



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
( Under Urban Development & Municipal Affairs Department )

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305

Memo No. ADDA/DGP/ED/G-57(Pt. XXXIII)/2025-26/ 473

Dated: 22.09.25

## Notice Inviting Tender (N.I.T.) No.: ADDA/DGP/ED/N-38/2025-26 (Two-Cover Bid System)

Executive Engineer (Electrical), ADDA, Durgapur invites **Sealed Percentage Rate Tender** for the work noted below under TWO COVER BID SYSTEM in Authority's contract form from reputed and resourceful Electrical licence holder contractors who have executed similar type of works (i) worth 40% of the estimated amount put to tender in a single contract or (ii) 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender or (iii) one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value as mentioned in (i) above during 7 (seven) years prior to the date of issue of the tender notice in any Govt./Semi Govt./Undertakings/Autonomous Body/Statutory Body (except joint venture firm / consortium). In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Exe. Engg. or equivalent competent authority will be eligible for tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer. The tender should be submitted in two parts in two different sealed covers marked as "Technical Bid" and "Financial Bid". Those two bids shall be put together in a separate sealed cover duly super scribing the name of work and shall have the address of the bidder. Completed tenders will be received in the tender box at the chamber of Executive Engineer, ADDA at Durgapur office. Tender may be sent through registered post with A/D. only but Authority will not be responsible for postal delay. Detail information can be had from ADDA, Durgapur Office during office hours. For this N.I.T. visit our website [www.addaonline.in](http://www.addaonline.in)

Sl. No.	Name of the work	Estimated Amount (in Rs.)	Initial Earnest Money (in Rs.)	Cost of Tender Documents (in Rs.)	Time allowed for the work	Defect liability period
1.	Supply & installation of Solar Metering Panel with allied works at ADDA, City Centre, Durgapur-713216, Dist. : Paschim Bardhaman.	32,517.00	650.00	Rs.250.00 ( applicable for successful tenderer at the time of formal agreement)	1 (One) Month	1(One) year

**Technical bid shall contain:** Self attested copy of (1) Credentials (Completion certificate) possessed by the firm, **Estimated amount, date of completion of the project, final work done amount of the project must be indicated in credential certificate.** (2) Trade Licence (3) GST registration No. /Certificate, (4)PT Registration certificate/ Payment Challan, (5) PAN Card, (6) Bank Solvency Certificate (25% of Estimated amount and not more than one year old) (7) E.P.F. Registration Certificate, (8) ESI Registration Certificate. (9) Electrical Licence (10) Supervisor's certificate of competency against relevant parts. (11) Earnest money in the form of DD / Pay order in favour of Asansol Durgapur Development Authority payable at Durgapur. (12) Income Tax (SARAL) Acknowledgement Receipt for three consecutive years to be submitted i.e. the Assessment year 2021-2022, 2022-2023, 2023-2024). (13) All participating bidders should mandatorily follow page 74 to page 76 (UNDERTAKING, Annexure-I) of ADDA Tender Book.

**Additional performance security @10% of the tendered amount must be submitted by successful bidder if the accepted bid value is 80% or less from the estimated value put to tender (According to the memo No. 4608-F(Y), dated 18<sup>th</sup> July 2018 of Finance Department, Audit Branch).** The Additional performance security shall be submitted in the form of Bank Guarantee from any scheduled Bank before issuance of the Work Order. If the bidder fails to submit the Additional performance Security within seven working days from the date of issue of letter of Acceptance, his Earnest Money will be forfeited and other necessary actions like blacklisting of the contractor etc. may be taken. The Bank Guarantee shall have to be valid up to the end of the contract period and shall be renewed accordingly, if required. All other provision of rules & regulations will be maintained according to vide memo No. 4608-F(Y) dated 18<sup>th</sup> July 2018 of Finance Department, Audit Branch. PAN of Tenderer should be linked with AADHAAR. Otherwise IT may be deducted at higher rate without any prior intimation from this office as per GO.

**Financial bid should contain** the price bid quoted in Financial Bid document. The rate quoted should include GST and all sorts of taxes, duties, Cess etc. as applicable.. Technical bid will be opened first and if specific documents are found acceptable as per terms and conditions laid down above, the second part that is financial bid will be opened on the same day or on a later date subject to clarification of any point related to technical bid. As per Govt. of West Bengal order No. HF/BHP/KFW/156/2007/311 dated 17.08.2007 Cess @ 1% of cost of construction will be deducted at source from the bill of the contractor engaged in the work. In case of Registered Labour/Engineers Co-operative society, they should produce a photocopy of resolution of meeting of Board of Director empowering members to be Authorized Signatories of respective Co-Operative Society along with their application with the original resolution for verification. No conditional tenders will be accepted and the Executive Engineer, ADDA reserves the right to reject it without showing any reason. Prospective tenderes should visit the site of work and get themselves fully acquainted with site conditions and accordingly quote their rates.

### The schedule of dates :-

1. Last date of application for purchase of Tender papers **25.09.2025** up to **4.30 p.m.**
2. Date of purchase of Tender Paper from cash section **up to 08.10.2025** between **11.00 a.m. to 1.00 p.m.**
3. Receipt of sealed tender up to **3.00 p.m. on 16.10.2025.**
4. Opening of Technical Bid at **03.30p.m. on 29.10.2025** and Financial Bid at **4.00 p.m.** on the same day or a latter day subject to evaluation of Technical Bid.

The Authority reserves the right either to accept or to reject any or all tender documents without assigning any reasons thereto.

**NOTE:** In case of any Unscheduled Holiday on the aforesaid dates, the next working date will be treated as scheduled prescribed date for the same purpose.

*Ssem*  
22.09.2025  
Executive Engineer (Elect.)

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Memo No. ADDA/DGP/ED/G-57 (Pt. XXXIII)/2025-26/

Dated:

Copy forwarded to:

- (1) The Hon'ble Chairman, ADDA for kind information,
- (2) The Chairperson, Board of Admn., D.M.C
- (3) The Chief Executive Officer, ADDA for kind information.
- (4) The Assistant Executive Officer, ADDA, Durgapur.,
- (5) The Sr. Law Officer, ADDA.-with a request to be present at the time of Tender opening.
- (6) The F.O., ADDA, Durgapur – with a request to be present at the time of Tender opening,
- (7) The Assistant Engineer (Electrical), ADDA, Durgapur.
- (8) The Sub-Assistant Engineer (Elect.), ADDA, Durgapur
- (9) The System Manager, ADDA – with a request to upload the matter in the website of ADDA.
- (10) The Cashier ADDA, Durgapur,
- (11) The Notice Board, ADDA, Durgapur.
- (12) File copy: ADDA/DGP/ED/CN-

*Ssam*  
22.09.2025

Executive Engineer (Elect.)  
Asansol Durgapur Development Authority