



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol -713305

Memo No : ADDA/ASL/883/E-1545546

Date: 05/10/2026

Notice inviting sealed quotations for Preparation of a Topographical Survey map, related Drawings, and Physical Layout of the proposed road at Mouza-Kalipahari (JL No. 36), Mohishila (JL No. 37), Ismile (JL No. 22), measuring about 52.41 acres of land.

Asansol Durgapur Development Authority invites quotations from resourceful survey agencies to verify the present status and alignment of the Proposed South City Road at Mouza-Kalipahari (JL No. 36), Mohishila (JL No. 37), Ismile (JL No. 22), measuring approximately 52.41 acres of land. Details of the scope of work with terms and conditions will be available at the ADDA, Asansol Office, from 05/10/2026 to 06/10/2026: <http://www.addaonline.in>.


Chief Executive Officer
Asansol Durgapur Development Authority
Website: <http://www.addaonline.in>



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Details of the Scope of Work with Terms and Conditions for Preparation of topographical survey map of Proposed South City Road at Mouza-Kalipahari (JL No. 36), Mohishila (JL No. 37), Ismile (JL No. 22), measuring about 52.41 acres of land

A. SCOPE OF WORK

- a. Preparation of Survey Drawing with all Topographical Features
- b. Preparation of Contour Map with existing elevation levels and references.
- c. All the survey drawings and maps should satisfy the requirements of E.E. Asansol (UCF - Projects) for the quantity Calculation and Fixation of formation levels. Hence, the Agency should take up the survey and Preparation of drawings jointly, under the supervision of TP Asl ADDA and EE Asl ADDA, incorporating all existing topographic features over the land.
- d. List of RS plots as per the previous alignments will be provided by the Authority.

B. DELIVERABLES

- e. Soft copy of the sheet in AutoCAD drawing format.
- f. Submission of hard copy of drawings in A2/A1/A0 sheets in three sets.
- g. Bird's-eye view in Drone camera in videos/ Pictures.
- h. Updated land records submission as per alignment
- i. Revised and updated alignment verification.
- j. Records of all structures on the land schedule.

C. Pre-qualification and terms and conditions.

- Successful bidder will be required to deposit an EMD of Rs.2000/- (Approximately 2% of the bid value) in the form of a demand Draft in favor of the Chief Executive Officer, ADDA.
- Further, the agency quotation should accompany the following duly certified/self-attested documents as a part of technical bid :-
 1. Pan Card Adhar linked and IT return for previous three years.
 2. Trade license/ LBS certificate of AMC/DMC
 3. GST Certificate/GST Registration Certificate Copy
 4. Address Proof
 5. Voter ID
 6. Technical qualification for carrying out cadastral survey, such as a copy of the B-Tech/BE certificate, Survey Diploma certificate, LBS certificate, or experience of similar work. For a minimum of two (2) year during the preceding 5 years.
 7. A Demand Draft (DD) of 2000 INR to be submitted in favour of ADDA at Asansol Office as SD amount.



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D. SUBMISSION OF THE SEALED QUOTATIONS.

- The last date for submitting a sealed Quotation is 12th of October by 2 p.m. at the ADDA office in Asansol, Vivekananda Sarani, Sen-Raleigh Road, Near Kalyanpur Housing More, Asansol-713305.
- The entire survey work along with the survey drawing showing the important topographical features to be submitted to this authority within 7 working days after the receipt of the work order.
- Price bid required to be submitted on Agency Letterhead duly signed by the respective agencies/authorized signatories in terms of Rupees in lump sum. A copy of the price bid is enclosed in the annexure for ready reference.
- The Authority reserves the right to accept or reject any bid without assigning any reason whatsoever. The Authority's decision in this regard is final and conclusive.


Chief Executive Officer

Asansol Durgapur Development Authority



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To

The Chief Executive Officer,
Asansol Durgapur Development Authority

Subject: Submission of the sealed financial offer for **the notice vide No.....** dated

Sir,

Our agency is pleased to accept your proposal as per the above-stated expression of interest notice vide No....., dated....., and I/We hereby quote our financial offer as Rs..... in lump sum.

Thanking You.

Yours faithfully,

Signature

Name & Title

Address & Date

Seal