



Asansol Durgapur Development Authority

(A Statutory Body of the Government of West Bengal)

Asansol Office: Vivekananda Sarani, (Senraleigh Road), Near Kalyanpur Housing More, Asansol -713305

Phone no: (0341) 225-7377, 225-7378; Fax: (0341)-225-7379

Durgapur Office: 1st Administrative Building, City Centre, Durgapur-16

Phone no: (0343) 254-6815, 254- 6716, 254-6889; Fax: (0343) 254-6665, 254-5793

Website: www.addaonline.in

e-mail: ceo_adda@yahoo.com , ceoadda.ud@gmail.com, adda.asl@gmail.com , adda.dgpr@gmail.com

Memo.No. - ADDA/ASN/ED/N-38(2022-2023) / 638

Date: 20.09.2022

E-NOTICE INVITING TENDER NO. NO.-38 OF 2022-2023

THE EXECUTIVE ENGINEER (Civil), ADDA, ASANSOL.

For and on behalf of ADDA, The Executive Engineer (Civil), ADDA, Asansol, invites percentage rate e-Tender for the work detailed in the table below. (Submission of Bid through **online**).

Sl. No.	Name of Work	Amount Put to Tender (Rs.)	Initial Earnest Money (Rs.)	Period of Completion	Price of Technical, Financial Bid documents and others Annexure(Rs)	Defect liability period	Eligibility of Contractor
01	Plantation around the Periphery of the play ground of Raniganj Girls College.	1,57,550.00	3,151.00	13 (Thirteen Months)	Rs. 750.00 (Only applicable for the Successful Tenderer at the time of formal Agreement	1 (One) Year	Bonafide Resourceful Tenderers Regarding credential please follow the instruction as per sl. no 4 (Notification no. 04-A/PW/0/10C-02/14 dated 18.03.2015 Govt. Of WB).A/PW/0/10C-02/14 dated 18.03.2015 Govt. Of WB).
02	Plantation around the periphery of play ground of Bidhan Smrity Siksha NiKetan (H.S), Damra, Paschim Bardhaman.	7,07,472.00	14,149.00	13 (Thirteen Months)	Rs. 1000.00 (Only applicable for the Successful Tenderer at the time of formal Agreement	1 (One) Year	
03	"Plantation along the road side of Kanyapur Industrial Estate, Asansol	20,64,224.00	41,284.00	13 (Thirteen Months)	1000.00 (Only applicable for the Successful Tenderer at the time of formal Agreement	1 (One) Year	
04	Plantation at around the periphery of vacant land in between Reliance Market and Shitla Gram road From Dr. B.C. Roy Sarani, Asansol.	15,55,151.00	31,103.00	13 (Thirteen Months)	1000.00 (Only applicable for the Successful Tenderer at the time of formal Agreement	1 (One) Year	

1. In the event of e-filling, intending bidder may download the tender documents from the website <https://wbtender.gov.in> directly with the help of Digital Signature Certificate. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <https://etender.wb.nic.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid.

As per notification no.- 199-CRC/2M-10/2012 dt.21.12.2012 of the Secretary, Govt. of West Bengal, the intending tenders shall not have to pay the cost of tender documents in case of participation in e-tender except the lowest tenderer at the time of formal agreement.

The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement of this Division wef. 01.10.2015. Necessary Earnest Money will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their Respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank Name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.

3. Both technical Bid and Financial Bid will have to be submitted concurrently duly digitally signed in the Website <https://wbtenders.gov.in> Tender document may be downloaded from website and submission of Technical Bid / Financial Bid will be done as per Tender Schedule stated in Sl.No. - 10. The documents submitted by the Tenderers should be properly indexed and be self attested with seal.

4. **Eligibility criteria for participation in tender :(1st Call)**

A. For the prospective Tenderers shall have satisfactorily completed as a prime agency.

1. Intending tenders should produce credentials of similar nature of completed work (Plantation Work) of minimum value of 40% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of the tender notice; or
2. Intending tenders should produce credentials of two(2) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of the tender notice; or
3. Intending tenders should produce credentials of One(1) single running work of similar nature has been of completed to the extent of 80% or more and value of which is not less than the desire value at (a.) above.

In case of running work, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer. (As per notification no.04-A/PW/0/10C-02/14 dated 18.03.2015 Govt. Of WB).

N.B.:- Estimated amount, Date of completion of project and detail communicational address of Client must be indicated in the Credential Certificate with work order which issued by the concerned Executive Engineer, or equivalent competent authority.

b. Pan Card, Professional Tax Certificate, Trade License, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, and Bank solvency Certificate [Nationalized Bank/Schedule Bank] (25% of estimated amount put to tender and not more than one year old), Bank Account Details of the Bidder

1. In the event of e-filing, intending bidder may download the tender documents from the website <https://wbtender.gov.in> directly with the help of Digital Signature Certificate. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <https://etender.wb.nic.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid.

As per notification no.- 199-CRC/2M-10/2012 dt.21.12.2012 of the Secretary, Govt. of West Bengal, the intending tenders shall not have to pay the cost of tender documents in case of participation in e-tender except the lowest tenderer at the time of formal agreement.

The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement of this Division wef. 01.10.2015. Necessary Earnest Money will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their Respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank Name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.

3. Both technical Bid and Financial Bid will have to be submitted concurrently duly digitally signed in the Website <https://wbtenders.gov.in> Tender document may be downloaded from website and submission of Technical Bid / Financial Bid will be done as per Tender Schedule stated in Sl.No. - 10. The documents submitted by the Tenderers should be properly indexed and be self attested with seal.

4. **Eligibility criteria for participation in tender :(1st Call)**

- A. For the prospective Tenderers shall have satisfactorily completed as a prime agency.
 1. Intending tenders should produce credentials of similar nature of completed work (Plantation Work) of minimum value of 40% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of the tender notice; or
 2. Intending tenders should produce credentials of two(2) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of the tender notice; or
 3. Intending tenders should produce credentials of One(1) single running work of similar nature has been of completed to the extent of 80% or more and value of which is not less than the desire value at (a.) above.
In case of running work, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer. (As per notification no.04-A/PW/0/10C-02/14 dated 18.03.2015 Govt. Of WB).

N.B.:- Estimated amount, Date of completion of project and detail communicational address of Client must be indicated in the Credential Certificate with work order which issued by the concerned Executive Engineer, or equivalent competent authority.

- b. **Pan Card, Professional Tax Certificate, Trade License, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, and Bank solvency Certificate [Nationalized Bank/Schedule Bank] (25% of estimated amount put to tender and not more than one year old), Bank Account Details of the Bidder**

- l. The intending Tenderers shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. ADDA will have sole discretion to decide the eligibility of contractors on the basis of his submitted documents & reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Tenderer at the stage of Bidding.
- m. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Tenderers' before bidding.
- n. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.
- o. No **CONDITIONAL / INCOMPLETE TENDER** will be accepted under any circumstances.
- p. In case of Quoting rates no multiple lowest rate will be entertained by the Department.
- q. The Executive Engineer, ADDA, Asansol. Reserve the right to cancel the e-N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- r. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
- s. Before issuance of the work order, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture of false in that case, work order will not be issued in favour of the lowest tenderer under any circumstances.
- t. If any discrepancy arises between two similar clause on different notifications, the clause as started in later notification will supersede former one in following sequences :-
 - a. Prescribed ADDA tender form
 - b. NIT
 - c. Technical Bid
 - d. Financial Bid
- u. **All materials and also necessary tools & plants will be supplied by concerned agency for above mentioned workas per requirement.**
- v. Prospective Tenderers shall have to execute the work in such a manner so that appropriate service level of the road shall have to be maintained both during progress of work and also during the Defect liability period from the date of successful completion of the work as per **Clause-17** of Prescribed ADDA tender form.
- w. **Prospective Tenderer whether himself must not have failed to execute any work under any of this Directorate and has got this tender terminated consequently or any of his Partner or Director not have been his tender terminated by any of the Directorate Offices P.W.D. during the preceding five (5) years w.e.f date of this e-N.I.T. such termination of tender shall be disqualification for the concern tenderer for participating this tender.**
- x. One affidavit before Notary will have to be submitted declaring that penalty, debarment etc. has not beenfaced by him under any Govt/Semi-Govt/Autonomous body/institution/local body in scanned soft copy along with credential documentswithin stipulated date & time.
- y. All materials should be approved by E.I.C. and also as per requirement, the cost of testing and other incidental charges will be borned from end of the concerned executing Agency.

INSTRUCTION TO TENDERER

SECTION - A

1. General guidance for e-Tendering

Instructions / Guidelines for tenders for electronic submission of the tenders online have annexed for assisting the contractors to participate in e-Tendering.

2. **Registration of Contractor**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled and registered with the Government e-Procurement system; through logging on to <https://wbtenders.gov.in> (the web portal of West Bengal State Government) the contractor is to click on the link e-Tendering site as given on the web portal.

3. **Digital Signature Certificate (DSC)**

Each contractor is required Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. Details are available at the said Web Site.

4. The contractor can search & download e-NIQ& Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. **Submission of Tenders.**

General process of submission, Tenders are to be submitted online through online the website stated in Clause 2 of section-A in two folders at a time for each work, one in Technical Proposal and the other is Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

Folder-1 Contains

- I. Prescribed ADDA tender form.
- II. e- NIT.
- III. Technical Bid (as prescribed in the e-NIT).

Folder-2 Contains

- I. Financial bid (BOQ)

Note: Failure of submission of any of the above mentioned documents as stated in as 'Folder-1&2' will render the tender liable to summarily rejected for both statutory & non-statutory cover.

B. Tender Evaluation Committee (TEC)

i. Opening of Technical proposal :-

Technical proposals will be open by the Executive Engineer, ADDA, Asansol or his authorized representative electronically from the web site stated in Cl. No.-3of section-A. using their Digital Signature Certificate.

- ii. Folder-1.I (vide Cl. No.- 5 of section-A) should be open first & if found in order, Folder-I.II,III & IV (vide Cl. No.- 5of section-A) will be opened. If there is any deficiency in the documents, tender will summarily be rejected.
- iii. Decrypted (transformed in to readable formats) documents of the Folder-1 as per Cl. No. 5 of section-A. will be downloaded and handed over to the tender evolution committee.
- iv. Uploading of summary list of technically qualified tenderers.
- v. Pursuant to scrutiny and decision of the screening committee the summary list of eligible tenders of work will be uploaded in the web portals before 48 hours of opening of financial bid.
- vi. While evaluation the committee may summon of the tenders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
- vii. Intending tenderers may remain present if they so desire.

C. Financial Proposal

- i. The financial bid should contain the following documents in folder-2 i.e. Bill of quantities (BOQ) the contractor is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ.
- ii. Only downloaded copies (".xls" file with same name) of the above documents are to be uploaded after virus scanned and Digitally Signed by the contractor.Intending tenderer may remain if they so.

6. **Rejection of Bid**

The Employee reserves the right to accept or reject any bid and to cancel the Tenderer process and reject all bids at any time prior to the award of contract without there by incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the ground for Employee's action.

7. In case if there be any objection/complain regarding Non-Eligibility in Technical Bid Evaluation, only Intending Bidders or authorized persons on behalf of the Bidders may lodge objection/complain along with specific authentic documents in support of their objection/complain as a proof to the Notice Inviting Authority within 48 (forty eight) hours from the publication time (uploading time in web portal) of the Technical Bid Evaluation and beyond that time schedule (i.e. after expiry of 48 hours) no objection/complain will be entertained as well as without any specific authentic documents as a proof in support of lodged objection / complain, no objection or complain in this regard will be entertained. On the other hand penal action may be taken against the respective Bidders for lodging false objection

or complain for obligatory attitude/ creating hindrance towards development works of the Govt. The detailed address of the complainant including e-mail/Fax number, mobile number & telephone number shall invariably have to be provided in their letter.

AWARD OF CONTRACT

The Tenderer whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

The notification of award will constitute the formation of the Contract.

The Agreement in Prescribed ADDA tender form will incorporate all agreement between the Tender Accepting Authority and the successful Tenderer. All the tender documents including e-NIT & BOQ will be the part of the contract document.

- **Note :-1. Undersigned is not disbursing authority of the following works. 2. Any Corrigendum and addendum will be published through ADDA website: www.addaonline.in or www.wbtenders.gov.in**

blmanda
20.09.2022

**Executive Engineer (Civil)
Asansol Durgapur Development Authority, Asansol**

Memo No.:- **ADDA/ASN/ED/ N-38(2022-23)/ 638**

Date: 20.09.2022

Copy forwarded for information and necessary action please:-

1. The Hon'ble MIC Labour, Law & Judicial Department, Govt of West Bengal.
2. The Zila Sabhadipati, Paschim Bardhaman
3. The Hon'ble Chairman, ADDA
4. The Hon'ble Vice-Chairman, ADDA
5. The C.E.O., ADDA.
6. The Addl. Chief Engineer, ADDA.
7. The Joint Secretary, U.D. & M.A., Department, Govt of West Bengal, Kol-64.
8. The S.D.M., Asansol
9. The A.E.O., ADDA, Asansol
10. The F.O., ADDA, with a request to be present or send his representative during tender opening on specified date & time.
11. The Assistant Engineer (Civil), ADDA, Asansol.
12. The S.A.E., (C. Mukherjee), ADDA, Asansol
13. Notice Board, ADDA, Asansol
14. Sri Pradip Banerjee (Durgapur) with the request to upload the same on ADDA website.
15. File Copy

blmanda
20.09.2022

**Executive Engineer (Civil)
Asansol Durgapur Development Authority, Asansol**

30
To be filled in by the tenderer/Bidders & to be submitted with the technical bid)

ANNEXURE-I

Name of the Work/Tender :

N.I.T No.& Sl. No. with date :.....

1. Name of the contractor/ Agency/Bidder :.....

2. Address:

• Head Office :.....

• Branch Office :.....

• Correspondence Address :.....

3. Contact No.

• Mobile No. :.....

• Telephone No. :.....

• Fax No. :.....

• E-mail Address :.....

4. PAN No. :.....

5. GSTIN. No. :..... Valid Up to.....

6. List of Credential Submitted with the Tender Documents in technical part :-

i.

ii.

iii.

iv.

.....
Name of the Contractor/tenderer
the authorized signatory.

.....
Full Signature of

.....
Initial of contractor/Tenderer