

INVOICE
COMPOSITE DEALER

5836119/2025

A60(L1)



MANIK INFORMATION SERVICES

H.O. : 85/ Keshab Ch. Sen Street, Kolkata - 700 009 • Phone : 98301 52626, 98745 97364
GSTIN / UIN : 19ABFPD8800R1Z7

63/4
24/04/25

To ADDA
City Center
Durgapur

Invoice No. : 9789
Date : 22/3/25
Order No. & Date : _____
Challan No. : _____
Date : 24 MAR 2025

RECEIVED
CONTENTS NOT VERIFIED

SC. :

JOB NO.

Asansol Durgapur Dev. Authority
DURGAPUR

Item No.	Description	Quantity	Rate	Rs.	P.
	Reconditioning of 12A Toner cartridge	3	600/-	1800/-	
	Reconditioning of 110A Toner cartridge	3	600/-	1800/-	
	Reconditioning of 137A Toner cartridge	1	600/-	600/-	
Rupees <u>Four thousand two hundred only.</u>					
In case of cheque Bouncing (Rs. 150/- for Local Cheque OR Rs. 200/- for Outstation Cheque) will be charged.			TOTAL	<u>4200/-</u>	

Item supplied
by

Account Name : MANIK INFORMATION SERVICES
Account No. : 0418210005686
IFC CODE : PUNB0041820
Branch : GARPAR BRANCH
MICR : 700024224

E. & O. E.

for MANIK INFORMATION SERVICES

Received & 24.3.25

INVOICE
COMPOSITE DEALER



MANIK INFORMATION SERVICES
H.O. : 85/ Keshab Ch. Sen Street, Kolkata - 700 009 • Phone : 98301 52626, 98745 97364
GSTIN / UIN : 19ABFPD8800R127

To ADDA
City Center
Durgapur

Invoice No. : 9788
Date : 21/3/25
Order No. & Date : _____
Challan No. : _____
Date : _____

SC.:

JOB NO.

Item No.	Description	Quantity	Rate	Rs.	P.
	Reconditioning of 12A Toner cartridge	3	600/-	1800/-	
	Reconditioning of 110A Toner Cartridge	3	600/-	1800/-	
	Reconditioning of 137A Toner Cartridge	1	600/-	600/-	
Rupees <u>Four thousand two hundred only.</u>					
In case of cheque Bouncing (Rs. 150/- for Local Cheque OR Rs. 200/- for Outstation Cheque) will be charged.			TOTAL	<u>4200/-</u>	

Item Supply

Account Name : MANIK INFORMATION SERVICES
Account No. : 0418210005686
IFC CODE : PUNB0041820
Branch : GARPAR BRANCH
MICR : 700024224

E. & O. E.

for MANIK INFORMATION SERVICES

Received
21.3.25

5941223/2015

ASO(C)

RECEIVED
INVOICE
CONTENTS NOT VERIFIED
COMPOSITE DEVELOPER
3 APR 2025
DURGAPUR



MANIK INFORMATION SERVICES

H.O. : 85/ Keshab Ch. Sen Street, Kolkata - 700 009 • Phone : 98301 52626, 98745 97364

GSTIN / UIN : 19ABFPD8800B177
Asansol Durgapur Dev. Authority

72
03-04-25

SM

To ADDA City Center Durgapur	Invoice No.: <u>9850</u> Date : <u>02/4/25</u> Order No. & Date : _____ Challan No. : _____ Date : _____
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SC .:

JOB NO.

Item No.	Description	Quantity	Rate	Rs.	P.
	Total Reconditioning of 12A Toner Cartridge	1	1200/-	1200/-	
	Reconditioning of 12A Toner Cartridge	5	600/-	3000/-	
	Rupees <u>Four thousand two hundred only.</u>				
In case of cheque Bouncing (Rs. 150/- for Local Cheque OR Rs. 200/- for Outstation Cheque) will be charged.			TOTAL	<u>4200/-</u>	

Slim Supply

Account Name : MANIK INFORMATION SERVICES
 Account No. : 0418210005686
 IFSC CODE : PUNB0196300
 Branch : GARPAN BRANCH
 MICR : 700024050

E. & O. E.

J.M.
for MANIK INFORMATION SERVICES

Received 3.4.25
N 3.4.25

02/04/25

INVOICE
COMPOSITE DEALER



MANIK INFORMATION SERVICES

H.O. : 85/ Keshab Ch. Sen Street, Kolkata - 700 009 • Phone : 98301 52626, 98745 97364

GSTIN / UIN : 19ABFPD8800R1Z7

To

ADDA

City Center

Durgapur

Invoice No.: 9850

Date : 02/4/25

Order No. & Date : _____

Challan No. : _____

Date : _____

SC .:

JOB NO.

Item No.	Description	Quantity	Rate	Rs.	P.
	Total Reconditioning of 12A Laser Cartridge	1	1200/-	1200/-	
	Reconditioning of 12A Laser Cartridge	5	600/-	3000/-	
	Rupees <u>Four thousand two hundred only.</u>				
In case of cheque Bouncing (Rs. 150/- for Local Cheque OR Rs. 200/- for Outstation Cheque) will be charged.			TOTAL	4200/-	

Item Supply

Account Name : MANIK INFORMATION SERVICES
 Account No. : 0418210005686
 IFSC CODE : PUNB0196300
 Branch : GARPAR BRANCH
 MICR : 700024050

E. & O. E.

Received for MANIK INFORMATION SERVICES

3.4.25

978
19-05-25



MANIK INFORMATION SERVICES

H.O. : 85/ Keshab Ch. Sen Street, Kolkata - 700 009 • Phone : 98301 52626, 98745 97364

GSTIN / UIN : 19ABFPD8800R1Z7

RECEIVED
INVOICE
CONTAINER VERIFIED
COMPOSITE DEALER

6114327/2025

AED(L)

SM

To <u>ADDA</u> <u>City Center</u> <u>Durgapur</u>	Invoice No. : <u>9551</u> Date : <u>17/5/25</u> Order No. & Date : _____ Challan No. : _____ Date : _____
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SC .:

JOB NO.

Item No.	Description	Quantity	Rate	Rs.	P.
	Reconditioning of 19A Toner cartridge	1	600	600	
	Rupees <u>Six hundred only</u>				
In case of cheque Bounding (Rs. 150/- for Local Cheque OR Rs. 200/- for Outstation Cheque) will be charged.			TOTAL	600	

Item supply
Sx.

Account Name : MANIK INFORMATION SERVICES
 Account No. : 0418210005686
 IFSC CODE : PUNB0196300
 Branch : GARPAN BRANCH
 MICR : 700024050

E. & O. E.

SM
for MANIK INFORMATION SERVICES

SADIKI
19.05.25



INVOICE
COMPOSITE DEALER

MANIK INFORMATION SERVICES
H.O. : 85/ Keshab Ch. Sen Street, Kolkata - 700 009 • Phone : 98301 52626, 98745 97364
GSTIN / UIN : 19ABFPD8800R1Z7

To

ADDA

City Center

Durgapur

Invoice No. : 9551

Date : 17/5/25

Order No. & Date : _____

Challan No. : _____

Date : _____

SC.:

JOB NO.

Quantity	Rate	Rs.	P.
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Item No.	Description	Quantity	Rate	Rs.	P.
	Reconditioning of 19A toner cartridge	1	600/-	600/-	
	Rupees <u>Six hundred only</u>				
TOTAL				600/-	

Item Supply

In case of cheque Bouncing (Rs. 150/- for Local Cheque
OR Rs. 200/- for Outstation Cheque) will be charged.

Account Name : MANIK INFORMATION SERVICES

Account No. : 0418210005686

IFSC CODE : PUNB0196300

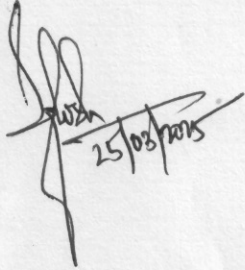
Branch : GARPAR BRANCH

MICR : 700024050

S. Manik
19.05.25

E. & O. E.
SM
for MANIK INFORMATION SERVICES

A cartridge of the printer No. 2023/PRT-023
ADDA/DGP in the Engineering Section
is need to be changed.


25/03/2015

SM



A cartridge of the Printer No. 2023/PRT-037
ADDA/DGP in the AEO (Admin chamber) is
in need to be changed.

[Handwritten signature] 24/9/25

S.M.

Note # 1

The cartridge of the Printer 2023/PRT-016/ADDA/DGP needs to be replaced.

Submitted.

05/02/2025 11:57 AM

**CHANDRA SHEKAR GHOSH
UDA (DGP-PLNG) (ADDA)**

Note # 2

Cartridge may kindly be arranged by SM, Durgapur. Placed for further approval.

06/03/2025 09:10 AM

**SAURABH KHAN
TP (DGP-PLNG) (ADDA)**

Note # 3

Please provide.

06/03/2025 10:39 AM

**MANAS PANDA
AEO (ADDA)**

Note # 4

Please provide

06/03/2025 11:55 AM

**PRADIP KUMAR BANERJEE
SM (DGP-IT) (ADDA)**

Note # 5

provide a cartridge against the Printer No.2023/PRT-016 /ADDA/DGP in the Planning Section.

Submitted.

06/03/2025 01:04 PM

**SUMITA GHATAK
CO (DGP-IT) (ADDA)**

Note # 6

Notes pre-page may kindly be perused.

The Cartridge of another printer 2024/NP-002/ADDA/DGP needs to be changed.

06/03/2025 01:19 PM

CHANDRA SHEKAR GHOSH
UDA(DGP-PLNG)(ADDA)

Note # 7

There is requirement of cartridges for two B/W printers in Planning Section. Placed for kind approval.

15/04/2025 12:05 AM

SAURABH KHAN
TP(DGP-PLNG)(ADDA)

Note # 8

Please provide.

16/04/2025 11:10 AM

MANAS PANDA
AEO(ADDA)

Note # 9

Please provide as required and approved

16/04/2025 11:55 AM

PRADIP KUMAR BANERJEE
SM(DGP-IT)(ADDA)

AEO (ADDA)

Note # 13

Please provide

05/02/2025 02:41 PM

PRADIP KUMAR BANERJEE
SM(DGP-IT) (ADDA)

Note # 14

provide a cartridge against the Printer No.2024/NP001/ADDA/DGP at Account Section.

Placed for kind perusal and further instruction.

06/02/2025 01:07 PM

SUMITA GHATAK
CO(DGP-IT) (ADDA)

Note # 15

Above Note#14 may kindly perused. Cartridge provided as required.

06/02/2025 01:33 PM

PRADIP KUMAR BANERJEE
SM(DGP-IT) (ADDA)

Note # 16

06/02/2025 01:34 PM

MANAS PANDA
AEO (ADDA)

Note # 17

06/02/2025 02:13 PM

SUMANESH ROY
ACCT(DGP-ACCT) (ADDA)

Note # 18

There is an urgent requirement of Toner Cartridge for Printer No. 2024/PRT-012/ADDA/DGP at Chamber of Finance Officer, Durgapur.

Put up for kind perusal.

04/04/2025 12:13 PM

SUBHAJIT GOSWAMI
CO(DGP-ACCT)(ADDA)

Note # 19

May kindly be approved.

04/04/2025 05:40 PM

SUMANESH ROY
ACCT(DGP-ACCT)(ADDA)

Note # 20

Please provide.

04/04/2025 05:42 PM

MANAS PANDA
AEO(ADDA)

Note # 21

Please provide

04/04/2025 06:13 PM

PRADIP KUMAR BANERJEE
SM(DGP-IT)(ADDA)

21/01/2025 12:49 PM

MANAS PANDA
AEO (ADDA)

Note # 13

A Cartridge of the Printer No. 2023/PRT-009/ADDA/DGP in the Land Section is in need to be changed.

Placed for your kind perusal and further order please.

07/03/2025 03:49 PM

KAMAKSHYA CHARAN MISRA
GROUP C (DGP-LAND) (ADDA)

Note # 14

Please provide.

07/03/2025 07:20 PM

MANAS PANDA
AEO (ADDA)

Note # 15

Please provide

10/03/2025 11:20 AM

PRADIP KUMAR BANERJEE
SM (DGP-IT) (ADDA)

Note # 16

25/03/2025 11:37 AM

SUMITA GHATAK
CO (DGP-IT) (ADDA)

Note # 17

A Cartridge of the Printer No. 2023/PRT-009/ADDA/DGP in the Land Section is in need to be changed.

Placed for your kind perusal and further order please.

25/03/2025 11:43 AM

KAMAKSHYA CHARAN MISRA
GROUP C (DGP-LAND) (ADDA)

Note # 18

Please provide.

25/03/2025 11:48 AM

MANAS PANDA
AEO (ADDA)

Note # 19

24/03/2025 09:54 AM

PRADIP KUMAR BANERJEE
SM (DGP-IT) (ADDA)

Please provide

25/03/2025 12:35 PM

PRADIP KUMAR BANERJEE
SM (DGP-IT) (ADDA)

Please provide the details of the further order placed.

23/04/2025 04:45 PM

SUNITA GHATAK
CO (DGP-IT) (ADDA)

Note # 15

24/03/2025 05:40 PM

PRADIP KUMAR BANERJEE
SM (DGP-IT) (ADDA)

Note # 16

24/04/2025 10:29 AM

SUNITA GHATAK
CO (DGP-IT) (ADDA)

Note # 16

04/04/2025 12:02 PM

MANAS PANDA
AEO (ADDA)

Note # 17

Please take up

04/04/2025 12:57 PM

PRADIP KUMAR BANERJEE
SM (DGP-IT) (ADDA)

Note # 12

24/12/2024 09:54 AM

PRADIP KUMAR BANERJEE
SM(DGP-IT)(ADDA)

Note # 13

A Cartridge of the Printer No. 2024/PRT-022/ADDA/DGP in the IT Cell is in need to be changed.

Placed for your kind perusal and further order please.

03/04/2025 04:23 PM

SUMITA GHATAK
CO(DGP-IT)(ADDA)

Note # 14

03/04/2025 05:49 PM

PRADIP KUMAR BANERJEE
SM(DGP-IT)(ADDA)

Note # 15

04/04/2025 10:29 AM

SUMITA GHATAK
CO(DGP-IT)(ADDA)

Note # 16

04/04/2025 12:32 PM

MANAS PANDA
AEO(ADDA)

Note # 17

Please take up

04/04/2025 12:57 PM

PRADIP KUMAR BANERJEE
SM(DGP-IT)(ADDA)

PRT / 003 / ADDA /DGP of the Establishment Section is exhausted, which is required on urgent basis for disbursing of office work day to day.

The matter may be forwarded to System Manager for supplying cartridge immediate.

Put up for necessary order.

29/04/2025 03:10 PM

BIREN ROY
GR C(DGP-ESTT)(ADDA)

Note # 45

Please provide.

29/04/2025 03:15 PM

MANAS PANDA
AEO(ADDA)

Note # 46

Please take up

30/04/2025 03:56 PM

PRADIP KUMAR BANERJEE
SM(DGP-IT)(ADDA)

NOTE SHEET




Two Nos. Toner Cartridge of following 2 Nos. Printers of Law Cell are urgently required to replace.

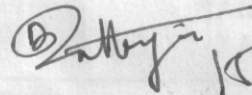
- 1) Printer No.2024/PRT-044/ADDA/DGP
- 2) Printer No.2023/PRT-013/ADDA/DGP

If approve, System Manager may be requested to provide the same.

~~SLO~~
~~ASB~~
S.M.

plz issue .


15/5/25


15/5/25

04/04/2025 12:13 PM

SUBHAJIT GOSWAMI
CO (DGP-ACCT) (ADDA)

Note # 19

May kindly be approved.

04/04/2025 05:40 PM

SUMANESH ROY
ACCT (DGP-ACCT) (ADDA)

Note # 20

Please provide.

04/04/2025 05:42 PM

MANAS PANDA
AEO (ADDA)

Note # 21

Please provide

04/04/2025 06:13 PM

PRADIP KUMAR BANERJEE
SM (DGP-IT) (ADDA)

Note # 22

provide a cartridge against the Printer No.2024/PRT-012/ADDA/DGP at Chamber of Finance Officer, Durgapur.

Placed for kind perusal.

13/05/2025 01:15 PM

SUMITA GHATAK
CO (DGP-IT) (ADDA)

Note # 23

There is an urgent requirement of Toner Cartridge for Printer No. 2023/PRT-004/ADDA/DGP at Accounts Section, Durgapur.

Put up for kind perusal.

13/05/2025 01:18 PM

SUBHAJIT GOSWAMI
CO (DGP-ACCT) (ADDA)

Note # 24

may be approved for issue printer cartridge.

13/05/2025 01:30 PM

SUMANESH ROY

ACCT(DGP-ACCT) (ADDA)

Note # 25

Please provide.

13/05/2025 01:58 PM

MANAS PANDA
AEO (ADDA)

Note # 26

Please provide

13/05/2025 03:28 PM

PRADIP KUMAR BANERJEE
SM(DGP-IT) (ADDA)

24/01/2025 02:07 PM

MANAS PANDA
AEO(ADDA)

Note # 13

One number of Toner Cartridge for Printer (Printer No. 2023/PRT-017/ADDA/DGP, Computer No. 2023/COMP-017/ADDA/DGP) at the Chamber of OSD(L) /SRO-II sir is required for smooth functioning of work.

Placed for kind perusal and necessary approval sir.

05/05/2025 12:01 PM

SATYAJIT CHATTERJEE
CO(DGP-OSDL)(ADDA)

Note # 14

Please provide.

05/05/2025 12:47 PM

MANAS PANDA
AEO(ADDA)

Note # 15

Please provide

05/05/2025 02:04 PM

PRADIP KUMAR BANERJEE
SM(DGP-IT)(ADDA)



NOTE SHEET

A Cartridge of the Printer No. 2023/PRT-007/ADDA/DGP in the chamber of E.E.(Civil) needs to be changed.

Placed for your kind perusal and further order please.

~~EE (Civil)~~
S. Manager

[Signature]
02/05/25

For n. a. please.
[Signature]
02/05/25




NOTE SHEET

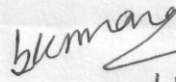
One (1) No. ~~Toner~~ Cartridge of HP Leserjat 1020 [2023/Prt-021/ADDA/DGP] for Engineering Section urgently required.

IT Cell may be requested to supply the same , if approved.

B. D. (init)
A. M.


15-5-25

Please issue


15.05.2025

Boadiy Banerjee (SM)