unconditional BANK GUARANTEE by the Contractor for the Security Deposit subject to the following conditions:
 1. The Bank Guarantee will be issued by a Scheduled Commercial Bank in favour of the Engineer-in-Charge of the concerned work, ADDA on behalf of the contractor.
 2. The Bank Guarantee will remain valid for the Defect Liability Period/Security period as per contract of the work.
 3. The Bank Guarantee will be submitted as per Format attached in Annexure-I. The Engineer-in-Charge should obtain confirmation of the Bank Guarantee directly from the Bank before its acceptance.
 4. The Bank Guarantee, now pledged in the form of Security Deposit, will be released to the contractor in the following manner, if not forfeited under conditions of contract.

INSTRUCTION TO BIDDERS

SECTION – A



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

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1st Administrative Building,
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Asansol – 713305

1. General guidance for e-Tendering

Instructions/Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the Consultancy to participate in e-Tendering.

2. Registration of Contractor

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in> (the web portal of Govt. of WB). The contractor is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature Certificate (DSC)

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause-2 of Guideline to Bidder. DSC is given as a USB e-Token.

4. Download of Tender Documents

The contractor can search & download RFP & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. Participation in work / Eligible bidders

A prospective bidder shall be allowed to participate in the job either in the capacity of an individual firm or as a partner of a firm, or as a Joint Venture / Consortium of up to 3 members. In case of a JV, the Lead Member must hold at least 51% share and meet at least 60% of the financial criteria. A firm may take part in only one proposal, alone or as a JV member. If found to have applied severally in a single job, all his applications will be rejected for that job.

6. Submission of Tenders

General process of submission: Tenders are to be submitted online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal, before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly digitally signed and free from virus. The documents will get encrypted (transformed into non-readable formats).

A. Technical Proposal

The Technical proposal should contain scanned copies of the following in two covers (folders).

A-1. Statutory Cover File containing:

i) Tender Form No. ADDA Tender Book & (ii) EOI (properly uploaded and digitally signed). The rate will be bid in the BOQ only. Bid rate will be encrypted in the B.O.Q. under Financial Bid. In case of quoting any rate in the ADDA Tender Book, the tender is liable to be summarily rejected.

A-2. Non-statutory / Technical Documents:

- i. Updated Professional Tax Clearance Certificate / Professional Tax (PT) deposit receipt challan.
- ii. PAN Card.
- iii. Income Tax Return & Certificate for last 3 (three) years.
- iv. Up to date GST clearance.



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- v. GST Registration certificate.
- vi. Employees' Provident Fund (EPF) & Employees' State Insurance (ESI) Certificate of the Firm.
- vii. Trade Licence from the respective Municipality/Panchayat etc.
- viii. Letter Head containing pre-qualification application (Form-I).
- ix. Supporting documents regarding the enlistment of West Bengal Heritage Commission.
- x. Registration / incorporation certificate of the firm.
- xi. CA certificate of average annual turnover for the last 3 FY (for technical evaluation).
- xii. Work orders and completion certificates in support of credentials, including DPR experience (Clause 7).
- xiii. Affidavit of non-blacklisting.
- xiv. JV agreement (if any) and authorisation of the signatory.
- xv. Approach and methodology, work plan and CVs of key personnel.

All documents shall be self-attested.

B. Financial Proposal

The Financial Proposal shall contain the BOQ only. No price information may appear in the Technical Proposal; if it does, the proposal shall be rejected.

Note: Failure of submission of any of the above-mentioned documents will render the tender liable to be rejected for both statutory & non-statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non-Statutory Documents" to send the selected documents to the non-statutory folder. Next click the tab "Click to Encrypt and upload" and then click the "Technical" folder to upload the Technical Documents.

7. Conflict of Interest

A Consultant engaged for this DPR, or its associates, shall not bid for the resulting construction works. Any consultant with a conflicting assignment must declare it.

8. Site Visit

Consultants should visit the project stretch before bidding. ADDA may arrange a joint visit with an ADDA engineer on request.

9. Clarifications and Addenda

Queries, if any, shall be raised before or at the pre-bid meeting. ADDA's replies and any addenda/corrigenda will be uploaded on the e-tender portal and the ADDA website and shall form part of this RFP.

10. Proposal Validity

Proposals shall remain valid for 120 days from the last date of submission. ADDA may request an extension; a consultant who refuses may withdraw without forfeiting EMD.



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11. Negotiation and Award

The consultant with the highest combined score shall be invited to sign the contract. Negotiations, if any, shall follow Government of West Bengal procurement rules. A Letter of Acceptance shall be issued, and the contract shall be signed within 15 days thereof.

12. Fraud and Corruption

Any corrupt, fraudulent, collusive or coercive practice shall lead to rejection of the proposal, forfeiture of EMD/security, and debarment as per State rules.

General Conditions

- The Tender Committee of ADDA reserves the right to reject any or all RFPs without assigning any reason.
- The consultant shall visit the site before quoting.
- All surveys shall be carried out at the consultant's own cost.
- The DPR shall become the exclusive property of ADDA.
- All drawings shall be submitted in editable and PDF formats.
- The consultant shall maintain confidentiality of all project data.
- The consultant shall comply with all applicable Government rules, labour laws, GST provisions and professional standards.
- Arbitration, dispute resolution, security deposit and other contractual provisions shall be governed by the applicable West Bengal Government and ADDA rules, adapted from standard PWD contract conditions & Tender Book of ADDA where relevant.



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Note: Undersigned is not the disbursing authority of this work. Any Corrigendum and Addendum will be published through ADDA website: www.addaonline.in & <https://wbttenders.gov.in>


Executive Engineer

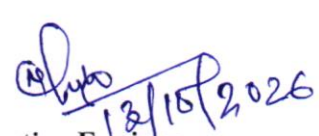
Asansol Durgapur Development Authority, Asansol

Memo No.: - ADDA/ASN/ED/RFP-1 (2026-2027)/209

Date: 13.10.2026

Copy forwarded in favour of kind information to:

1. The Hon'ble MIC, Urban Development & Municipal Affairs Department, Govt. of West Bengal.
2. The Hon'ble Chairman, ADDA;
3. The Joint Secretary, UD & MA Dept., Govt. of West Bengal.
4. The C.E.O., ADDA;
5. The A.C.E., ADDA.
6. The S.D.M., Asansol Sadar, Asansol;
7. The A.E.O., ADDA, Asansol;
8. The F.O., ADDA, with a request to be present or send his representative during tender opening on specified date & time;
9. The Assistant Engineer (Civil), ADDA, Asansol;
10. Notice Board, ADDA, Asansol/Durgapur;
11. Sri Sanjoy Mukherjee, System Manager, Asansol – with the request to upload the same on ADDA website;
12. File Copy.


Executive Engineer

Asansol Durgapur Development Authority, Asansol.



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SECTION – B

FORM-I

PRE-QUALIFICATION APPLICATION

To
The Executive Engineer,
ADDA, Asansol.

Ref: - RFP for (Name of work)

..... [RFP No. of 2026-2027]

Dear Sir,

Having examined the Statutory, Non-statutory and RFP documents, I/we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of in the capacity duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith. We are interested in bidding for the works given in Enclosure to this letter.

We understand that:

(a) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.

(b) Tender Inviting & Accepting Authority / Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Signature of applicant including title
and capacity in which application is made

Encl:- e-Filing:

1. Statutory documents.
2. Non-statutory documents.

N.B.:- To be submitted on Letter Head of the Applicant



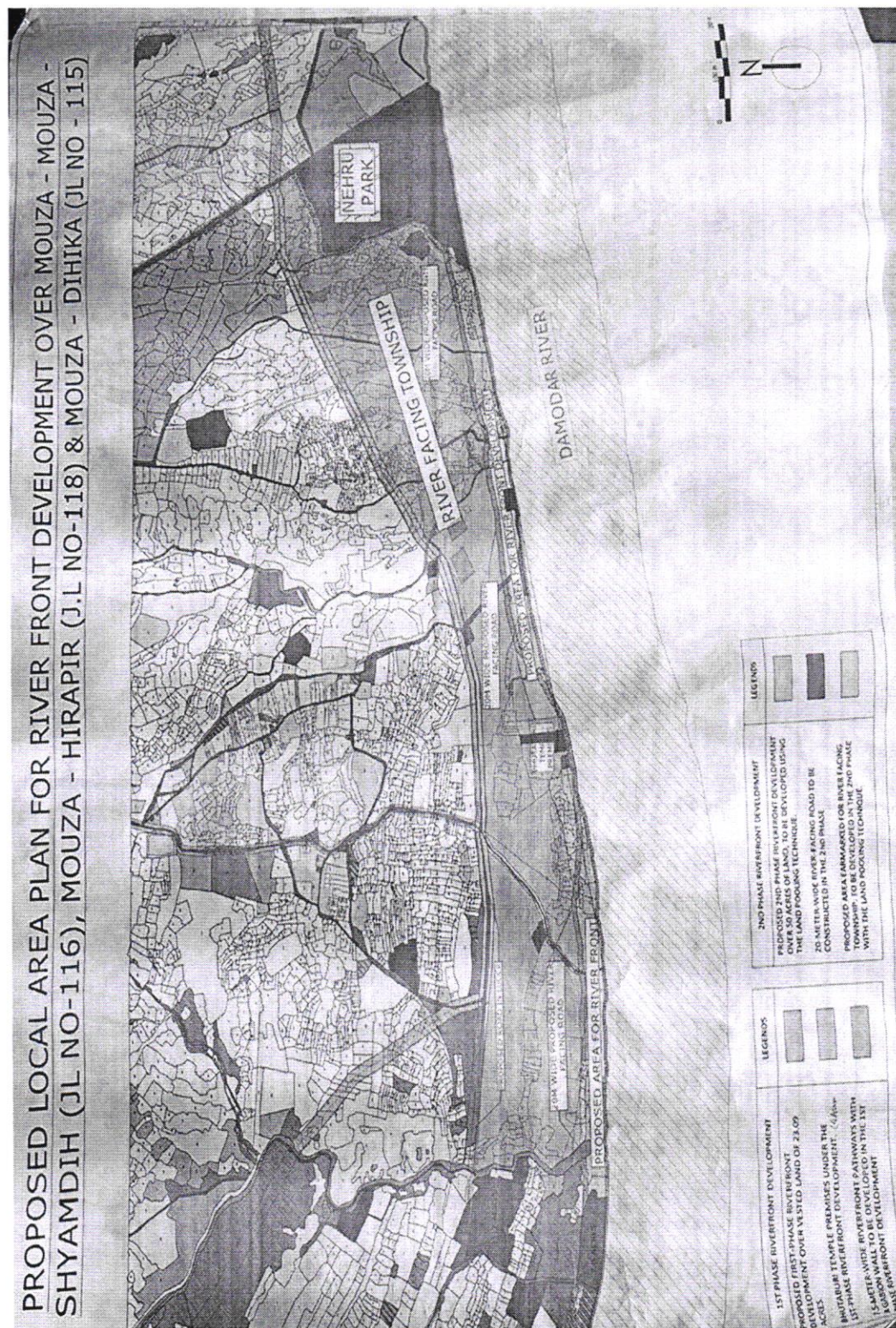
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ANNEXURE – DRAWING No. 1: PROPOSED LOCAL AREA PLAN FOR RIVERFRONT DEVELOPMENT



Mouza Shyamdihi (J.L. 116), Mouza Hirapir (J.L. 118) and Mouza Dihika (J.L. 115) – Phase-1 and Phase-2 (rotated to fit the page)



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SECTION – C: PRESCRIBED ANNEXURES

The following Annexures 1–10 are to be used with NIT_revised_3. These forms supplement Section B (Form-I) and the existing Drawing No. 1, both of which remain part of the RFP. Unless otherwise specified, forms shall be completed on the Applicant's letterhead and uploaded in the appropriate Technical or Financial Bid folder. The provisions of the main RFP prevail in case of discrepancy.

Annexure 1 – Letter of Proposal / Covering Letter

Annexure 2 – Details of Similar Assignments

Annexure 3 – Chartered Accountant's Certificate of Consultancy Turnover

Annexure 4 – Details of Applicant / Joint Venture

Annexure 5 – Curriculum Vitae of Key Experts

Annexure 6 – Technical Approach and Methodology

Annexure 7 – Team Composition and Staffing Schedule

Annexure 8 – Financial Proposal (Price Bid)

Annexure 9 – Declaration of Non-Debarment, Litigation and Conflict of Interest

Annexure 10 – Draft Form of Consultancy Agreement



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Asansol – 713305

ANNEXURE – 1

LETTER OF PROPOSAL / COVERING LETTER

RFP No. ADDA/ASN/ED/RFP-01 of 2026-27 | Asansol Durgapur Development Authority

To

The Executive Engineer

Asansol Durgapur Development Authority

Asansol – 713305

Subject: Submission of Proposal for DPRs, master plans, designs, estimates and allied consultancy services for (Part-I) Nehru Park and adjoining Damodar Riverfront development and (Part-II) Bhutaburi Temple and adjoining areas at Burnpur, Asansol.

Sir,

Having examined the RFP, its addenda/corrigenda and the prescribed forms, we submit our Proposal for the above assignment. We confirm that:

- our proposal is valid for 120 days from the last date of submission;
- we have examined the sites, scope, technical requirements, time schedule, deliverables and contractual conditions;
- all information, certificates and documents furnished are true and verifiable;
- the Key Experts proposed are available for the deployment stated in our Technical Proposal;
- we accept evaluation on QCBS 70:30 basis and understand that price alone will not determine selection;
- we will, if selected, furnish the Performance Security of 5% of contract value in accordance with Clause 10 and execute the consultancy agreement;
- our Technical Proposal contains no financial quote, which is submitted only through the prescribed Financial Bid/BOQ.

Name of Applicant / Lead JV Member: _____

Registered address: _____

Name of authorised representative: _____

Date: _____ Place: _____

Name and designation of authorised signatory: _____

Signature and seal of Applicant: _____



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ANNEXURE – 2

DETAILS OF SIMILAR ASSIGNMENTS / WORK EXPERIENCE

RFP No. ADDA/ASN/ED/RFP-01 of 2026-27 | Asansol Durgapur Development Authority

Provide a separate entry for each qualifying assignment. Attach relevant work order/LOA and completion certificate / client certificate, as required by Clause 7 and Clause 12. For JV assignments, clearly specify the Applicant's own scope and share.

Sl.	Project and location	Client / contact	Scope performed (DPR / design / river protection, etc.)	Project cost (₹ crore)	Period / completion date	Supporting document reference
-----	----------------------	------------------	---	------------------------	--------------------------	-------------------------------

Identify separately: (A) riverfront / waterfront / tourism / public-space DPR assignments; (B) riverbank protection / flood-hydraulics assignments; and (C) eligible Government / public-sector assignments, consistent with the evaluation criteria.

Date: _____ Place: _____

Name and designation of authorised signatory: _____

Signature and seal of Applicant: _____



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ANNEXURE – 3

CERTIFICATE OF CONSULTANCY TURNOVER (CHARTERED ACCOUNTANT)

RFP No. ADDA/ASN/ED/RFP-01 of 2026-27 | Asansol Durgapur Development Authority

On the letterhead of a practising Chartered Accountant, stating membership number, firm registration number and UDIN.

This is to certify that M/s _____, having registered office at _____, has achieved the following turnover from consultancy services based on audited accounts and documents verified by us:

Financial Year	Consultancy turnover (₹ crore)	Reference to audited financial statements
----------------	--------------------------------	---

Average annual consultancy turnover for the above three financial years: ₹ _____ crore.

We certify that the figures are drawn from the records examined and exclude turnover unrelated to consultancy services.

Date / Place: _____

Name of Chartered Accountant: _____

Membership No.: _____ FRN: _____ UDIN: _____

Signature and seal: _____



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ANNEXURE – 4

DETAILS OF APPLICANT / JOINT VENTURE

RFP No. ADDA/ASN/ED/RFP-01 of 2026-27 | Asansol Durgapur Development Authority

Legal name of Applicant: _____

Constitution (Company / LLP / Partnership / Proprietorship / JV): _____

Date and place of incorporation / registration: _____

Registered address and correspondence address: _____

Phone / email / website: _____

PAN and GSTIN: _____

Name, designation and contact of authorised signatory: _____

Details of power of attorney / board authorisation: _____

Names of JV members and lead member, if applicable: _____

JV participation / responsibilities and joint authorisation: _____

Brief profile and core consultancy disciplines: _____

Any associate or proposed sub-consultant: _____

Documents to attach: certificate of incorporation/registration; GST/PAN documents; power of attorney; JV agreement or letter of intent, if applicable; other eligibility documents identified in the main RFP.

Date: _____ Place: _____

Name and designation of authorised signatory: _____

Signature and seal of Applicant: _____



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ANNEXURE – 5

CURRICULUM VITAE (CV) OF PROPOSED KEY EXPERT

RFP No. ADDA/ASN/ED/RFP-01 of 2026-27 | Asansol Durgapur Development Authority

Submit one signed CV for each distinct Key Expert specified in Clause 8. Do not propose the same expert for more than one position.

Proposed position (as in Clause 8): _____

Name of expert: _____

Nationality / current location: _____

Educational qualifications, institutions and years: _____

Professional registrations / memberships (where applicable): _____

Total professional experience (years): _____

Experience directly relevant to this position (years): _____

Present employer / position: _____

Proposed specific duties for this assignment: _____

Availability during 30-day DPR phase and later bid/construction design support:

Period (from-to)	Employer / client and assignment	Position held and duties	Relevant project details / reference
------------------	----------------------------------	--------------------------	--------------------------------------

Expert's declaration: I certify that the information in this CV is correct, that I have consented to be nominated for the stated position, and that I shall be available as proposed if the assignment is awarded.

Expert signature: _____ Date: _____

Applicant's authorised signature and seal: _____



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ANNEXURE – 6

APPROACH AND METHODOLOGY – TECHNICAL PROPOSAL

RFP No. ADDA/ASN/ED/RFP-01of 2026-27 | Asansol Durgapur Development Authority

Provide an assignment-specific technical note addressing the following headings. Cross-reference Section 2 (Scope of Work), Section 3 (Deliverables), Clause 4 (Stage-wise Submissions) and Clause 12 (Evaluation Criteria). Do not include fee quotations or any price information.

1. Understanding of the project: Nehru Park–Bhutaburi corridor, 3.5 km riverfront, 100 m LUDCP constraint, vested land and Phase-1/Phase-2 distinction.
 2. Approach to integrated master planning for Part–I and Part–II, with separate DPRs, BOQs and tender documentation.
 3. Surveys and investigations: DGPS, drone / Total Station, land records, cross-sections, utilities, flood levels, river morphology and geotechnical inputs.
 4. River hydrology, flood-risk, riverbank protection, ghats, gabion wall and safe 7.5 m pathway design.
 5. Tourism, heritage/religious use, visitor footfall, festivals, access, inclusivity and crowd management.
 6. Architecture, landscape, public facilities, utility engineering, environmental protection and statutory clearances.
 7. Design, estimation, rate analysis, tender documentation, bid process support and construction-stage design assistance.
 8. Alternatives, risk management, climate resilience, sustainability, operation and maintenance / revenue model.
 9. Quality assurance, internal review, stakeholder consultations and deliverable/document controls.
 10. Detailed 30-day stage-wise action programme, responsibilities and mobilisation arrangements.
- Attach relevant methodology charts, outline work programme and staffing plan as Annexure 7. Provide a short presentation aligned to the technical evaluation criteria.

Date: _____ Place: _____

Name and designation of authorised signatory: _____

Signature and seal of Applicant: _____



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ANNEXURE – 7

TEAM COMPOSITION AND STAFFING (MANNING) SCHEDULE

RFP No. ADDA/ASN/ED/RFP-01of 2026-27 | Asansol Durgapur Development Authority

Include every Key Expert listed in Clause 8 and any proposed supporting personnel. Specify responsibility, named personnel, week-wise deployment for DPR preparation and availability for post-DPR services.

Sl.	Key Expert / staff position	Name	Week 1	Week 2	Week 3	Week 4 / completion	Bid & construction- stage support
-----	-----------------------------------	------	--------	--------	--------	------------------------	--

Mark planned input by X or state fractional person-weeks. Attach a task-wise mobilisation chart aligned with the stage-wise submissions under Clause 4. Changes to approved Key Experts require ADDA's approval under Clause 15.4.

Date: _____ Place: _____

Name and designation of authorised signatory: _____

Signature and seal of Applicant: _____



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ANNEXURE – 8

FINANCIAL PROPOSAL / PRICE BID

RFP No. ADDA/ASN/ED/RFP-01 of 2026-27 | Asansol Durgapur Development Authority

IMPORTANT: This form and all price information must be submitted ONLY in the Financial Proposal / prescribed online BOQ. No price information shall appear in the Technical Proposal.

To

The Executive Engineer, ADDA, Asansol.

Subject: Financial offer for DPRs, master plans, designs, estimates and allied consultancy services for (Part-I) Nehru Park and adjoining Damodar Riverfront development and (Part-II) Bhutaburi Temple and adjoining areas at Burnpur, Asansol.

We offer to carry out the complete consultancy assignment, including all deliverables and support obligations provided in the RFP, for the following total lump-sum fee:

Total quoted professional consultancy fee (excluding GST): ₹ _____

Amount in words: _____

GST: Extra, as applicable under the RFP and law.

The payment schedule below reproduces Clause 9 and does not alter the agreed milestone percentages.

Milestone	Description	Fee share	Amount (₹, excluding GST)
1	Stage-I: Inception, Survey and Existing Condition Reports	5%	
2	Stage-II: Concept Master Plan and Tourism Assessment	10%	
3	Stage-III: Preliminary DPR and Hydrology / River Engineering Report	15%	
4	Stage-IV: Final DPR, BOQ, drawings, specifications and bid documents	20%	
5	Administrative Approval and Financial Sanction	25%	
6	Bid process support up to signing of works contract	10%	
7	Construction-stage design support up to completion	15%	
	TOTAL	100%	

The bidder shall ensure that the electronic BOQ and the prescribed online financial submission comply with the portal requirements. Any discrepancy is governed by the RFP and online procurement rules.

Date: _____ Place: _____

Name and designation of authorised signatory: _____

Signature and seal of Applicant: _____



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ANNEXURE – 9

DECLARATION: NON-DEBARMENT, LITIGATION, CONFLICT OF INTEREST AND INTEGRITY

RFP No. ADDA/ASN/ED/RFP-01 of 2026-27 | Asansol Durgapur Development Authority

We, M/s _____, hereby declare and undertake that:

- we are not currently debarred, suspended or blacklisted by any Government department, PSU, statutory authority or other public procuring entity; where an exception exists, full particulars are enclosed;
- any litigation, arbitration, adverse order or contractual failure material to our capacity to perform this assignment is fully disclosed below;
- we have no actual or potential conflict of interest affecting independence in the consultancy assignment, except as disclosed below;
- we have not offered or undertaken any corrupt, fraudulent, coercive, collusive or obstructive practice relating to this procurement;
- all the details and supporting documents submitted in our proposal are true and complete; and
- we will promptly notify ADDA of any change in these declarations during selection or implementation.

Details of exceptions / proceedings / potential conflicts (write NIL where none):

We understand that concealment or misrepresentation may lead to rejection, termination or other action permissible under the RFP and law.

Date: _____ Place: _____

Name and designation of authorised signatory: _____

Signature and seal of Applicant: _____



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol – 713305

ANNEXURE – 10

DRAFT FORM OF CONSULTANCY AGREEMENT

RFP No. ADDA/ASN/ED/RFP-04 of 2026-27 | Asansol Durgapur Development Authority

This Agreement is made on the ____ day of ____, 20__ between Asansol Durgapur Development Authority (ADDA), having office at Asansol – 713305 (the “Authority”), and M/s

_____, having its registered office at _____
(the “Consultant”).

WHEREAS ADDA has accepted the Consultant’s offer for DPRs, master plans, designs, estimates and allied consultancy services for (Part-I) Nehru Park and adjoining Damodar Riverfront development and (Part-II) Bhutaburi Temple and adjoining areas at Burnpur, Asansol.

NOW THEREFORE the parties agree as follows:

1. Contract documents: this Agreement; Letter of Acceptance and approved correspondence; RFP including addenda/corrigenda, prescribed annexures and Drawing No. 1; accepted Technical Proposal; accepted Financial Proposal / BOQ; and any approved negotiated clarifications. In case of conflict, the provisions of the RFP and any later addendum/corrigendum shall apply subject to applicable law.
2. Services: the Consultant shall undertake the full scope in the RFP, deliver separate reports and bid documents for Parts I and II, and furnish bid process and construction-stage design support in accordance with the RFP.
3. Contract price: the accepted lump-sum consultancy fee shall be ₹ _____ (excluding GST); GST and statutory deductions shall be dealt with in accordance with the RFP.
4. Commencement and duration: work shall commence from the effective date specified in the Letter of Acceptance / work order; stage-wise DPR submissions shall follow the 30-day programme and continuing services shall extend up to completion of the project as required in the RFP.
5. Payment: subject to submission and formal acceptance of deliverables, payment shall follow the seven milestones and percentages set out in Clause 9 of the RFP.
6. Performance Security: the Consultant shall provide the 5% Performance Security in the form and validity specified in Clause 10.
7. Personnel, subcontracting and quality: approved Key Experts shall be deployed according to Clause 8 and the accepted staffing schedule; replacements and sub-consultants shall be governed by Clause 15.
8. Ownership, confidentiality, insurance, liquidated damages, change control, termination, force majeure and dispute-related conditions shall be governed by the corresponding provisions of the RFP and applicable law.
9. Both parties agree to execute any additional documents required for lawful implementation of the consultancy contract.

For and on behalf of ADDA

Name: _____

Designation: _____

Signature & seal: _____

Date: _____

Witness 1: _____

For and on behalf of Consultant

Name: _____

Designation: _____

Signature & seal: _____

Date: _____

Witness 2: _____