



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
(under Urban Development & Municipal Affairs Department)

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305

Memo No.: ADDA/ASL/102/VI-59/IT/Misc

Date: 20/05/2025

## NOTICE INVITING QUOTATION

Asansol-Durgapur Development Authority invites sealed quotations from reputed Companies / Agencies for Supply & complete installation of one Biometric T&A system with Face reader along with Time Attendance Software and necessary accessories at ADDA Guest House, Asansol.

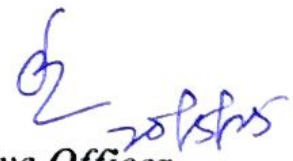
The quotation should be submitted in **sealed cover** in two parts – Technical Part and Financial Part mentioning Notice no. and date on top of the envelopes. Both parts shall be put together in a separate sealed cover mentioning quotation notice no. with date.

1. **The Technical Part** should contain Trade Licence, PAN Card & GST registration certificate, Manufactures Authorisation.
2. **The Financial Part** should contain only Rate (inclusive of all taxes & duties) quoted by the quotationer in both, figure and words in the letter head pad.

### The terms and conditions -

- (a) The authority reserves the right either to accept or reject any or all the bids without assigning any reason whatsoever.
- (b) For more details please contact the System Manager, ADDA, Asansol on any working day.

The Quotation will be received in Tender Box up to **2:30 P.M.** on **29.05.2025** at ADDA Asansol office and will be opened on same day at **3.00 P.M.**


  
Chief Executive Officer,  
Asansol-Durgapur Development Authority

Memo No.: ADDA/ASL/102/115/VI-59/IT/Misc

Date: 20/05/2025

Copy forwarded to :-

- (i) The AEO, ADDA, Asansol.
- (ii) The Finance Officer, ADDA
- (iii) CA to CEO, ADDA with a request to place it before CEO.
- (iv) System Manager, ADDA with a request to publish in office website.
- (v) Notice Board of ADDA Asansol office; DM office, Paschim Bardhaman; CP office, Asansol, Paschim Bardhaman, SDM office, Asansol Sadar.

  
Chief Executive Officer,  
Asansol-Durgapur Development Authority