



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
(under Urban Development & Municipal Affairs Department)

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305

Memo. No. ADDA/ASL/1322/VI-34

Date. 26 /11/2021.

## NOTICE INVITING TENDER

Asansol-Durgapur Development Authority invites sealed tenders from experienced and resourceful Authorized Dealers / Distributors for **one All-in-One Desktop Computer with necessary accessories** and **one 600VA UPS** in ADDA office, Asansol, Dist.- Paschim Bardhaman.

The tender should be submitted in **sealed cover** in two parts mentioning part no. and tender notice no. with date on top of the envelope of the parts. Two parts shall be put together in a separate sealed cover mentioning tender notice with date.

- A. **The Technical Part** should contain self-attested photo copies of PAN Card, Trade License, GST Registration Certificate, Income Tax Return (Saral) and initial Earnest Money of ₹ **2,500.00** (*rupees two thousand and five hundred only*) in the form of demand draft in favour of “**Asansol Durgapur Development Authority**”, payable at **Asansol**, credential for similar type of works and Authorized Dealer Certificate.
- B. **The Financial Part** should contain only Rate (*inclusive all taxes & duties*) quoted by the bidder in both figure and words in his / her letter-head pad. Prices quoted shall be complete for the complete item including supply, complete installation, testing, commissioning, etc. Quoted prices should be valid for a minimum of six months.

The Technical Parts will be opened first and the Financial Part of only technically qualified bidder(s) will be opened.

The required rates of the items with specifications are as follows –

Sl. No.	Specification of the product	Required Quantity
1	Intel Core i7-10700 2.9GHz 8c 65w 16GB DDR4 RAM 128 GB m.2 NVME SSD 2TB HDD 24" FHD Display Windows 10 OS DVD RW Integrated HD 720p DM 23.8 webcam. Wifi and Bluetooth 5.2 AiO Internal Stereo Speakers (2W) SD 3 Media Card Reader HP Keyboard and Optical Wired Mouse ProOne G6 AiO Adjustable High Stand-AH 3 years onsite warranty. ProOne DisplayPort v2 Energy Star Certificated Electronic TCO Edge Certified labeling	01 set
2	ACP 600VA UPS – 2years Warranty with battery.	01 no.

Contd. .... P/2.



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(2)

## The terms and conditions :-

- All agencies are requested to visit the installation site before submitting their tender documents.
- The grand total of the rates of all items will be considered for selection of lowest bidder.
- Earnest Money of unsuccessful bidders will be refunded after issue of Work Order to the successful bidder. 2% of total quoted price of successful bidder will be considered as earnest money. Hence the successful bidder will have to deposit the balance amount was i.e. [(2% of total quoted price) – Rs. 2,500/-] in the form of demand draft in favour of “Asansol Durgapur Development Authority”, payable at Asansol. Earnest Money of successful bidder will be converted into security deposit.
- 8% of bill amount shall be deducted as security deposit so that the total security deposit becomes 10% of total quoted price. Security deposit will be refunded after one year from the date of successful delivery of the product. These one year is the liability period of the agency entrusted with the work. During this period any problem intimated to the agency by ADDA should be promptly attended.
- The authority reserves the right either to accept or reject any or all the bids without assigning any reason whatsoever.
- Other terms and conditions will be followed as per Government rules.


The Tender will be received in Tender Box up to 3.00 P.M. on 06.12.2021 at ADDA Asansol office and will be opened on next working day at 3.30 P.M.

Memo No.: ADDA/ASL/1322/1(5)/VI-34

  
Chief Executive Officer,  
Asansol-Durgapur Development Authority  
Date: 26/11/2021

Copy forwarded to :-

- 1) The AEO, ADDA, Asansol.
- 2) The Finance Officer, ADDA
- 3) CA to CEO, ADDA with a request to place it before CEO.
- 4) System Manager, ADDA Dgp with a request to publish in office website.
- 5) Notice Board.

  
Chief Executive Officer,  
Asansol-Durgapur Development Authority