



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
(Under Urban Development & Municipal Affairs Department)

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216.

Vivekananda Sarani, Senraleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305.

Memo No. ADDA/DGP/ED/G-57 (Pt. XXXII)/2024-25/ 586

Dated: 28.02 .2025

## Offline Notice Inviting Quotation (NIQ) No.: ADDA/DGP/ED/Q-08/2024-25

### (TWO COVER BID SYSTEM)

Executive Engineer, ADDA, Durgapur invites offline **Sealed Item Rate Quotation** for the work noted below under **TWO COVER BID SYSTEM** in Authority's contract form from reputed and resourceful license holder contractors who have executed similar type of work (i) worth Rs.40,000/- in a single contract or (ii) 2 (two) similar nature of completed work, each of the minimum value of Rs.30,000/- or (iii) one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value as mentioned in (i) above during 5 (five) years prior to the date of issue of the quotation notice in any Govt./Semi Govt./Undertakings/Autonomous Body/Statutory Body (except joint venture firm / consortium). In case of running works, only those bidders who will submit the certificate of satisfactory running work from the concerned Exe. Engg. or equivalent competent authority will be eligible for quotation. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the bidder. Detail information can be had from ADDA, Durgapur Office during office hours. For this N.I.Q. visit our website [www.addaonline.in](http://www.addaonline.in).

Sl. No.	Name of work	Earnest Money (in Rs.)	Price of Technical, Financial Bid documents and other annexure	Time allowed for the work	Defect liability period
1.	Surveying (Contour with detailed leveling and other related survey) for preparation of DPR for the work 'Construction of Drain at Rabindrapally A-Block within Ward No-43 of DMC area.	2,000/-	Rs.250.00	1 (One) month	1 (one) year

**Technical bid shall contain:** Self Attested Copy of (1) Credentials (Completion certificate) possessed by the firm, **Estimated amount, date of completion of the project, final work done amount of the project must be indicated in credential certificate.** (2) Latest Trade Licence (3) GST registration No. / Certificate, (4) Latest PT Registration certificate & Payment Challan, (5) PAN Card, (6) Earnest Money in the form of DD/Pay Order in favour of "Asansol Durgapur Development Authority," and payable at Durgapur.

**Financial bid should contain** the price bid quoted in Financial Bid document. The rate quoted should include GST and all sorts of taxes, duties, cess as applicable. Technical bid will be opened first and if specific documents are found acceptable as per terms and conditions laid down above, the second part that is financial bid will be opened on the same day or on a later date subject to clarification of any points related to technical bid. As per Govt. of West Bengal order No. HF/BHP/KFW/156/2007/311 dated 17.08.2007 Cess @ 1% of cost of construction will be deducted at source from the bill of the contractor engaged in the work. In case of Registered Labour/Engineers Co-operative society, they should produce a photocopy of resolution of meeting of Board of Director empowering members to be Authorized Signatories of respective Co-Operative Society along with their application with the original resolution for verification. No conditional quotations will be accepted and the Executive Engineer, ADDA reserves the right to reject it without showing any reason. Prospective quotationers should visit the site of work and get themselves fully acquainted with site conditions and accordingly quote their rates.

### The schedule of dates: -

1. Last date for application to purchase tender papers is **12.03.2025 upto 12.00 noon.**
2. Last date for purchase of Tender Papers from Cash Section is **18.03.2025 upto 1:00 pm.**
3. Receipt of sealed Tenders up to **2.00 p.m. on 19.03.2025.**
4. Opening of Technical Bid online at **4.00 p.m. on 19.03.2025** and Financial Bid open on the same day or latter day subject to evaluation of Technical Bid.



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- NOTE:**
1. In case of any Unscheduled Holiday on the aforesaid dates, the next working date will be treated as scheduled prescribed date for the same purpose.
  2. Bidders will have to purchase the quotation papers for Price Bid and fill up the proforma for quoting rates and then submit in appropriate place.
  3. Bidders will also have to submit hard copies of the following within scheduled date:  
(i) Credential Certificate, (ii) Latest Trade licence (iii) GST Registration No. / Certificates, (iv) Latest P. Tax Registration Certificate/ Payment Challan, (v) PAN Card.
  4. Standard Tender Form of ADDA to be purchased first and signed as a acceptance of the contains there in and submit the same in proper place.
  5. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequences:-
    6. (i) Prescribed ADDA tender form (ii) NIQ (iii) Technical Bid (iv) Financial Bid (v) work order.
    7. Any Corrigendum and addendum will be published through ADDA website: [www.addaonline.in](http://www.addaonline.in)
    8. Where there is a discrepancy between the rate in figures and words the rate in words will govern.
    9. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
    10. Any change of BOQ will not be accepted under any circumstances.
    11. **Submission of hard copies of document in Tender Box is REQUIRED.**
    12. **Any complain will not be entertained after 24 hours of finalization of technical bid.**
    13. **Credential issued by the any Gram Panchayet will not be considered.**

The Authority reserves the right either to accept or to reject any or all bid without assigning any reasons thereto.

*B. Mandal*  
28/2/25  
Executive Engineer (Civil)  
Asansol Durgapur Development Authority

Memo No. ADDA/DGP/ED/G-57 (Pt. XXXII)/2024-25/ 586(12)

Dated: 28.02.2025

Copy forwarded to:-

- 1) The Hon'ble Chairman, ADDA for kind information;
- 2) The Hon'ble Vice Chairman, ADDA for kind information;
- 3) The Chief Executive Officer, ADDA for kind information;
- 4) The Assistant Executive Officer (Admn.), ADDA, Durgapur;
- 5) The Executive Engineer, ADDA, Asansol, with a request to display in the office Notice Board;
- 6) The F.O., ADDA, Durgapur – with a request to be present at the time of Tender opening
- 7) The Assistant Engineer, ADDA, Durgapur;
- 8) The Sub-Assistant Engineer, ADDA, Durgapur;
- 9) The System Manager, ADDA – with a request to upload the matter in the website of ADDA;
- 10) The Cashier ADDA, Durgapur;
- 11) The Notice Board, ADDA, Durgapur;
- 12) File Copy. CN-150/21-22

*B. Mandal*  
28/2/25  
Executive Engineer (Civil)  
Asansol Durgapur Development Authority