



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
(Under Urban Development & Municipal Affairs Department)

1<sup>st</sup> Administrative Building  
City Centre,  
Durgapur - 713216

Vivekananda Sarani, Senraliegh Road,  
Near Kalyanpur Housing,  
Asansol - 713305

Ref. No : ADDA / DGP / ACS/E-913140/378

DATE : 06.03.2026

## NOTICE FOR EXPRESSION OF INTEREST (EOI)

**Sub: Quotation Inviting Expression of Interest (EOI) providing consultancy Service for verification of reply submitted by Joint Venture company of Asansol Durgapur Development Authority (ADDA) against query of Authority.**

- 1) Sealed quotations are invited for annual contract for providing consultancy services and preparation of analysis status report of Joint Venture company of Asansol Durgapur Development Authority (ADDA).
- 2) The description of work and other terms and conditions are mentioned as under:

**Scope of work:** Scrutiny of year wise reply for the FY 2011-12 to 2023-24 submitted by JV company against query send from Authority's end preparation of report for further documents of accounts of Profit & Loss, loan borrowings and repayment status, establishment expenditure, project wise expenditure statement, Books assets statement for JV company alongwith subsidiary companies, required further documents if any, suggestive opinion in terms of Audit norms and complied with Company law.

- 3) **Eligibility-cum-Selection Criteria:** The firm should have experience for dealing with company accounts and statutory company secretarial matters. On fulfilment of the above eligibility, the selection shall be based on L-1 bidder.
- 4) **Time limit for preparation of Report:** draft report to be prepared and placed within 30 day from date of issue of LOI and after conference discussion final report to be certified and submitted.
- 5) **Prohibition of Sub-Contract:** The Firm shall not appoint any sub-contract for this work under any circumstances.
- 6) **Release of Payment-** The payment shall be released on on submission of final report.
- 7) **Deduction of income Tax at source:** Since professional service of the firm are being hired, Income Tax shall be deducted at source from all the accepted payments, in accordance with the provisions of Income Tax Act, 1961 as amended from time to time.



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8) **Secrecy and Confidentiality:** The Firm shall not disclose or divulge any business secrets, information's, facts relating to ADDA acquired or gained while discharging their professional duties under this agreement without the prior written permission of the ADDA. Even after the termination of the contract, the firm shall not make the business information's, facts, data and/ or similarly matter to the outsider without the prior written permission by the ADDA.

9) **Satisfactory Services:** The decision of Chief Executive Officer, ADDA or any other officer authorized by Chief Executive Officer, ADDA in this regard shall be final and binding on the firm for the purpose regarding satisfactory services of the firm.

10) **LAST DATE:** The quotation complete in all respects should reach the Chief Executive Officer, ADDA up to 09/03/2026, 1:30pm.

11) The Authority reserves the right to reject any or all of the quotation without assigning any reason or what so ever.

Chief Executive Officer  
Asansol Durgapur Development Authority

1) System Manager requested to upload in ADDA Site.