



Asansol Durgapur Development Authority

(A Statutory Body of the Government of West Bengal)

Asansol Office: Vivekananda Sarani, (Senraleigh Road), Near Kalyanpur Housing More, Asansol -713305

Phone no: (0341) 225-7377, 225-7378; Fax: (0341)-225-7379

Durgapur Office: 1st Administrative Building, City Centre, Durgapur-16

Phone no: (0343) 254-6815, 254- 6716, 254-6889; Fax: (0343) 254-6665, 254-5793

Website: www.addaonline.in

e-mail: ceo_adda@yahoo.com , ceoadda.ud@gmail.com, adda.asl@gmail.com , adda.dgpr@gmail.com

Memo No. ADDA/ASN/ED/NIQ- 08 (2020-21)/ 552

Date:- 04.02.2020

NIQ NO. 08 OF 2020-2021

Notice Inviting Quotation

Sealed Quotation are invited from bonafied and resourceful electrical contractor for Annual Maintenance Contract for Fire Fighting System at ADDA Office Building and ADDA Guest House, Asansol against the following specification.

Sl. No	Description of items	Quantity	Unit	Rate
1	Deployment of 2 (Two) numbers of Semi-Skilled Manpower during office hours for emergency service.	2	No	
2	Maintenance of 2(Two) numbers of hydrant System one each in ADDA Office and ADDA Guest House: <ul style="list-style-type: none">• Carry out routine inspection• Replacement of hydrant valve with accessories if necessary, cost of material to be paid separately by ADDA.	2	No	
3	Maintenance of Fire Extinguishers, approx 20 (twenty numbers) for ADDA Office and ADDA Guest House. Refilling charges not to be considered.	30	No	
4	Maintenance of Fire Pump House at ADDA Office and ADDA Guest House as below: <ul style="list-style-type: none">• Check all base frames.• Check Coupling bolts & nuts.• Bearing lubrication.• General cleaning.• Routine run.• Recording all parameters and• Carry out routine inspection	2	L.S	
5	Maintenance of Smoke Detection System at ADDA Office and ADDA Guest House as below: <ul style="list-style-type: none">• Carry out routine inspection• Smoke Detector• Manual Break Glass• Main Control Panel• Battery• Control Cable• Alarm Hooter• Noting down the defects observed during inspection of the above equipments in details.• Minor modification of detection system and replacement of devices if required. Cost of materials to be provided by ADDA.	2	L.S	

Sl. No	Description of items	Quantity	Unit	Rs.
6	Liasoning with WBF&ES department for renewal of NOC for running ADDA Office and ADDA Guest House.	2	No	
7	GST 12%	1	Rs.	
8	Labour Cess (1%)	1	Rs.	

Quotation should be submitted on own letter head mentioning quotation no. and the name of the work on top of the envelop.

All agencies are requested to visit the ADDA Office Building, Asansol before submitting their quotations. The above Quotation will be received in tender box up to **2:30 P.M. on 11.02.2021** at the chamber of Executive Engineer, ADDA at Asansol Office and will be opened on same day at **3:00 P.M.** in presence of tenderers who may like to present at that time.

The authority reserves the right either to accept or reject any or all tender without assigning any reason thereto.

Terms & Condition:

1. Earnest money of Rs.10, 000/- (Rupees ten thousand) only must be enclosed with the quotation by Demand Draft in favour of ADDA, payable at Asansol.
2. Tender paper have to purchase from our cash section on **11.02.2021** for Rs. 750.00 (Seven Hundred Fifty only)
3. Earnest Money of unsuccessful bidders will be refunded after issue of Work Order. Earnest Money of successful bidder will be converted into security deposit.
4. Security Deposit shall be deducted from all type of bill as per Govt. rules and same may be refundable after defective liability period. Defective liability is one year from the date of completion of Work.
5. Credential from private organization and Gram Panchayet are not acceptable.
6. Contractor has to arrange all necessary machineries, tools, plants required for the work or specified & directed by EIC.
7. Total lowest amount will be considered for issuance of the Work Order, and not each item.
8. **Pan Card, Professional Tax Certificate ,Trade License, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017,, and Bank solvency Certificate (25% of estimated amount put to tender and not more than one year old),Bank Account Details of the Bidder to be submitted with the Technical Bid document. Income Tax (Sara) Acknowledgement Receipt for the financial Year 2016-17 &2017-18 to be submitted. All taxes shall be deducted from all types of Bill as per Govt. rules. Challan of P.Tax has to be submitted. and Similar type of Credentials should be preferred but not less than amounting to Rs. 2 lakhs.**
9. The Rate must be quoted in words and figure.
10. If the office happens to be closed on the date of receipt of the tender as specified, the tender will be received and opened on the next working day at the same time and venue.
11. Quotation may be sent through postal/courier service, but Authority will not be responsible for postal/courier delay.
12. Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Valid Register Certificate issued by the Co-operative

Department. Current Audit Report, Annual General Meeting of 2014-2015 along with other relevant supporting papers.

12. Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Royalty, GST & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

14. No Mobilisation Advance and Secured Advance will be allowed.

15. The quotation own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Quotation, the cost of visiting the site shall be at the quotation own expense.

Additional Clauses-

1. Notwithstanding the provision laid down in the agreement/ADDA contract form, the contractor may be debarred from participating in further consecutive NIQs floated from ADDA on account of poor performance. Assessment of poor performance and number of NIQs to be debarred shall be the sole authority of ADDA and the decision shall be final in this regard.

2. Notwithstanding the provision laid down in the agreement/ADDA contract form, the contractor shall be liable to pay to ADDA any financial liability arising due to execution of any contractual work awarded by ADDA. Any such dues may be deducted from any bill of the contractor against any other work under ADDA.

Detailed NIQ can be seen on office board or in the office of ADDA (Engineering Section).

Visit web site www.addaonline.in

If any details please Contact the ADDA office, Asansol.

Note :- 1. Undersigned is not disbursing authority of the following works. 2. Any Corrigendum and addendum will be published through ADDA website: www.addaonline.in or www.wbtenders.gov.in


Executive Engineer

Asansol Durgapur Development Authority,

Asansol

Memo No. ADDA/ASN/ED/NIQ-08(2020-2021)/ 552 (11)

Date:- 04.02.2020

Copy forwarded for information and necessary action please:

1. The Hon'ble Chairman ADDA.
2. The Hon'ble Vice-Chairman, ADDA.
3. The C.E.O. ADDA.
4. The AEO (ASN), ADDA
5. The S.D.M, Asansol Sadar
6. The F.O., A.D.D.A. With a request to be present or send representative during tender opening on scheduled date & time.
7. The Assistant. Engineer (Electrical). ADDA, Asansol.
8. Notice Board, ADDA, Asansol.
9. The Cashier, ADDA, Asansol along with Tender documents for sale.
10. Sri Pradip Banerjee (Durgapur) with the request to upload the same on ADDA website.
11. File Copy


Executive Engineer

Asansol Durgapur Development Authority,

Asansol