



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
(under Urban Development & Municipal Affairs Department)

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305

Memo No.: ADDA/ASL/ 375 /VI-23/IT/GEN

Date: 06/01/2026

## NOTICE INVITING QUOTATION

Asansol-Durgapur Development Authority invites sealed quotations from reputed Companies / Agencies for Supply & complete installation of one Biometric T&A system with Face reader along with Time Attendance Software and necessary accessories at ADDA Office, Asansol.

The quotation should be submitted along with self-attested photocopy of Trade Licence, PAN Card & GST registration certificate, Income Tax Return & Manufactures Authorisation of the concerned Company / Agency / Proprietor in a sealed cover envelop mentioning quotation notice no. with date.


The required Products are as follows:-

Sl No.	Product	Item Specification	Quantity
1.	Biometric Time Attendance System	Matrix Vyom Cloud based Time Attendance Platform for 150 users with minimum 400 days subscription. Matrix Face and EM Card based Time-Attendance and Access Control Terminal with Face, EM Prox Card, PIN, OR Code and Mobile Phone (BLE) credentials.	01 (one)

The terms and conditions -

- The authority reserves the right either to accept or reject any or all the bids without assigning any reason whatsoever.
- For more details, please contact the System Manager, ADDA, Asansol on any working day.

The Quotation will be received in Tender Box up to **2:30 P.M.** on **16/01/2026** at ADDA Asansol office and will be opened on same day at **3.00 P.M.**


  
for **Chief Executive Officer,**  
Asansol-Durgapur Development Authority

Memo No.: ADDA/ASL/ 375/15/VI-23/IT/GEN

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Copy forwarded to :-

- The AEO, ADDA, Asansol.
- The Finance Officer, ADDA
- CA to CEO, ADDA with a request to place it before CEO.
- System Manager, ADDA with a request to publish in office website.
- Notice Board.

  
for **Chief Executive Officer,**  
Asansol-Durgapur Development Authority