



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

[Handwritten signature]

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol -713305

Memo No. ADDA/DGP/ED/G-57(XXXIII)/25-26/100

Date: 02.05.2025

**DETAILED e-NOTICE INVITING QUOTATION (e-NIQ) NO.: Q-01 OF 2025-26
THE EXECUTIVE ENGINEER (CIVIL), ADDA, DURGAPUR**

Asansol Durgapur Development Authority (here in after call it as ADDA), A Statutory Authority of the Government of West Bengal, under Urban Development & Municipal Affairs Department constituted in compliance the West Bengal Town and Country (Planning and Development) Act, 1979 and the rules made there under and any direction which the State Government may give, from time to time.

For and on behalf of ADDA, the Executive Engineer (Civil), ADDA, Durgapur, Item Rate e-Quotation for the work detailed in the table below, from eligible bonafide, reliable and resourceful tenderers having sufficient experience in execution of similar type of works. The intending agency should visit the site to acquaint with the site & speculate themselves the difficulties that may arise during execution of work at site. The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. The work shall throughout the stipulated period of the contract be proceeded with all due diligence. **Time being deemed to be the essence of the contract on the part of the contractor**, the contractor shall be bound in all cases, to achieve the 'Milestones' as defined under Clause 5 and specified in the NIT into various 'Identifiable and quantifiable construction related stages' pertaining to the work. You should meticulously go through the contents of "**ADDA TENDER BOOK**" attached herewith in a separate folder and submit bid accordingly and should have to adhere all the instructions contained in it. (Submission of Bid through online).

Sl. No.	Name of Work	Earnest Money (Rs.)	Price of Contract Document (Rs)	Time allowed for the Work
1.	Supplying and fixing of Signage at newly Renovated 2nd floor & 1st floor of ADDA office, Durgapur	6000.00 (Six thousand)	750.00 (Only applicable for the Successful Tenderer at the time of execution of Formal Agreement)	01(one) Month

1. In the event of e-filling, intending bidder shall download the tender documents from the website: <https://wbtender.gov.in> directly with the help of Digital Signature Certificate. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <https://etender.wb.nic.in>.

2. Eligibility criteria for participation in tender :

- i) The prospective Tenderers shall have satisfactorily completed as a **prime agency**.
- a. Minimum value of 40% of the estimated amount put to tender during 07 (Seven) years prior to the date of issue of the tender notice; or
- b. Of two (2) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 07 (Seven) years prior to the date of issue of the tender notice; or
- c. Of one (01) single running work of similar nature of work has been completed to the extent of 80% or more and value of which is not less than the desire value at (a) above.

Satisfactorily completed or in case of running work, only those tenderers who will submit the certificate from the concerned Executive Engineer or equivalent competent authority, will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress or completed satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer (As per notification no.04-A/PW/0/10C-02/14 dated 18.03.2015 Govt. of WB).

N.B.:- Estimated amount, Date of completion of project and detail communicational address of Client must be indicated in the Credential Certificate.

Legible documents such as PAN Card, Professional Tax Certificate, Trade License, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Bank Account Details of the Bidder to be submitted with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for two consecutive years i.e. for the last two years to be submitted. All taxes shall be deducted from all types of Bill, Challan of P.T., etc. and annexure I attach with this NIT, have to be submitted.

- i) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Registered Article of Association and Memorandum.
- ii) Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Valid Register Certificate issued by the Co-operative Department. Current Audit Report, Annual General Meeting of 2013-2014 along with other relevant supporting papers.
- iii) Where there is a discrepancy between the rate in figures and words the rate in words will govern.
- iv) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
- v) Any change of BOQ will not be accepted under any circumstances.
- vi) No Joint venture Firm/ Consortium will be entertained.
- vii) Tenderers should note that conditional tender will be rejected without showing any reason for such rejection.

3. Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Royalty, GST & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

4. The contractor/bidder should see the site of works and tender documents, drawings (if any) etc. before submitting e-tender/off-line tender and satisfy himself/herself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking

water and other human requirements & security etc. before submitting e-tender/Offline tender.

5. Agencies shall have to arrange land for set up Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
6. **Bids shall remain valid** for a period not less than 120 (One Hundred Twenty) days after the dead line date for Financial Bid / Sealed Bid.
7. **Date & Time Schedule :-**

Sl.No.	Particulars	Date & Time
1	Online Document Download and Bid Submission start Date	07/05/2025 from 10:00 Hrs. IST
2	Online Document Download and Bid Submission end Date	14/05/2025 at 12.00 Hrs. IST.
3	Bid opening Date at Office of the Executive Engineer (C), ADDA, Durgapur.	16/05/2025 at 14:00 Hrs. IST

8. **Earnest Money deposit of money it should compulsorily be deposited on-line by the bidders. The L1 bidder shall submit the hard copy of the documents to the tender inviting authority with his acceptance letter of the LOI As per memorandum no.1592-F(Y) DATED 20.03.2014. Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder.**
9. **The results of the technical evaluation shall be made public on e-procurement systems following which there will be a period of 48 Hours during which any bidder may submit complaint which shall be considered for resolution before opening the financial bid. After 48 Hours of uploading the results of the technical evaluation at e-tender portal no complain in connection with credential criteria or other eligibility criteria shall be entertained and such complains will be treated as null and void.**
10. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.
11. The **Executive Engineer, ADDA, Durgapur** reserve the right to cancel the e-N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
12. During scrutiny, the Tender Inviting Authority may verify the credential and other documents and if found that the credential or any other papers submitted by the tenderer are incorrect / manufactured / fabricated, that application will be out rightly rejected without prejudice and penal action will be taken as per rule.
13. Prospective Tenderer whether himself must not have failed to execute any work under any of Directorate and has got this tender terminated consequently or any of his Partner or Director not have been his tender terminated by any of the Directorate Offices during the preceding five (5) years w.e.f. date of this e-N.I.T. such termination of tender shall be disqualification for the concern tenderer for participating this tender.
14. As per order no. 4608-F(Y) dt. 18.07.18 of Finance Department, Govt. of West Bengal, additional performance security @10.00% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the estimated amount put to tender .i.e. if the successful bidder quotes a rate 20% or more less than the schedule of rates put in tender. The additional performance security will have to be deposited by the successful bidder in the form of Bank Guarantee drawn on any nationalized bank before issue of work order.

15. No payment shall be made for work without submission of bill in prescribed format then approved and passed by the Engineer-in-charge whose certificate of such approval and passing of the sum so payable shall be final and conclusive against the contractor. But all such intermediate payments shall be regarded as payment by way of advance against the final payment only and not as payment for work actually done and completed, and shall not preclude the requiring of bad, unsound, and imperfect or unskillful work to be removed and taken away and reconstructed, or re-erected, or be considered as an admission of the due performance of the contract, or any part thereof in any respect of the accruing of any claim nor shall it conclude, determine, or affect in any way the powers of the Engineer-in-Charge under these conditions or any of them as the final settlement and adjustment of accounts or otherwise or in any other way very effect of the contract. The final bill shall be submitted by the contractor within one month of the date fixed for completion of the work; otherwise the Engineer-in-Charge's Certificate of the measurement and of the total amount payable for the work accordingly shall be final and binding on all parties.
16. The Engineer-in-Charge will provide instructions clarifying queries about the conditions of Contract. For any typographical mistake in case of Unit, Rate, Quantity, Amount, any type of nomenclature in items of works/item itself including description, Specification etc. whatsoever as stated in BOQ, shall to be rectified without monitory benefit to the contractor and that can't be claimed during the period of agreement or so. In that case sanctioned estimate and or item(s) of the Bill of Quantity (BOQ) taken from PWD or any other Govt. SOR or derived/analyzed will be the binding criteria for both the parties entering into the agreement.

All the tender documents including e-NIQ & BOQ will be the part of the contract document.

- **Note :- Any Corrigendum and addendum will be published through ADDA website: www.addaonline.in & <https://wbtenders.gov.in>**

Sumang
02.05.2025
Executive Engineer (Civil)
Asansol Durgapur Development Authority,

Memo. No.: ADDA/DGP/ED/G-57(XXXIII)/25-26/100(14)

Date : 02 .05.2025.

Copy forwarded for information to :-

1. The Hon'ble Chairman, Asansol Durgapur Development Authority.
2. The Hon'ble Chairperson, Board of Administrator, Durgapur Municipal Corporation.
3. The District Magistrate, Paschim Bardhaman, Asansol-713305.
4. The Chief Executive Officer, Asansol Durgapur Development Authority.
5. The Assistant Executive Officer (Admin.), Durgapur, Asansol Durgapur Development Authority.
6. The Spl. Legal Officer, Asansol Durgapur Development Authority.
7. The Finance Officer, Asansol Durgapur Development Authority, *with a request to be present or send his representative during tender opening on specified date & time.*
8. The Deputy Magistrate & Deputy Collector – Member Tender Committee, Sub-Divisional Office, Durgapur.
9. The Assistant Engineer (Civil), Asansol Durgapur Development Authority.
10. The Sub-Assistant Engineer (Civil), Asansol Durgapur Development Authority.
11. Sri Pradip Banerjee, System Manager, ADDA, Durgapur-- with a request to upload the tender on website of ADDA.
12. Notice Board, Asansol Durgapur Development Authority, Durgapur office.
13. Notice Board, Asansol Durgapur Development Authority, Asansol office.
14. File Copy ADDA/DGP/ED/CN-09/2025-26.

Sumang
02.05.2025
Executive Engineer (Civil)
Asansol Durgapur Development Authority