



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building
City Centre,
Durgapur -713216

Vivekananda Sarani, Senraliegh Road,
Near Kalyanpur Housing,
Asansol - 713305

Ref No : ADDA-11011(99)/47/2025-LANDDGP(ADDA)/TADDA /IT/ 1051 /202627

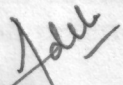
DATE : 27.07.2026

EXPRESSION OF INTEREST

Asansol Durgapur Development Authority, hereinafter to be referred as ADDA intends to float Expression of Interest for operation and maintenance of the Children Park-"Sishu Sathi" at City Centre, Durgapur over 2.50 acres of land for assuring congenial environment to the children of the Society.

This Park was initially being treated as the Deer Park, admeasuring 4.258 acres (approx), however, since, the said Park has been shifted within the limits of the Forest Lands in the Durgapur Planning Area, as such, the Asansol Durgapur Development Authority has decided to offer to the intending Bidder the operation and maintenance of the Children Park-"Sishu Sathi" at City Centre, Durgapur for a period of 3 years and satisfaction of this Development Authority unless being recorded, there shall be no option to claim renewal and continuation of the operation and maintenance of the said Park.

Sealed quotations are invited from bonafide resourceful private agencies/registered NGOs with specific credentials on lump sum basis under TWO COVER BID SYSTEM (online) for the operation and maintenance of the Children Park-"Sishu Sathi" at City Centre, Durgapur.


Chief Executive Officer
Asansol Durgapur Development Authority

Detailed Terms and Conditions for the operation and maintenance of the Children Park-"Sishu Sathi"

1. Technical Pre-Qualifications:

The Bidder should have the following Eligibility Criteria for qualifying evaluation of Technical Bid as mentioned in the subsequent clauses and should enclose documentary proof in their Technical Bid:



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- The Bidder can be a private agency/registered NGOs or a national registered Company (registered as per the Companies Act, 1956 or the Companies Act, 2013, as the case may be) in operation for the last 3 financial years.
- The Bidder must accomplish or shall have two project (s) of similar nature anywhere in India in the last five years.
- The Bidder must have a Turn Over at least to the extent of Rs.30 Lakhs each over the last three financial years.
- The Bidder shall not be blacklisted or debarred by ADDA or any other Government Office (s) at any point of time.

Any Bidder who fails to comply with the aforementioned pre-qualifications shall be disqualified from any further process of evaluation and the financial offers of such bidders shall not be reopened.

2. Other Eligibility Criteria:

- The Bidder must submit the proposal for implementing the Project, including the key members, who would be available at any point of time for holding discussion and flagging any queries thereto and shall indicate the available man power resources for the Project in hand.
- The Concept Plan of the Project must be submitted by the Bidder for verifying the successful implementation of similar works in the recent past.
- The Bidders shall submit cogent proof and documents for establishing the authenticity regarding financial competence and annual Turn Over for the project under discussion.
- The Bidders shall submit the previous experience certificates in executing similar projects while working in tandem with the Government Offices.
- The Bidders shall submit all the documents after being authenticated and duly certified by the Chartered Accountant.
- Consortium/Joint Venture in any form is not allowed.

3. Scope of Work with Vision of the Project:

- Children Park having lot of educational information and information of like nature.
- Existence of a Pathway covering the entire project area.
- Designated Play area for Kids and children.



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- Arrangement of sufficient Foot Over Bridges.
- There should be proper parking, drainage, sewerage facilities.
- The available Old Structure in the project premises shall be used for housing Stall, Baby Care Room etc.
- Construction of Steel Main Sliding Gate of the existing Project premises.
- Construction of Steel Collapsible Gate beside the Ticket Counter of the existing Project premises and/or the earlier Park premises.
- Temporary Arrangement of the Cafeteria Building and Food Stalls to be made separately, but, subject to prior permission of the Asansol Durgapur Development Authority.
- Provided that no commercial activity on account of the aforesaid shall be permitted for any reason, whatsoever.
- Construction of earthing Pit.
- Any other additional compatible theme or amenity or activities related to amusement subject to compliance with the admissible guidelines framed out by the Central Government and the State Government or any other Urban Local Body, constituted as such by the State Government and prior approval of the Asansol Durgapur Development Authority shall be obtained invariably in this regard.
- The Solid Waste Management Rules, 2006, including any amendment thereof shall be followed invariably in dealing maintenance and operation of the Park premises.

4. Role of ADDA:

- It will be the responsibility of ADDA to hand over Permissive Possession of the Project Land on "As-Is-Where-Is-Whatever-there-is" basis to the successful bidder for implementation of the project as per Plan and design conceptualized by them and duly approved by the ADDA, within such time frame as may be mutually agreed upon.
- The ADDA shall only play the role of a facilitator in providing necessary assistance in the process of sanctioning plan for the project from the required statutory authorities and shall extend necessary help to maintain liaison with Government agencies and statutory bodies for the purpose of water supply, power supply or other related matters relevant to the project.



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- The ADDA shall have the right of overall access of the project in order to ensure that specified norms are maintained and execution schedules are strictly adhered to. In case of delays in execution and faulty operation and maintenance, ADDA shall have the right to realize the liquidate damages from the successful bidder.
- ADDA shall review the progress of the Work every 6(six) months during the execution phase of the project.

5. Proposal regarding Cost Investment:

All the costs for enforcement of the Project shall be borne by the successful Bidder, including, but not limited to drawing and collecting any information pertaining to the Project from the Chief Executive Officer, Asansol Durgapur Development Authority and as may be required, the cost shall be borne for obtaining required permission from the statutory authorities, soil testing, presentation of documents or participation in the meetings or any sort of power point presentation and submission of fees and charges fixed by the Government of West Bengal or any other competent statutory authorities in this regard.

6. Time Frame of Execution:

The Bidder shall execute the Project with immediate effect from the date of receiving the Work Order. The O & M to be managed by the successful bidder shall adhere to the terms and objectives of the Project premises.

Any delay in the manner of execution of the Project shall be clarified with justified reasons by the successful bidder.

The Bidder shall be under an obligation to execute the License Agreement on obtaining the Work Order or after being declared as successful, as the case may be and upon expiry of the terms of the License Agreement, there shall be the discretion of ADDA to decide the next allotment of the Project premises and the decision to be made thereon shall be treated as final, without allowing or inviting further any involvement of the successful bidder on subsequent occasion.

The Bidder shall arrange and submit Work or Flow Chart indicating thereby the schedule of the entire Work and completion thereof, it is again being reiterated that there shall be overall supervision of ADDA in the Project Work.



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7. **Pre-Bid Meeting:**

The Pre-Bid Meeting shall clarify the queries and doubts, if any related to the Project and shall be attended to by the intending Bidders. The Prebid Meeting will be held on 10.08.2026.

8. **Submission Criteria:**

This is a two part bidding system consisting of technical part (in hard & soft copies) & financial part (online). The content of the hard copies of the technical bid is as follows:

1. Documents of the legal status of the bidder. (PAN CARD, GST REGISTRATION, TRADE LICENSE, EPF & ESI REGISTRATION)
In case of NGO, relevant Certification of Enrollment of the NGO from Competent Govt. Authority is required
2. The Agency / any of its Directors/ Partners etc. should have not been blacklisted by any Govt. / Semi Govt. Organizations / Departments or have not been convicted for any offence by any court of law as on date. (Affidavit on stamp paper of Rs.100/- purchased in West Bengal must be enclosed). Audited balance sheet of 2025-2026.
3. Documents stating experience in running similar nature of business (WORD ORDER / COMPLETION CERTIFICATE from any Central/State/Central or State Govt. Undertaking).
4. Project Report mentioning the following
Concept plan of the project.
Proposed Master Plan for proposed Development.
Investment proposal of the project.
Project implementation schedule supported by the Bar Chart.
Proposed Approach & Methodology of the bidder for project.

Submission of Tenders: Tenders are to be submitted through online to the website stated in two folders at a time for each work, one in technical proposal and the other in financial proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded (virus scanned only) duly digitally signed. The documents will get encrypted (transformed into non-readable format).



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9. **Opening of BID**

- 1) Opening of Technical Proposal: Technical Proposals will be opened by Authority at ADDA, Durgapur Office. This will be done electronically from the website stated using their Digital Signature Certificate. Intending tenderer may remain present if they so desire.
- 2) Opening of Financial Proposal: Financial Proposals will be opened by the Chief Executive Officer, ADDA or his representatives as per the terms of e-tendering process. This will be done electronically from the website stated using their Digital Signature Certificate.

10. **Award of Contract:**

The Bidder/Tenderer whose bid will be the highest (H1) bidder offering the highest value to the Authority will be accepted as the selected agency and will be notified by the Tender Inviting & Accepting Authority through acceptance letter. The notification of award will constitute the formation of the Contract.

11. **Entry fees:**

- The Entry fee shall be restricted to Rs. 20/- per head at the maximum for the initial one year of operation.
- The Entry fee may be increased after one year of operation respectively of the park in consultation with ADDA.
- Fixing of separate fees & charges for the other facilities & recreational amenities of the park is the prerogative of the successful bidder depending upon the economic viability & profitability of the project.
- All other statutory charges and taxes for the operation & maintenance of the park shall be borne by the successful bidder and the copy of the receipt of all the above taxes shall be submitted to this authority at the time of payment of the annual charges for the subsequent year.
- This authority can terminate the license agreement in case of non-compliance of the above terms.



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12. Earnest Money Deposit:

Bids should be accompanied by Earnest Money Deposit (EMD) of the amount of Rs 20,000/- (Rupees Twenty Thousand only). Necessary Earnest Money will be deposited by the bidder electronically: Online – through his / her net banking enabled bank account, maintained at any bank or Offline – through any bank by generating NEFT /RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from eProcurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.

13. Performance security:

- a. Performance Security amounting Rs.2,00,000/- (Rupees Two Lakhs only) in the form of Bank Guarantee or Demand Draft in favour of Asansol Durgapur Development Authority payable at Durgapur using standard format, has to be submitted by the successful bidder within 7 working days of the-receipt of notification of award from the Authority.
- b. Failure to submit the performance security within the stipulated time-frame will be construed as 'non-compliance' and the Authority shall have the rights to terminate the contract and offer the service to the other qualified vendor.
- c. The Performance Security shall remain valid for the entire service period plus sixty days from the date of completion of work contract.
- d. The Performance Security will be released only after successful completion/expiry of the contract. Penalties and other amounts due, if any, shall also be deducted from the Performance Security Deposit.



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14. Schedule of Dates:

Schedule	Date	Time
Date of Publication of EOI	29.07.2026	10.00 AM
Date of availability of Quotation Document Online	29.07.2026	11.00 AM
Site Visit With Pre-Bid Meeting	10.08.2026	12.00 NOON
Last Date of Submission of EOI	19.08.2026	03.00 PM
Opening & Evaluation of the Technical Bid	21.08.2026	03.00 PM
Opening of the Financial BID	To be intimated	

15. Annexure:

The Assessment Report of the existing Structures and the Site plan showing the existing infrastructures is attached as Annexure I & II for the reference of interested bidders to facilitate the bidding process preparation of concept plan for Technical Bid.

16. Renewal:

The renewal of the Operation & Maintenance after the successful operation of the Children Park-Sishu Sathi for a period of 3(Three) years and is subject to satisfactory performance of the successful bidder, recording compliance with the prescribed procedure in toto, clearance of the dues and satisfactory maintenance of the Park Premises and if the said conditions would appear to be in affirmative, renewal for the next 2 to 3 years on convening to the Board of ADDA for consideration.

17. Termination Clause:

The regular non-compliance and violation of the conditions to be prescribed in executing the Operation & Maintenance Agreement by the successful Bidder shall lead to termination, subject to service of 1 months prior Notice and remedying any breach in the intervening Notice period shall not be applicable considering the scope of the Project Work.



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18. Default in Operation & Maintenance:

Asansol Durgapur Development Authority shall forfeit the security deposit and hence can terminate the license agreement after the award of this project in case of ill maintenance and faulty operations related to the aforesaid project in the given tenure of 3 years.

The successful bidder must intimate this authority, his/her willingness to continue the O & M of this park after the end of the respective financial year.

The right of final acceptance of the proposal of agency is entirely vested with the C.E.O, ADDA, who reserves the right to accept or reject any or all the financial and technical bid in full or part without assigning any reason, whatsoever. The decision of the Asansol Durgapur Development Authority as regards opening of the financial bid shall be final and be treated as binding upon the Bidder.

Chief Executive Officer
Asansol Durgapur Development Authority



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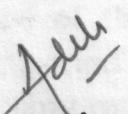
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Memo No : ADDA-11011(99)/47/2025-LANDDGP(ADDA)/TADDA /IT/ 1051(11) 202627 Dated : 27.07-2026

Copy forwarded for information & wide publicity to

1. District Magistrate, Paschim Bardhaman
2. ACP (East), ADPC, Asansol
3. Joint Secretary to the Govt. of West Bengal, UDMA, Department, Kolkata
- 4-5 Sub-Divisional Magistrate, Durgapur / Asansol
- 6-7 SDICO, Durgapur / Asansol
- 8-9 AEO, ADDA Asansol / Durgapur
- 10 HA, Durgapur with a request for publishing in the Office Notice Board
11. System Manager, ADDA for publishing in the official website of the Authority


Chief Executive Officer
Asansol Durgapur Development Authority