



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
( Under Urban Development & Municipal Affairs Department )

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216

Vivekananda Sarani, Senrleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305

Memo No. ADDA/DGP/ED/G-57(XXXIII)/25-26/347

Date: 28/07/2025

**DETAILED e-NOTICE INVITING TENDER NO. : ADDA/DGP/ED/N-22 of 2025-26  
INVITED by THE EXECUTIVE ENGINEER(CIVIL), ADDA,DURGAPUR.**

Asansol Durgapur Development Authority (here in after call it as ADDA), A Statutory Authority of the Government of West Bengal, under Urban Development & Municipal Affairs Department constituted in compliance the West Bengal Town and Country (Planning and Development) Act, 1979 and the rules made there under and any direction which the State Government may give, from time to time.

For and on behalf of ADDA, the Executive Engineer (Civil), ADDA, Durgapur, invites percentage rate e-Tender for the work detailed in the table below, from eligible bonafide, reliable and resourceful tenderers having sufficient experience in execution of similar type of works. The intending agency should visit the site to acquaint with the site & speculate themselves the difficulties that may arise during execution of work at site. The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. The work shall throughout the stipulated period of the contract be proceeded with all due diligence. **Time being deemed to be the essence of the contract on the part of the contractor**, the contractor shall be bound in all cases, to achieve the 'Milestones' as defined under Clause 5 and specified in the NIT into various 'Identifiable and quantifiable construction related stages' pertaining to the work. You should meticulously go through the contents of "**ADDA TENDER BOOK**" attached herewith in a separate folder and submit bid accordingly and should have to adhere all the instructions contained in it.

Sl. No	Name of the Work	Amount Put to Tender (Rs.)	Earnest Money (Rs.)	Time allowed for the Work	Price of Contract Documents, 02 (Two) set. (Rs)	Defect liability period
1.	Annual Maintenance of Authority's Building within Bidhannagar area for the one year of 2025-26(Civil works).	14,99,999.00 (Rupees Fourteen lakhs Ninety Nine thousand Nine hundred Ninety Nine only)	30,000.00 (Rupees Thirty thousand ) only	1(One) Year	1,000.00 (Only applicable for the Successful Tenderer at the time of execution of Formal Agreement)	1 (One) year from the actual date of completion.

**Note:-** Tests conducted to obtain field data such as sub soil characteristics, traffic density, volume & allied data as well as topography survey data & drawing to prepare DPR of otherwise are to be provided as and when required basis. Payment of executed work should be commensurate with actual work done and the items of work and rate to be taken from the prevailing PWD SOR considering all addenda & corrigenda.

1. In the event of e-filing, intending bidder shall download the tender documents from the website: <https://wbtender.gov.in> directly with the help of Digital Signature Certificate. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <https://etender.wb.nic.in>.
2. **Eligibility criteria for participation in tender :**
  - i) The prospective Tenderers shall have satisfactorily completed as a **prime agency**.

- a. Minimum value of 40% of the estimated amount put to tender during 07 (Seven) years prior to the date of issue of the tender notice; or
- b. Of two (2) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 07 (Seven) years prior to the date of issue of the tender notice; or
- c. Of one (01) single running work of similar nature of work has been completed to the extent of 80% or more and value of which is not less than the desire value at (a) above.

Satisfactorily completed or in case of running work, only those tenderers who will submit the certificate from the concerned Executive Engineer or equivalent competent authority, will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress or completed satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer (As per notification no.04-A/PW/0/10C-02/14 dated 18.03.2015 Govt. of WB).

**N.B.:- Estimated amount, Date of completion of project and detail communicational address of Client must be indicated in the Credential Certificate.**

**Legible documents such as PAN Card, Professional Tax Certificate, Trade License, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Bank Account Details of the Bidder to be submitted with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for two consecutive years i.e. for the last two years to be submitted. All taxes shall be deducted from all types of Bill, Challan of P.T., etc. and Annexure-I attach with this NIT, have to be submitted.**

- a. The partnership firm shall furnish the registered partnership deed and the company shall furnish the Registered Article of Association and Memorandum.
- b. Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Valid Register Certificate issued by the Co-operative Department. Current Audit Report, Annual General Meeting of 2013-2014 along with other relevant supporting papers.
- c. Where there is a discrepancy between the rate in figures and words the rate in words will govern.
- d. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
- e. Any change of BOQ will not be accepted under any circumstances.
- f. No Joint venture Firm/ Consortium will be entertained.
- g. Tenderers should note that conditional tender will be rejected without showing any reason for such rejection.

**3. Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Royalty, GST & all other Statutory Levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & Cess stated above.**

**4.** The contractor/bidder should see the site of works and tender documents, drawings (if any) etc. before submitting e-tender/off-line tender and satisfy himself/herself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking water and other human requirements & security etc. before submitting e-tender/Offline tender.

**5.** Agencies shall have to arrange land for set up Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

**6. Bids shall remain valid** for a period not less than 120 (One Hundred Twenty) days after the dead line date for Financial Bid / Sealed Bid.

**7. Date & Time Schedule :-**

Sl.	Particulars	Date & Time
1.	Online Document Download and Bid Submission start Date	On 31.07.2025 from 10:00 Hrs. IST
2.	Online Document Download and Bid Submission end Date	On 14.08.2025 at 15:00 Hrs. IST.
3.	Bid opening Date at the office of the Executive Engineer (Civil), ADDA, Durgapur	On 19.08.2025 at 15:30 Hrs. IST

8. **Earnest Money deposit of money it should compulsorily be deposited on-line by the bidders. The L1 bidder shall submit the hard copy of the documents to the tender inviting authority with his acceptance letter of the LOI As per memorandum no.1592-F(Y) DATED 20.03.2014. Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder.**
9. **The results of the technical evaluation shall be made public on e-procurement systems following which there will be a period of 48 Hours during which any bidder may submit complaint which shall be considered for resolution before opening the financial bid. After 48 Hours of uploading the results of the technical evaluation at e-tender portal no complain in connection with credential criteria or other eligibility criteria shall be entertained and such complains will be treated as null and void.**
10. The **Executive Engineer, ADDA, Durgapur** reserve the right to cancel the e-N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
11. During scrutiny, the Tender Inviting Authority may verify the credential and other documents and if found that the credential or any other papers submitted by the tenderer are incorrect / manufactured / fabricated, that application will be out rightly rejected without prejudice and penal action will be taken as per rule.
12. Prospective Tenderer whether himself must not have failed to execute any work under any of Directorate and has got this tender terminated consequently or any of his Partner or Director not have been his tender terminated by any of the Directorate Offices during the preceding five (5) years w.e.f. date of this e-N.I.T. such termination of tender shall be disqualification for the concern tenderer for participating this tender.
13. As per order no. 4608-F(Y) dt. 18.07.18 of Finance Department, Govt. of West Bengal, additional performance security @10.00% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the estimated amount put to tender .i.e. if the successful bidder quotes a rate 20% or more less than the schedule of rates put in tender. The additional performance security will have to be deposited by the successful bidder in the form of Bank Guarantee drawn on any nationalized bank before issue of work order.
14. No payment shall be made for work without submission of bill in prescribed format then approved and passed by the Engineer-in-charge whose certificate of such approval and passing of the sum so payable shall be final and conclusive against the contractor. But all such intermediate payments shall be regarded as payment by way of advance against the final payment only and not as payment for work actually done and completed, and shall not preclude the requiring of bad, unsound, and imperfect or unskillful work to be removed and taken away and reconstructed, or re-erected, or be considered as an admission of the due performance of the contract, or any part thereof in any respect of the accruing of any claim nor shall it conclude, determine, or affect in any way the powers of the Engineer-in-Charge under these conditions or any of them as the final settlement and adjustment of accounts or otherwise or in any other way very effect of the contract. The final bill shall be submitted by the contractor within one month of the date fixed for completion of the work; otherwise the Engineer-in-Charge's Certificate of the measurement and of the total amount payable for the work accordingly shall be final and binding on all parties.
15. The Engineer-in-Charge will provide instructions clarifying queries about the conditions of Contract. For any typographical mistake in case of Unit, Rate, Quantity, Amount, any type

of nomenclature in items of works/item itself including description, Specification etc. whatsoever as stated in BOQ, shall to be rectified without monetary benefit to the contractor and that can't be claimed during the period of agreement or so. In that case sanctioned estimate and or item(s) of the Bill of Quantity (BOQ) taken from PWD or any other Govt. SOR or derived/analyzed will be the binding criteria for both the parties entering into the agreement.

**16. UNDERTAKING (Annexure-I, Page no. 74 of ADDA Tender Book) :-**

I. This undertaking is a part & parcel of the tender. While submitting the tender by using digital signature, the tenderer deemed to accept all the points jotted down therein. Misleading/false undertaking may attract penal action as per norm (Clause 41, Page no. 63 of ADDA Tender Book).

II. This undertaking has mandatorily to be submitted by shorn before the Notary Public along with other requisite tender documents.

All the tender documents including e-NIT & BOQ will be the part of the contract document.

• **Note :- Any Corrigendum and addendum will be published through ADDA website: [www.addaonline.in](http://www.addaonline.in) & <https://wbtenders.gov.in>**

*Datta*  
*28/07/2025*  
**Executive Engineer (Civil)**  
**Asansol Durgapur Development Authority,**

**Memo. No.: ADDA/DGP/ED/G-57(XXXIII)/25-26/347(17)**

**Date : 28/07/2025.**

Copy forwarded for information :-

1. The Hon'ble Chairman, Asansol Durgapur Development Authority.
2. The Hon'ble Chairperson, Board of Administrator, Durgapur Municipal Corporation.
3. The Hon'ble Vice Chairman, Asansol Durgapur Development Authority.
4. The District Magistrate, Paschim Bardhaman, Asansol-713305.
5. The Chief Executive Officer, Asansol Durgapur Development Authority.
6. The Sub-Divisional Magistrate, Durgapur.
7. The Superintending Engineer, Asansol Durgapur Development Authority.
8. The Assistant Executive Officer (Admin.), Asansol Durgapur Development Authority.
9. The Special Law Officer, Asansol Durgapur Development Authority.
10. The Finance Officer, Asansol Durgapur Development Authority, with a request to be present or send his representative during tender opening on specified date & time as mentioned above.
11. The Deputy Magistrate & Deputy Collector posted at Sub-Divisional Office, Durgapur, Member Tender Committee.
12. The Assistant Engineer (Civil), Asansol Durgapur Development Authority, Durgapur.
13. The Sub-Assistant Engineer (Civil), Asansol Durgapur Development Authority, Durgapur.
14. Sri Pradip Banerjee, System Manager, ADDA, Durgapur-- with a request to upload this e-NIT on website of ADDA.
15. Notice Board, Asansol Durgapur Development Authority, Durgapur office.
16. Notice Board, Asansol Durgapur Development Authority, Asansol office.
17. File Copy ADDA/DGP/ED/MN-08/25-26

*Datta*  
*28/07/2025*  
**Executive Engineer (Civil)**  
**Asansol Durgapur Development Authority**

## Check list

### TECHNICAL PROPOSAL (PART-I)

The Technical Proposal should contain scanned copies of the relevant documents and/or declarations:-

1. e-NIT as described above and also the Addendum or Corrigendum (if any).
2. Tender Form of this Authority (as uploaded along with e-NIT).
3. Scan Copy of documentary evidence against payment of EMD.
4. Valid and/or renewed trade license.
5. The intending tenderer shall have valid up to date clearance certificates of professional tax. If up to date Professional Tax Clearance Certificate (PTCC) is not obtained then receipt copy of tax deposit Challan from the date of PTCC last issued/obtained to the current year shall have to be uploaded.
6. Valid GST Registration Certificate (Provisional Certificate will not acceptable) along with last GST return.
7. **Credential(s) i.e. Work Order, BOQ and Completion certificate(s) of similar nature of work(s) submitted for consideration.**
8. Valid PAN issued by GOI with IT (last two year's) Return.
9. Valid GPF and ESI registration certificate.
10. A partnership firm will have to furnish the registered partnership deed and a company will have to furnish the Article of Association and Memorandum.
11. Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Certificate of Registration and Valid Clearance Certificate from A.R.C.S. for the current year, Professional Tax Deposit Challan for the current Financial Year, PAN Card, VAT Registration Certificate with up-to date return.
12. **UNDERTAKING (Annexure-I, Page no. 74 of ADDA Tender Book):- All intending bidder participating in the tender mandatorily submit this undertaking by shorn before the Notary Public along with other requisite tender documents.**

**NOTE:-** Failure of submission of any of the above-mentioned documents render the tender liable to summarily rejected.

Signature of the Contractor