



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol -713305

Memo No.: ADDA/ASL/ 1104 /VI/34

Date: 20/12 /2022

NOTICE INVITING QUOTATION

Asansol-Durgapur Development Authority invites rates from reputed Companies / Authorized Dealers / Proprietor for procurement of branded Desk-Top Computer along with one UPS, one B/W LaserJet Printer and other necessary accessories with complete installation at ADDA Office, Dist.- Paschim Bardhaman.

The Quotation Rate (inclusive all taxes & duties) quoted by the quotationer in both figure and words in it's letter head pad should be submitted with mentioning Quotation Notice no. & date on top of the envelope along with self-attested photo copies of PAN Card, GST Registration Certificate, Trade License and earnest money of ₹ 1,500.00 in the form of demand draft in favour of "Asansol Durgapur Development Authority", payable at Asansol.

The required Products are as follows:-

Sl. No.	Product	Item Specification	Quantity
1.	Desktop Computer	<ul style="list-style-type: none">Processor : 12th Gen Intel® Core™ i3-12100OS : Windows 11 Home Single LanguageGraphics : Intel® UHD Graphics 730Memory: 8 GB, 1 x 8 GB, DDR4, 3200 MHzStorage: 256 GB, M.2, PCIe NVMe, SSD + 1 TB, 7200 RMP, 3.5 Inch, SATA HDDDisplay : 22" LED Monitor4 Years onsite warrantyWired Keyboard + Mouse	01 (one)
2.	UPS	UPS Mictotek 625 VA	01 (one)
3.	LaserJet Printer	<ul style="list-style-type: none">Printing Speed : 12 pages per minute (A4)Resolution : Enhanced: True 600 x 600dpi resolution Smoothing Technology: (2 400 x 600dpi equivalent with Automatic Image Refinement Technology)Memory : Uses PC memory (standard 2MB on-board)Warm-up Time : 0s. from Standby Mode (less than 10s. after power up)First Print Out Time : 9.3sPaper Size : Front Tray: A4, B5, A5, LGL, LTR, Executive, Envelope C5 / COM10 / DL, Monarch Manual Tray: Custom paper (Width: 76.2 - 215.9mm; Length: 127.0 - 355.6mm)Paper Input : Front Tray: 150 sheets Manual Tray: 1 sheetPaper Output : Face down: 100 sheetsOperating Systems Supported : Windows 11 / 10 / 7 / XP, Linux (CUPS)Power Requirement : 220 – 240V (+/-10%), 50 / 60Hz (+/-2Hz)Interface : USB 2.0 Hi-SpeedToner Cartridge : Hp 12A; Canon Cartridge 303, Power up your LBP2900B and reduce overall print costs by using original Canon cartridges. Designed with advanced Canon technologies, a single Canon Cartridge 303 prints 2 000 A4 pages with 5% coverage.Included As Standard : LASER SHOT LBP2900B, Cartridge 303/303TS, User Software CD-ROM, Getting Started Guide, Power CordRecommended Monthly Print Volume : 200 - 800 pages	01 (one)

The terms and conditions :-

- (a) Earnest Money of unsuccessful bidders will be refunded after issue of Work Order. 2% of total quoted price of successful bidder will be considered as earnest money. Hence the successful bidder will have to deposit the balance amount was i.e. [(2% of total quoted price) – Rs. 1,500/-] in the form of demand draft in favour of "Asansol Durgapur Development Authority", payable at Asansol. Earnest Money of successful bidder will be converted into security deposit.

Contd. P/2.



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol -713305

(2)

- (b) 1% of bill amount shall be deducted as security deposit so that the total security deposit becomes 3% of total quoted price. Security deposit will be refunded after twelve months from the date of successful completion of the work. These twelve months is the liability period of the agency entrusted with the work. During this period any problem intimated to the agency by ADDA should be promptly attended.
- (c) The lowest quoted rate will be valid upto 31.03.2023
- (d) The authority reserves the right either to accept or reject any or all the bids without assigning any reason whatsoever.

The Quotation will be received in Tender Box up to 3.00 P.M. on 28.12.2022 in the chamber of AEO, ADDA at Asansol office and will be opened on next working day at 3.30 P.M.


Chief Executive Officer,
Asansol-Durgapur Development Authority

Memo No.: ADDA/ASL/1104/1(5)/VI/34

Date: 20/12. 2022

Copy forwarded to :-

- The AEO, ADDA, Asansol.
- The FO, ADDA
- CA to CEO, ADDA with a request to place it before CEO.
- System Manager, ADDA - with a request to publish in office website.
- Notice Board


Chief Executive Officer,
Asansol-Durgapur Development Authority