



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
(under Urban Development & Municipal Affairs Department)

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305

Memo. No. ADDA/ASL/ 105 /VI-50

Date. 21/05 /2025

## NOTICE INVITING QUOTATION

Asansol-Durgapur Development Authority intends to install IP-based Telephones for the smooth functioning of PBX system from the CEO's Chamber, Hon'ble Vice-Chairman's Chamber and PBX Control Room – compatible with the upgraded PBX system at the ADDA office, Asansol. Sealed Quotations are invited from reputed and resourceful agencies who have executed similar type of work. Bid should be quoted as per the following table and should be inclusive all taxes, duties cess including GST as applicable and as per the Terms & Condition and Scope of Work specified.

Sl. No	Description of Material	Quantity
1.	Supply & complete installation of Grandstream IP Phone GRP 2636-6+6 lines, Gigabit, WF/BT, Colour Screen, 24BLF at ADDA office, Asansol	1
2.	Supply & complete installation of Grandstream IP Phone GRP 2612P at ADDA office, Asansol	1
3.	Supply & complete installation of Grandstream IP Wifi enabled Phone GRP 2602W at ADDA office, Asansol	1

### The terms and conditions:-

- Bids should be accompanied by PAN Card, Trade License, P.Tax Registration and Income Tax return for any of the last two years and all other necessary certificates.
- Bidder should submit EMD of 2% of quoted value in the form of a Demand Draft drawn in favour of "*Asansol Durgapur Development Authority*", payable at *Asansol* along with the bid.
- Bidder should have support centers at Asansol or Durgapur. In case of support through service partners, details of such service partners are to be attached.
- The Authority will arrange for the ISP to provide Internet Connectivity. However, the work of the selected Vendor will be to establish the Local Area Network and upgradation of the existing IP PBX System with remote connected features and configuration to restore all existing VoIP endpoints & gateways with the following add-on components at ADDA office, Asansol.
- Payment will be made on successful completion of the work.
- Warranty Terms: All deliverable items will be covered by onsite warranty for a period of one year from the date of installation / commissioning.
- Terms & conditions of the bidder sent along with the tender, if any, put by the Bidder shall not be binding on the Authority.
- The payment would be made against the submission of bill in duplicate along with submission of invoice (in duplicate). The payment would be made after deducting necessary taxes applicable, if any.

The Tender will be received in Tender Box up to 1.00 P.M. on 30.05.2025 at ADDA Asansol office and will be opened on next working day at 2.00 P.M.

  
Chief Executive Officer,  
Asansol-Durgapur Development Authority

Cont. .... P/2.



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Copy forwarded to :-

- (i) The AEO, ADDA, Asansol.
- (ii) The Finance Officer, ADDA
- (iii) CA to CEO, ADDA with a request to place it before CEO.
- (iv) System Manager, ADDA with a request to publish in office website.
- (v) Notice Board of ADDA Asansol office; DM office, Paschim Bardhaman; CP office, Asansol, Paschim Bardhaman, SDM office, Asansol Sadar.

  
Chief Executive Officer,  
Asansol-Durgapur Development Authority