



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senrleigh Road
Near Kalyanpur Housing More
Asansol -71330

Memo No.

Date :

NOTICE INVITING FOR E-TENDER

E-Tender is hereby invited by the Chief Executive Officer, Asansol Durgapur Development Authority from reliable, resourceful and experienced tenderer/bidder for providing Mobile Van Canteen Services within the area of Durgapur Municipal Corporation.

Sl.	Item	Quantity	Remarks
1	Pick up Van	1	Rate Quote Monthly hire charges including fuel, lubricants and wages of driver
2.	Meal: Rice, Egg Curry with potato (Egg – 1 pc.)	100 Meal Per Day	Rate quote per meal

Terms & Conditions:

- 1. Technical Bid shall contain:** (1) Credentials as per Rules (2) **Trade License**, (3) **GST** registration No./ Certificate and last filed return (4) **PAN** Card (5) Food Licence (6) Income Tax Return for last 02 (two) assessment years (7) P.Tax challan of last financial year.
- 2. Financial Bid shall contain:** price bid quoted in the prescribed BOQ. The rates should be quoted inclusive of all sorts of taxes, duties, Cess as applicable. The **Technical Bid** will be opened first and if specific documents are found acceptable as per terms and conditions laid down above, the second part that is **Financial Bid** will be opened. No conditional participant will be accepted and the Authority reserves the right to reject it without showing any reason.
3. The bills for supply of items as mentioned in the box should be submitted on monthly basis. At least 30 days time from the date of submission of such bills may be required for payment of bills by this Authority.
4. An amount of **Rs.10000/-** (Rupees Ten Thousand) only in the form of **Earnest Money Deposit (EMD) A/C through NEFT/RTGS** as per order of the Finance Department should be deposited along with the tender as **Earnest Money Deposit (EMD)**. The EMD of the unsuccessful bidders to be returned immediately and that of the successful bidder may be adjusted towards security deposit to be released after 01(One) year.
5. The undersigned reserves the right either to accept the Tender(s) or to cancel the same without assigning any reason.
6. The Authority intends to run this Canteen and has approximately 100 persons on its rolls, which include staff and general public.
7. The following arrangements will be made by the Agency/Contractor
 - Cooking and serving utensils
 - Mobile Van



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Asansol -713305

Memo No. ADDA/DGP/EAH./08/22-23/785

Date : 10.08.2023

- Adequate work force.
- Any other facility needed to ensure smooth functioning of the canteen.
- The price of each coupon primarily be fixed at Rs.5.00. Such price may be changed as per the decision of the Authority from time to time.

8. The timings for serving shall be 10:00 a.m. to 4:00 p.m.
9. The timings and the working days of Canteen services will be regulated by the Authority.
10. Menu items as mentioned above and as decided by the Authority from time to time shall be followed.

The schedule of dates:-

1.	Date of Publication	16/08/2023
2.	Last date of Submission	05/09/2023 up to 02.00 pm
3.	Technical Bid Opening Date	08/09/2023 after 02.00 pm
4.	Financial Bid Opening Date	12/09/2023 after 02.00 pm

Note: In case of any Unscheduled Holiday on the aforementioned dates, the next working date will be treated as scheduled prescribed date for the same purpose.



Chief Executive Officer,
Asansol Durgapur Development Authority

Ref. No. ADDA/DGP/EAH./08/22-23/785(8)

Dated..10.08.2023

Copy forwarded to: -

1. The Hon'ble Chairman, Asansol Durgapur Development Authority.
2. The Hon'ble Chairperson, BOA, Durgapur Municipal Corporation.
3. The Vice Chairman, Asansol Durgapur Development Authority.
4. The District Magistrate, Paschim Bardhaman.
5. The Sub-Divisional Magistrate, Durgapur.
6. The Assistant Executive Officer, ADDA, Durgapur.
7. The Assistant Executive Officer, ADDA, Asansol.
8. The System Manager, ADDA, Durgapur with a request to publish the notice in the Website of ADDA.


Chief Executive Officer,
Asansol Durgapur Development Authority