



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building
City Centre,
Durgapur - 713216

Vivekananda Sarani, Senraliegh Road,
Near Kalyanpur Housing,
Asansol - 713305

Ref. No : ADDA / DGP / ACS/CS/19

DATE : 02.05.2025

NOTICE FOR EXPRESSION OF INTEREST (EOI)

Sub: Notice inviting Expression of Interest (EOI) providing consultancy Service and preparation of analytical report of Joint Venture Company of Asansol Durgapur Development Authority (ADDA).

- 1) Sealed quotations are invited for annual contract for providing consultancy services and preparation of analysis status report of Joint Venture company of Asansol Durgapur Development Authority (ADDA).
- 2) The description of work and other terms and conditions are mentioned as under:
- 3) **Scope of work :** Analysis of Balance sheet for the period of FY 2011-12 to 2023-24 for recorded profit verification, current Books assets statement, dividend analysis and other company activity and Submission year wise report for record and submission for legal issues if required.
- 4) **Eligibility-cum-Selection Criteria:** The firm should have experience for dealing with company accounts and statutory company secretarial matters. On fulfilment of the above eligibility, the selection shall be based on L-1 bidder.
- 5) **Time limit for preparation of Report:** draft report to be prepared and placed within 15 day from date of issue of LOI and after conference discussion final report to be certified and submitted.
- 6) **Prohibition of Sub-Contract:** The Firm shall not appoint any sub-contract for this work under any circumstances.
- 7) **Release of Payment-** The payment shall be released on on submission of final report.
- 8) **Deduction of income Tax at source:** Since professional service of the firm is being hired, Income Tax shall be deducted at source from all the accepted payments, in accordance with the provisions of Income Tax Act, 1961 as amended from time to time.
- 9) **Secrecy and Confidentiality:** The Firm shall not disclose or divulge any business secrets, information's, facts relating to ADDA acquired or gained while discharging their professional duties under this agreement without the prior written permission of the ADDA. Even after the termination of the contract, the firm shall not make the business information's, facts, data and/ or similarly matter to the outsider without the prior written permission by the ADDA.
- 10) **Satisfactory Services:** The decision of Chief Executive Officer, ADDA or any other officer authorized by Chief Executive Officer, ADDA in this regard shall be final and binding on the firm for the purpose regarding satisfactory services of the firm.



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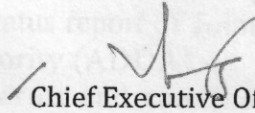
11) **LAST DATE:** The quotation complete in all respects should reach the Chief Executive Officer, ADDA up to 13/05/2025.....

12) The Authority reserves the right to reject any or all of the quotation without assigning any reason or what so ever.

ADDA/DGP/ACS/CS/19(7)

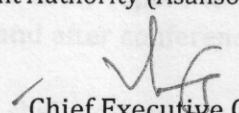
Copy forwarded for kind information to:

- 1) The Sub-Divisional Magistrate, Durgapur.
- 2) The Sub-Divisional Magistrate, Asansol.
- 3) The Notice Board, Durgapur Municipal Corporation.
- 4) The Notice Board, Asansol Municipal Corporation.
- 5) The Notice Board, Asansol Durgapur Development Authority (Durgapur).
- 6) The Notice Board, Asansol Durgapur Development Authority (Asansol).
- 7) The Official Website (www.addaonline.in)


Chief Executive Officer

Asansol Durgapur Development Authority

Date: 02.05.25


Chief Executive Officer

Asansol Durgapur Development Authority