





# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
( Under Urban Development & Municipal Affairs Department )

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305

Memo. No.....

Date.....

- NOTE:**
1. In case of any Unscheduled Holiday on the aforesaid dates, the next working date will be treated as scheduled prescribed date for the same purpose.
  2. Bidders will have to download the template for Price Bid (Excel sheet) and fill up the proforma for quoting rates and then upload in appropriate place.
  3. Bidders will also have to upload scanned copies of the following within scheduled date:  
(i) Credential Certificate, (ii) Latest Trade licence (iii) GST Registration No. / Certificates, (iv) Latest P. Tax Registration Certificate/ Payment Challan, (v) PAN Card.
  4. Standard Tender Form of ADDA to be downloaded first and signed as a acceptance of the contains there in and upload the same in proper place.
  5. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequences:-
  6. (i) Prescribed ADDA tender form (ii) NIT (iii) Technical Bid (iv) Financial Bid (v) work order.
  7. Any Corrigendum and addendum will be published through ADDA website: [www.addaonline.in](http://www.addaonline.in)
  8. Where there is a discrepancy between the rate in figures and words the rate in words will govern.
  9. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
  10. Any change of BOQ will not be accepted under any circumstances.
  11. Submission of hard copies of any documents in Tender Box is NOT REQUIRED.

Memo No. ADDA/DGP/ED/G-57 (Pt. XXIX)/2021-22/

1021 (16)

Copy forwarded to:-

- (1) The Hon'ble Chairman, ADDA for kind information (2) The Hon'ble Mayor, Durgapur Municipal Corporation, City Centre, Durgapur – 16, for kind information (3) The District Magistrate, Paschim Bardhaman, for kind information. (4) The Chief Executive Officer, ADDA for kind information (5) The Sub-Divisional Magistrate, Durgapur, for kind information & with a request to display in the office Notice Board. (6) The Assistant Executive Officer (Admn.), ADDA, Durgapur (7) The Sr. L.O, ADDA – with a request to be present at the time of Tender opening (8) The Executive Engineer, ADDA, Asansol, with a request to display in the office Notice Board (9) The F.O., ADDA, Durgapur – with a request to be present at the time of Tender opening (10) The Cashier ADDA, Durgapur (11) The Assistant Engineer, ADDA, Durgapur (12) The Sub-Assistant Engineer, ADDA, Durgapur (13) The System Manager, ADDA – with a request to upload the matter in the website of ADDA (14) Mr. Subhajit Goswami, Computer Optr, with a request to upload the matter in the website [wb.tenders.gov.in](http://wb.tenders.gov.in) and to be present at the time of tender opening (15) The Notice Board, ADDA, Durgapur (16) File copy

sdf  
Executive Engineer

Asansol Durgapur Development Authority

Dated: 16/9/2021

16/9/2021  
Executive Engineer

Asansol Durgapur Development Authority