



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal
(Under Urban Development & Municipal Affairs Department)

1st Administrative Building
City Centre,
Durgapur -713216

Vivekananda Sarani, Senraliegh Road,
Near Kalyanpur Housing,
Asansol - 713305

Ref No : ADDA / DGP / IT-034/769/2015-16

DATE : 21.01.2021

**NOTICE INVITING QUOTATION
FOR
HIRING OF AWS CLOUD SERVER SERVICES AND LICENSES
WITH 24X7 SUPPORT FOR ONE YEAR AND
EXTENDABLE TO TWO MORE YEARS**

Asansol Durgapur Development Authority intends to procure dedicated Server for its various Online Payment Management Software and other Web-based activities. The Authority expects to deal with a single entity that shall provide the AWS Cloud Server services and Software licenses with 24x7 support along with regular maintenance.

The detail server specification is provided below

	System Type : APP&DB
2.	OS - Linux
3.	vCPU - min 2 Core
4.	Memory - 4 GB
5.	SSD - 100GB min
6.	S3 Standard Storage & request - 300 GB
7.	Application Load Balancing - 100GB within 15sec
8.	Nat gateway - 1
9.	Utilization - 24 X 7

Last Date & Time for Receiving Quotation: 29.01.2021 before 02.00P.M.

CONDITIONS OF TENDER:

The Bidder should submit PAN CARD, Trade License, GST Registration and credentials of similar nature along with the Financial Bid

- The financial bid should be valid for a period of not less than 60 days from the date of opening of bid. Rates quoted should be exclusive of GST. However



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- % of GST should be clearly mentioned over the total charges for a period over one year
- The bidder should have their own test and repair facility with certified engineers.
 - Bids will be opened in the presence of bidder's representatives, who choose to attend on the specified date and time. Only one representative shall be allowed to attend.
 - Sealed bid can be sent either by post or by Hand. The responsibility of delivery of bid lies entirely with the bidder.
 - Payment will be released only on satisfactory services as per scope of work as certified by officer in charge of the Institute and after producing the invoice on monthly basis for services and the actual usage of AWS cloud component service. The bidders, who do not agree to above payment terms, are requested not to submit their bid.
 - Payment towards web security Licenses and SSL certificate licenses will be processed based on procurement and submission of necessary documentary proof, original invoices and other associated documents.
 - Tax Deduction at source: TDS as applicable will be deducted from the bills
 - In the event of dispute, CEO, ADDA shall be the sole arbitrator and his decision shall be final and binding on both the parties.
 - The authority does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
 - DELIVERY SCHEDULE & INSTALLATION: The Supply of Services must be made within Two weeks from the date of issue of supply order with one-week grace period.
 - Ambiguity must be avoided in filling tenders. All entries in the tender form must be typewritten or in ink. The quotation must be entered both in figures and in words.

SCOPE OF WORK :-

- Bidder to ensure 99.95% uptime for the application hosted on the AWS cloud.
- The down time will be calculated on monthly basis. Non-adherence to any of the services as mentioned in the tender will lead to penalty as per the SLA clause and will be used to calculate downtime. The downtime calculated shall not



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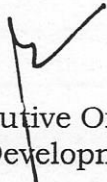
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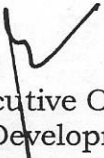
- Unavailability of service for more than 10 minutes at a stretch shall be treated as service outage. Service outage shall not include down time due to any scheduled maintenance activity or any maintenance activity requested by or attributable to ADDA.
- All services to be delivered as per timelines mutually defined and agreed by ADDA and AWS Service Provider.
- Successful bidder must ensure support **(24 hrs every day x 365 days in each year)** for any issue related to availability and accessibility of Service Provider system.
- Successful bidder would be solely responsible for any defect in service.
- Successful bidder should ensure response to any issue within 1 hours and should resolve it within 4 hours.
- Successful bidder should ensure to provide any partion whenever required by the Authority
- On successful completion of a period one year the Authority reserves the right to extend for further period two years(on yearly basis)depending on the performance of the Service Provider. Rates for 2nd and 3rd Year to be mentioned separately in the Financial Bi proposal.


Chief Executive Officer
Asansol Durgapur Development Authority

Memo No: ADDA/DGP/IT-034/769(3)2015-16 Date : 21.01.2021

Copy forwarded for information :

1. The AEO, Durgapur / Asansol, ADDA.
2. HA, Asansol / Durgapur with a request for displaying in the Authority's Notice Board.
3. System Manager, ADDA, Durgapur for uploading in the Authority's website


Chief Executive Officer
Asansol Durgapur Development Authority