



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol -713305

Memo. No. ADDA/ASL/ 1282 V 384

Date. 18.01/2023

NOTICE INVITING TENDER (3rd Call)

Name of the Work: Supply & Installation of DesignJet Postscript A0 Size Plotter along with necessary accessories.

Tender Notice No. 3/EST/2022-2023

Application for E-Tender is hereby invited by the Chief Executive Officer, Asansol Durgapur Development Authority from bonafide, reliable, resourceful and experienced agencies for Supply & Installation of DesignJet Postscript A0 Plotter along with necessary accessories along with necessary accessories. Particulars of the Products with salient features of the products are mentioned below :-

Sl. No.	Particulars	Salient features of the product	Required Quantity
1	Multi-Function A0 Size Colour Postscript Plotter (With Thermal Inkjet Print Technology & Adobe Postscript ready)	Product Description: A0 Size Large Format Multi-Function Postscript. Printing Applications: Line Drawings, GIS, Maps, Renderings, Orthophotos, Presentations, posters. Functions: Print, Scan, Copy. Print Type: InkJet (Colour & Mono) Print Speed: 180 A1/Hr. (Line Drawing) Printing Resolution: 2400 x 1200 Dpi Nos of Colours: 6 Colours (cyan, magenta, yellow, photo black, matte black, gray) Line accuracy: ± 0.1% Print: Direct from USB, Network Shared Folder, E-mail printing. Touch Screen: 15.6-inch smart touchscreen interface. Internal Storage: 500GB Self Encrypted Hard Disk. Memory: 8GB RAM. Scan File Format: JPEG, TIFF and multipage TIFF, PDF, multipage PDF, etc. Scan Input Modes: USB, Network Shared Folder, printer HDD, E-mail Scan speed: Scan: Up to 7.62 cm/sec (colour, 200 dpi), up to 25.4 cm/sec (grayscale, 200 dpi) Copy: Up to 15.24 cm/sec (colour, 200 dpi), up to 25.4 cm/sec (grayscale, 200 dpi) Scan Resolution: 600dpi Maximum Scan Size: 914 x 8000 mm (JPEG); 610 x 15,000 mm (TIFF); 914 x 8000 mm (PDF) Copy productivity: Zoom Reduce/Enlarge Mode 25 to 400%, at 1% increment, copy multi pages, multi sets Softwares, Languages, Drivers: HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, Adobe PostScript, PDF 1.7, Job submission tool with automatic nesting. Interface: Gigabit Ethernet (1000Base-T) Media Stacker: 100 sheets integrated multi size stacker Media Handling: Dual Roll feeding with smart roll auto switching Media Type: Plain Paper, coated paper, tracing paper, glossy paper, matte paper, satin paper, film, Connectivity: Ethernet. Input voltage: 100-240v Print Head: 1 universal print head Media Sizes supported: A4, A3, A2, A1, A0 (custom size – 210 x 279 to 914 x 1219 mm) Printer Security: Secure Boot, Whitelisting, TPM, Role Based Access Control, LDAP and Kerberos authentication, SNMPv3, HTTPS, Secure-IPP, IPsec/Firewall, Certificates management, 802.1X, TLS Secure-IPP, IPsec/Firewall, Certificates management, 802.1X, TLS 1.0/1.1/1.2, Secure Disk erase (DoD 5220.22-M), Secure File erase, self-encrypting HDD, encrypted PIN printing, Syslog security logging Dimensions Warranty: 5 years onsite warranty from OEM.	01





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Sl. No.	Particulars	Salient features of the product	Required Quantity
2	1 set (6 nos.) of 130 ml each additional ink cartridge.	OEM original pack 6 Colours (cyan, magenta, yellow, photo black, matte black, gray)	1 set
3	A0 Size Plain Paper Roll	A0 / 36" size 80 GSM plain paper roll.	02
4	A1 Size Plain Paper Roll	A1 / 24" size 80 GSM plain paper roll.	03

The terms and conditions:-

1. In the event of e-filling, intending bidder may download the Tender documents from the website: - <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <https://etender.wb.nic.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid.

As per notification no.- 199-CRC/2M-10/2012 dt.21.12.2012 of the Secretary, Govt. of West Bengal, the intending tenders shall not have to pay the cost of tender documents in case of participation in e-tender except the lowest tenderer at the time of formal agreement.

2. The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. has been stopped for e-Tender procurement vide memorandum no 3975-F(Y) dated 28.07.2016. Necessary Earnest Money will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name & IFSC Code and e-Procurement Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.
3. **Financial Bid is to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>.**
4. Tender specific Manufacturer Authorization Required.
5. Bidder must have Service centre in the State of each Consignee's Location.
6. Bidder/OEM must have dedicated toll Free Telephone No. For service Support.
7. Bidder/OEM must provide Escalation Matrix of Telephone numbers of service support.
8. Bidder should be OEM authorized service provider.
9. Bidder should be ISO 9001:2015 certified.
10. Bidder's annual turn-over should be equal or more than 25 Crore.
11. Both Technical bid and Financial Bid are to be submitted concurrently in two separate envelopes on line.
12. The Technical Bid and Financial Bid have to be submitted on or before **07/02/2023 at 5:00 p.m.**
13. The **FINANCIAL OFFER** of the prospective Bidder will be considered only if the **TECHNICAL Documents** of the Bidder are found qualified by the Authority.

The decision of the committee headed by the Authority will be final and absolute in this respect. The list of Qualified Bidder will be displayed both in the website and in the notice board of the Office of the ADDA, at Asansol on the scheduled date and time.

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14. Where there is a discrepancy between the unit rate & the line-item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
15. Bid shall remain valid for a period not less than 120 days after the deadline date for Financial Bid submission.

16. Important Information

DATE AND TIME SCHEDULE:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents (Online Publishing Date)	20.01.2023
2	Documents Download start date (Online)	20.01.2023 10:00 A.M.
3	Documents Download end date (Online)	07.02.2023 05:00 P.M.
4	Bid Proposal Submission start date (Online)	20.01.2023 10:30 A.M.
5	Bid Proposal Submission end date (Online)	07.02.2023 05:00 P.M.
6	Date and time of opening of Technical Proposals (Online)	10.02.2023 03:00 P.M.
7	Date of uploading list for Technically Qualified Bidder (Online)	To be intimated later
8	Date of opening of Financial Proposal (Online)	To be intimated later
9	Venue of Bid Opening	ADDA Asansol Office
10	Validity of tenders	120 days after opening of financial bid
11	Total no. of pages of NIQ Document	6 pages

17. LOCATION OF CRITICAL EVENT

Address for opening of Tenders:

Chamber of the Assistant Executive Officer, ADDA, Asansol, Dist.- Paschim Bardhaman, Asansol-713305.

18. No interest would be paid on the Security Deposit.

19. **Earnest Money:** Earnest Money to this amount of Rs. 20,000/- (*Rupees twenty thousand only*) should be compulsorily to be deposited on-line by the bidders. As per memo no. -3975-F(Y) dated 28/07/2016 of Finance Department, Audit Branch, Govt. Of West Bengal, the system of online submission of Earnest Money Deposit / Tender fees by the bidders participating in e-procurement through state Government e-procurement portal of State Govt. departments and it's subordinate offices, PSUS, Autonomous and Local Bodies, PRIs etc. will be mandatory with effect from 1st September, 2016. Refunds / settlements will be made as per procedures laid down in the said memo. Therefore, with effect from 1st September, 2016 no Demand Draft or anything like this will be entertained as Earnest Money Deposit / Tender fees in respect of e-Tender.



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20. 2% of total quoted price of successful bidder will be considered as earnest money. Hence the successful bidder will have to deposit the balance amount was i.e. [(2% of total quoted price) – Rs. 20,000/-] in the form of Demand Draft in favour of “*Asansol Durgapur Development Authority*”, payable at *Asansol*. Earnest Money of successful bidder will be converted into **Security Deposit**.
21. 1% of bill amount shall be deducted as security deposit so that the total security deposit becomes 3% of total quoted price. Security deposit will be refunded after one year from the date of successful delivery of the product. These one year is the liability period of the agency entrusted with the work. During this period any problem intimated to the agency by ADDA should be promptly attended.
22. As per memo no. 547-W(C)/1M-387/15 dated 16/11/2015, Government of West Bengal introduced panel measures of Suspension and Debarment of Contractors Suppliers and Consultants who are participating in Tender process as well as selected for their false declaration or forgery or falsification of records submitted or failure to execute committed contract or for their failure to perform contractual obligations and thereby resulting delay in execution of the works or execution of faulty works.
23. The Authority reserves the right to reject any or all the bids and / or to accept or reject any or all the offer(s) without assigning any reason whatsoever and is not liable for any expenditure that might have been incurred by any Tenderer at the stage of bidding.
24. REFUND OF EMD: EMD will be refunded to all the Bidders except successful one within one year from the date of Successful installation.
25. The intending Bidders are required to quote the rate online only.
26. Intending Bidders are required to submit online self-attested photocopies of valid partnership deed (in case of partnership firm), Memorandum of Company (if registered under companies Act) current P.TAX deposit challan / professional tax clearance certificate, PAN Card, GST Registration Certificates, Trade License, Credentials, Tender specific Authorisation Certificate from the OEM.
27. All intending Bidders are requested to be present during online opening of bids / Tenders positively, if considered necessary, instant offline bid may be conducted immediately after opening of bids to lower down rated and in no case his/their absence will stand against holding such bid.
28. The acceptance of the Tender will rest with the Assistant Executive Officer, ADDA Asansol who does not bind himself to accept the lowest Tender & reserve the authority to reject any or all the Tenders received without assigning any reasons.
29. If any bidder withdraws his offer before acceptance or refuse within a reasonable time without giving any satisfactory explanation for such withdrawals, the EMD so deposited will be forfeited and he shall be disqualified for submitting Tender to this department for minimum period 1 (one) year or completion of financial bid.



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30. Power of attorney holders are not allowed to sign Tender Document unless otherwise properly authenticated by the competent Authority of the organisation/ company.

Note: Failure of submission of any of the above-mentioned documents will render the tender liable to be rejected for both statutory & non-statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non-Statutory Documents” to send the selected documents to Non-Statutory folder. Next click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub Category Description	Details
A	CERTIFICATES	CERTIFICATES	1. PAN CARD 2. P. Tax challan (2022 - 2023) 3. Valid Trade Operating License 4. GST Registration certificate 5. Tender Specific Authorization Certificate from OEM.
B	Company Details	Company Details	1. Company profile. 2. Income Tax Returns of last two years. 3. Work completion certificate for similar nature.
C	Credential	Credential	As mentioned in the NIT.

- I. Opening of Technical Proposal: Technical Proposals will be opened by the Authority at ADDA, Asansol office. This will be done electronically from the website stated using their Digital Signature Certificate.

- II. Intending Bidder(s) may remain present if they so desire.

FINANCIAL PROPOSAL:

- The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ)
- Downloaded copies of the above documents are to be uploaded after virus scanning is done & digitally signed by the Agency.
- Opening of Financial Proposal: Financial Proposals will be opened by The Chief Executive Officer, ADDA or his representatives as per the terms of e-tendering process. This will be done electronically from the website stated using their Digital Signature Certificate.



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31. Award of Contract: The Bidder whose bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter. The notification of award will constitute the formation of the Contract.

SPECIAL TERMS & CONDITIONS

- Bidder to submit Tender Specific Authorization with name, address and Mail ID of the Signatory.
- OEM to certify that Original OS and other s/w will be preloaded before supply of goods. Declaration to be submitted along with bid.
- Datasheet to be provided along with bid. Bidder must submit only in Top 3 companies as per IDC report.
- Specific Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Product serial no's and warranty information should be available in public domain.
- OEM should have same make Scanner and Printer should be same OEM make. OEM LOGO /trade mark should be embossed on them (No sticker will be accepted).
- OEMs having annual turnover of Rs. 25 Crore and having profit in last five years. Specific Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents.
- Compliance must be in OEM Letterhead with company seal & sign.
- Bidder and OEM must have a Functional Office in the State of Consignee's Location, Bidder and OEM should have their business operation in India at least 7 years (Continuance Proofs are Required).
- Declaration required on end-of-life by the OEM before this period, Malicious Quote and Warranty Certificate.


Chief Executive Officer,
Asansol-Durgapur Development Authority.

Memo No.: ADDA/ASL/1282 /1(5)/V-384

Date: 18.01/2023

Copy forwarded to :-

- The AEO, ADDA, Asansol.
- The Finance Officer, ADDA
- CA to CEO, ADDA with a request to place it before CEO.
- System Manager, ADDA Asl. - with a request to publish in office website.
- Notice Board.




Chief Executive Officer,
Asansol-Durgapur Development Authority