

ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senrleigh Road,
Near Kalyanpur Housing More,
Asansol -713305

Memo No. ADDA/Ag/Est/03/15-16/1303

Date 24.01.2022

Notice for allotment of office space at 1st floor, EPIP Administrative Building, EPIP, Durgapur-12 on License basis for a period of five(5) years

Notice is hereby given by the Asansol Durgapur Development Authority, hereinafter to be referred to as "ADDA" for inviting applications from different Government/ Government Undertaking/ Semi-Government/ Non Government Organisation(s) for allotment of office space at 1st Floor, EPIP Administrative Building EPIP, Durgapur-12 for a license period of five (5) years for setting up of office/ware house.

The Administrative Building is three-storied and the following spaces will be allotted:-

- First floor: 5794.0 sq.ft. (Approx.) with service area of 1483.0sq.ft. (Approx.)

The allotment of office space at EPIP Administrative Building shall abide by the following terms and conditions:-

1. The Authority reserves the right to allot the entire 1st floor area to a single organisation.
2. For Government/Government Undertaking/Semi-Government offices, no non-refundable premium needs to be deposited.
3. For Non Government Organisation a non-refundable premium @Rs.50/-per sq.ft. for the proposed space is required to be deposited.
4. A joint visit may be conducted, if fixed by prior appointment during working hours on any office day.
5. The rate of license fee for the Government Organisation will be fixed @Rs.5/-per sq.ft. per month.
6. The rate of license fee for the Government Undertaking/Semi-Government/Non Government Organisation will be fixed @ Rs.7/-per sq.ft. per month
7. The Authority has discretionary power to select the organisation among the applicants for allotment of office space.
8. The proposed allotted will be bound to deposit the entire non-refundable premium (if applicable) to the Authority before taking over the possession of the office space at EPIP Administrative Building.
9. A licence agreement of the allotted premises shall be executed after making payment of entire Non-refundable Premium and the cost thereof will be borne by the respective organisation.
10. Other terms and conditions shall be mentioned in the Deed of License and the licensee shall be bound to ensure compliance with such terms and conditions.
11. Subsequent to the date of handing over of possession of the premises, license fee for the English Calendar month shall be deposited with the month. An interest of 10% per annum on license fee in default will be charged for delayed payment.

(Handwritten signature)



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Date :.....

Notice for allotment of office space

ADDA invites applications from different Govt. / Govt. Undertaking/ Semi-Govt/ Non Govt. Organisation(s) for allotment of office space at 1st floor, EPIP Administrative Building, Durgapur- 12 for a license period of five years.

The date of submission of such application is from 27th January to 27th February 2022

For more details visit www.addaonline.in

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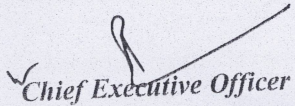
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12. The spaces cannot be utilised for commercial purpose, no retail outlets shall be allowed. The spaces will be allotted for only office purpose.
13. The allottees shall not be allowed to sub-let the space(s) allotted to them to anybody on any condition, subject to prior approval of the Asansol Durgapur Development Authority.
14. This Authority shall not be responsible in any way for causing any minor repair of the office space that may involve any kind of refurbishment, installation/re-installation, overhauling of wires, electrical equipments unless they are necessitated on account of any structural defect or damage and are recommended by the Engineering Section of this Authority.

The intending organisation(s) may submit their application on their respective letter head(s). The date of submission of such supplication is from 27th January to 27th February 2022. The application has to be submitted at the Office of the undersigned at Asansol Durgapur Development Authority, City Centre, Durgapur-16 located at 1st Administrative Building.

The Authority reserves the right to accept or reject all or any application(s) without assigning any reason whatsoever. The decision of the Authority in this regard shall be final and conclusive.


Chief Executive Officer
Asansol Durgapur Development Authority

