



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216.

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol -713305.

Memo. No.ADDA/DGP/ED/G-57(XXXI)/23-24/.....681.....

Date: 06/02/2024

DETAILED e-NOTICE INVITING TENDER NO.: ADDA/DGP/ED/N-99 OF 2023-2024 THE EXECUTIVE ENGINEER (CIVIL), ADDA, DURGAPUR

Asansol Durgapur Development Authority (here in after call it as ADDA), A Statutory Authority of the Government of West Bengal, under Urban Development & Municipal Affairs Department constituted in compliance The West Bengal Town and Country (Planning and Development) Act, 1979 and the rules made there under and any direction which the State Government may give, from time to time. The powers and functions of ADDA shall be in accordance with the section 13 of the WBT&C(P&D) Act, 1979. The Act to provide for the planned development of rural and urban areas in West Bengal and for matters connected therewith or incidental thereto. It is expedient in the public interest to provide for the planned development of rural and urban areas in West Bengal and for matters connected therewith or incidental thereto. Roles, responsibilities and duties of the organization chart specifically enumerated in the web site of UD&MA Department in hierarchy basis. The aspirant agency should go through the same before take part in tendering process of this Development Authority.

For and on behalf of ADDA, The Executive Engineer (Civil), ADDA, Durgapur, invites percentage rate e-Tender for the work detailed in the table below, from eligible bonafide, reliable and resourceful tenderers having sufficient experience in execution of similar type of works. Intending bidders are specifically requested to note the time allowed to complete the project. Extension of time will be allowed to complete the work. The intending agency should acquaint & speculate themselves the difficulties that may arise during construction at the site. Works that can be executed simultaneously, should be taken up simultaneously to adhere the stipulated time line to complete the work. You should refer to the **Clause 2 & Clause 3** of the Form 2911 (West Bengal Tender Form) as ready reference as the case may be.

Sl. No.	Name of Work	Amount Put to Tender (Rs.)	Earnest Money (Rs.)	Time allowed for the Work	Price of Technical, Financial Bid documents and others Annexure (Rs)	Defect liability period
1	Inside and Outside painting of Sub-Divisional Magistrate office at City Centre before the visit of ODF Hon'ble Chief Minister at Durgapur.	7,37,191.00	14,744.00	02 (Two) Months	1,000.00 (Only applicable for the Successful Tenderer at the time of formal Agreement)	01 (One) year
2.	Construction of Under Ground Reservoir with Sprinkler for Garden water supply at Andrew Place, Durgapur.	1,61,649.00	3,233.00	01 (One) Month	750.00 (Only applicable for the Successful Tenderer at the time of formal Agreement)	01 (One) year

1. In the event of participating in the e-NIT, intending bidder may download the tender documents from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate and follow the standard procedure of e-tendering to submit technical bid as well as financial bid simultaneously.
2. **Submission of Tenders.**
General process of submission, Tenders are to be submitted online through online the website stated in Clause 2 of section-A in two folders at a time for each work, one in Technical Proposal and the other is Financial Proposal before the prescribed date and time using the Digital Signature

Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

Folder-1 Contains

- I. Demand Draft / Pay Order towards earnest money (EMD) as prescribed in the e-NIT.
- II. Prescribed ADDA tender form.
- III. e- NIT with Annexure-I.
- IV. Technical Bid in **Point No.6** of this NIT.

Folder-2 Contains

- I. Financial bid (BOQ)

Note: Failure of submission of any of the above mentioned documents as stated in as 'Folder-1&2' will render the tender liable to summarily rejected.

3. As per notification no.- 199-CRC/2M-10/2012 dt.21.12.2012 of the Secretary, Govt. of West Bengal, the intending tenders shall not have to pay the cost of tender documents in case of participation in e-tender except the lowest tenderer at the time of formal agreement.
4. As per Memorandum of Government of West Bengal, Finance Department, Audit Branch Vide No. 3975-F(Y), Dated-28/07/2016, Online receipt and refund of EMD of e-procurement through State Government e- procurement portal will be considered. Bidders are advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.
5. EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process to the respective bidders' bank accounts from which they made the payment transaction. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e- Procurement portal EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction.

6. Eligibility criteria for participation in tender :

The prospective Tenderers shall have satisfactorily completed as a prime agency.

- a) Intending tenders should produce credentials of similar nature of completed work of minimum value of 40% of the estimated amount put to tender during 7 (Seven) years prior to the date of issue of the tender notice; or
- b) Intending tenders should produce credentials of two(2) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 7 (Seven) years prior to the date of issue of the tender notice; or
- c) Intending tenders should produce credentials of One(1) single running work of similar nature has been of completed to the extent of 80% or more and value of which is not less than the desire value at (a.) above.

Satisfactorily completed or in case of running work, only those tenderers who will submit the certificate from the concerned Executive Engineer or equivalent competent authority, will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress or completed satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer

N.B.:- Estimated amount, Date of completion of project and detail communicational address of Client must be indicated in the Credential Certificate. **Payment certificate will not be treated as credential.**

Legible documents such as-Pan Card, Professional Tax Certificate, Trade License, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Bank Account Details of the Bidder to be submitted with the Technical Bid document. Income Tax (Saral) Acknowledgement Receipt for two consecutive years i.e. for the last two years to be submitted. All taxes shall be deducted from all types of Bill, Challan of P.T., etc. and annexure I attach with this NIT, have to be submitted.

- i) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Registered Article of Association and Memorandum.
- i) Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Valid Register Certificate issued by the Co-operative Department. Current Audit Report, Resolution of latest Annual General Meeting, along with other relevant supporting papers.
- ii) No Joint venture Firm/ Consortium will be entertained.
- iii) Tenderers should note that conditional tender will be rejected without showing any reason for such rejection.

7. Date & Time Schedule :-

Sl.No.	Particulars	Date & Time
1	Online Document Download and Bid Submission start Date	09.02.2024 from 10:00 Hrs. IST
2	Online Document Download and Bid Submission end Date	17.02.2024 at 15:00 Hrs. IST.
5	Technical Bid opening Date at Office of the Executive Engineer (C), ADDA, Durgapur	20.02.2024 at 15:30 Hrs. IST

8. **Constructional Labour Welfare Cess @ 1%** of the cost of construction works shall be deducted from the Gross Value of the Bill in terms of Finance Department Order G.O. no. 599A/4M-28/06 dated 27/09/2006 and No.853-F dated 01.02.2006. Also it is instructed to register his Establishment under the Act, under the competent registering authority, i.e. Assistant Labour Commissioner / Deputy Labour Commissioner of the region concerned.
9. The Bidder is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender at his own cost and risk. He shall satisfy himself regarding the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking water and other human requirements and security etc. The contractor will not be entitled to any claim or extra rate on any of these accounts.
10. The Executive Engineer (Civil), ADDA, Durgapur reserve the right to cancel the e-N.I.T. at any point of time due to unavoidable circumstances and no claim in this respect will be entertained. The tender accepting authority reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for tender accepting authority's action.
11. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, distorted, the matter may be referred to the appropriate authority for prosecution as per relevant IT Act / other relevant Acts and further penal action may be taken against him as per rule.. Before issuance of the work order, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary.
12. If any discrepancy arises between two similar clause on different notifications, the clause as started in later notification will supersede former one in following sequences :-
 - i) Prescribed ADDA tender form
 - ii) NIT
 - iii) Technical Bid
 - iv) Financial Bid

13. Prospective Tenderer whether himself must not have failed to execute any work under any of the Govt. Department and has got this tender terminated consequently or any of his Partner or Director not have been his tender terminated by any of the Directorate Offices during the preceding five (5) years w.e.f. date of this e-N.I.T. **One affidavit before Notary will have to be submitted declaring that penalty, debarment etc. has not been faced by him under any Govt./Semi-Govt./Autonomous body/institution/local body in scanned soft copy along with credential documents within stipulated date & time.**
14. As per order no. 4608-F(Y) dt. 18.07.18 of Finance Department, Govt. of West Bengal, additional performance security @10.00% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the estimated amount put to tender .i.e. if the successful bidder quotes a rate 20% or more less than the schedule of rates **put in tender. The additional performance security will have to be deposited by the successful bidder in the form of Bank Guarantee drawn on any nationalized bank before issue of work order.**
15. ADDA shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike, etc. No compensation for idle labour, increase in labour rate additional establishment cost, cost of Toll and hire and labour charges of tools and plants, railway freight etc. will be entertained under any circumstances.
16. The above description of items are on the basis of items and schedule of rates of P.W.D. schedule with effective from 01.11.2017 as per P.W.D. nomenclature. In case of Building Schedule & S & P Schedule & Road schedule of rates shall be consisting of Paschim Bardhaman District. General Condition and specification, General Rules and Directions, and Condition of contract of A.D.D.A. tender form uploaded herewith and in addition General condition and General specification of P.W.D. schedule of rates shall have to abide by them in all respect.
17. All the supply and the work must have to be completed in all respects within the time specified in Notice Inviting e-Tender from the date of commencement as mentioned in work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract. Penal measures as stipulated in tender document have to be imposed if the work would not be completed within time allowed for the work.
18. All incidental charges, such as cost of soaking, curing, screening, staging, scaffolding, precautionary safety measure and similar other allied elements of work are also to be taken as included in the contractor's rate quoted in his tender although these might have not been mentioned in the relevant items or clause of the tender document through oversight.
19. In case of any discrepancy, ambiguity or dispute in the matters, conditions, specifications etc. as enumerated under different clauses, decision of *the Executive Engineer (Civil), A.D.D.A. Durgapur* will be final and binding to all concerned
20. Clause 25 & 25(B) of CONDITIONS OF CONTRACT of the Printed Tender Form shall be substituted by per order no. 8182-F(Y) dated 26.09.2012 of Govt. of WB. Finance Department, Audit Branch.
21. Clause 17 of CONDITIONS OF CONTRACT of the Printed Tender Form shall be substituted by Govt. of WB GO No. No. 5784-PW/L&A/2M-175/2017 Dated: 12.09.2017 of Public Works Department, Law & Arbitration Cell.
22. In case of inadvertent typographical mistake found in the specified schedule of rates / BOQ, the same will be treated to be so corrected as to conform with the relevant schedule of rates prevailing at the time of floating of tender and / or technically sanctioned estimate. No clam whatsoever for such inadvertent typographical mistake will be entertained.
23. Bidder of lowest rate quoted i.e.L1 bidder notified digitally immediately after opening of Financial Bid.

24. The Agreement in Prescribed ADDA tender form will incorporate all agreement between the Tender Accepting Authority and the successful Tenderer. All the tender documents including e-NIT & BOQ will be the part of the contract document.

• Note :- Any Corrigendum and addendum will be published through ADDA website: www.addaonline.in

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06.02.2024

Executive Engineer (Civil)
Asansol Durgapur Development Authority,
Durgapur.

Date: *06/02/2024*

Memo No.:- ADDA/DGP/ED/G-57(XXXI)/23-24/681

Copy forwarded for information and necessary action please:-

1. The Hon'ble Chairman, Asansol Durgapur Development Authority .
2. The Hon'ble Vice-Chairman, Asansol Durgapur Development Authority.
3. The District Magistrate, Paschim Bardhaman
4. The C.E.O, Asansol Durgapur Development Authority.
5. The A.E.O.(Admn.), Asansol Durgapur Development Authority.
6. The Sr. Legal Officer, Asansol Durgapur Development Authority.
7. The F.O, ADDA, Asansol Durgapur Development Authority.
8. Shri Atanu Ghosh, DM&DC – Member Tender Committee, Sub-Divisional Office, Durgapur.
9. The Assistant Engineer, ADDA, Durgapur.
10. The S.A.E., Asansol Durgapur Development Authority, Durgapur.
11. Sri Pradip Banerjee, System Manager, ADDA, Durgapur-- with a request to upload the same on website of ADDA.
12. Notice Board, ADDA, Durgapur.
13. File Copy ADDA/DGP/ED/CN-131/23-24
14. File Copy ADDA/DGP/ED/CN- 132/23-24

*Date and time of TEC meeting will be informed latter on

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06.02.2024

Executive Engineer (Civil)
Asansol Durgapur Development Authority,
Durgapur.

OFFICE COPY

ANNEXURE-I

(To be filled in by the tenderer/Bidders & to be submitted with the technical bid)

Name of the Work/Tender:.....

1. N.I.T No. & Sl. No. with date :.....

2. Name of the contractor/ Agency/Bidder :.....

3. Address:

• Head Office :.....

• Branch Office :.....

.....

• Correspondence Address :.....

.....

.....

4. Contact No.

• Mobile No. :.....

• Telephone No. :.....

• Fax No. :.....

• E-mail Address :.....

5. PAN No. :.....

6. GSTIN. No. :..... Valid Up to.....

7. Sales Tax Registration :..... Valid up to.....

8. List of Credential Submitted with the Tender Documents in technical part :-

i.

ii.

iii.

iv.

Name of the
Contractor/tenderer

Full Signature of the
authorised signatory

Initial of
contractor/Tenderer

ANNEXURE-II

(One Affidavit before Notary will have to be submitted in scanned soft copy along with credential documents)

DECLARATION

- I, the undersigned, declare that all the statements made in the attached documents In respect of mode of ownership of machineries are true and correct.
- Certified that required specified machineries for the works under this NIT will be installed at the working site within 45 days (maximum) from the date of LOA / work Order.
- The undersigned also hereby certifies that neither our firm _____ nor any constituent firm had been debarred to participate in tender by any Department during the last 5(five) years prior to the date of this NIT.
- The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- Certified that I have applied In the Tender In the capacity of individual / as a partner of a firm and I have not applied severally for the same job.
- Certified that I have applied in the tender in the capacity of individual / as a partner of a firm and I have applied to the works under this NIT restricted to maximum one no. works, If more than one work in the same NIT.
- Certified that I have access to or have available liquid assets (aggregate of working capital, cash-in-hand, uncommitted Bank Guarantees) and/or credit facilities not less than 10% of the estimated cost put to tender. In this respect, I have attached necessary documents with this application.
- I, the under-signed do certify that all the statements made in the attached documents are true and correct. If any declaration submitted is found / ascertain to be incorrect / fabricated / misrepresented / fraudulent etc. accordingly tender will be liable to be cancelled / terminated immediately & I / my firm / company shall also be liable to prosecuted under section 197, 199 & 200 of Indian Penal Code, 1860 along with section- 71 & section 73 of Indian Information & Technology act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money / Security Deposit.

Signed by an authorised officer of the firm

Title of the officer

Name of the firm with seal

Date _____