



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building,
City Centre,
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,
Near Kalyanpur Housing More,
Asansol -713305

Memo No.

Date :.....

QUOTATION

Sealed quotations are invited from the reputed Company/suppliers for obtaining the rates of following printing materials (as per office specimen) by 3:00 P.M. on or before 21-12-2021 and will be opened on the same day at 4.00 P.M.

SL. NO.	Description of Materials	Quantity
1.	Attendance Register	100 Nos.
2.	Stationery Register	3 Nos.

Terms & Conditions:

- The Quotationer(s) must submit copies of valid Trade License, PAN Card, GST Registration.
- Rate should be quoted inclusive all taxes & delivery charges.
- The work should be completed within 10 days after issuing work order.
- Specimen of the above may be seen from the ADDA Office, Durgapur at any working day.
- The undersigned reserves the right either to accept the quotation or to reject the quotation without assigning any reason.

Sd/-

Chief Executive Officer,
Asansol Durgapur Development Authority

Memo. No. ADDA/DGP./ Estt/Stone/10/82(Cpt-X)/1251(6) Dated... 06.12.2021

Copy forwarded to: -

- The Commissioner, D.M.C., Durgapur-16.
- The M.D., S.B.S.T.C., Durgapur-1.
- The S.D.M., Durgapur, City Centre, Durgapur-16.
- The System Manager, ADDA with a request to upload in the authority website.
- Notice Board. A.D.D.A., Durgapur.
- Notice Board, A.D.D.A., Asansol Office.


Chief Executive Officer,
Asansol Durgapur Development Authority

