



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

A Statutory Authority of the Government of West Bengal  
(Under Urban Development & Municipal Affairs Department)

1<sup>st</sup> Administrative Building,  
City Centre,  
Durgapur – 713216

Vivekananda Sarani, Senraleigh Road,  
Near Kalyanpur Housing More,  
Asansol -713305

Memo. No. ADDA/RGP/ESH/138/2020/503

Date. 26-02-2020

## NOTICE INVITING TENDER

E-Tender No. 2020\_ADDA\_275198\_1

The existing Tender in **Asansol Durgapur Development Authority** for deploying **Security Guard/ Lathiman** at Durgapur has expired. Therefore, **Online Tenders** are hereby invited from the bonafide agencies for obtaining the rates **per day** (including all charges) for **Lathiman** keeping in mind the provisions of the Minimum Wages Act 1948, Govt. of West Bengal for supply of **Lathiman** (tentative requirement is **50 personnel**) in **Asansol Durgapur Development Authority, Durgapur**. The rates should be submitted for **Lathiman** as per the requirements specified in the **Bill of Quantity (BOQ)** and as per the Terms & Conditions mentioned below. The Tender should be valid for **02 (two) years**. The rate should be comprised of the following:-

A	Daily minimum rate of wages issued by Labour Department., Govt. of W.B.
B	E.P.F. (% of A).
C	E.S.I. (% of A).
D	Bonus. (% of A).
E	Service Charges [% of (A+B+C+D)] to be quoted by the agency.
F	Composite rate [A+B+C+D+E] to be quoted by the agency.

### Terms & Conditions:

#### 1. Credentials:-

- The Tenderer(s) should be in the successful business of providing Security Services at least for the last **03(three)** continuous years from the date of publication of this Notice.  
(Relevant documents to be annexed)
- The tenderer(s) must have the minimum credential of **Rs. 40,00,000/- (Rupees Forty Lakh) / Annum** for supply of security guards in any Government/Semi-Government/ Undertaking/ULBs during the preceding 2(two) years.  
(Payment certificate to be enclosed)



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2. **Technical Bid shall contain:** (1) Credentials as mentioned above, (2) **Trade License**, (3) **GST** registration No./ Certificate, (4) **PAN** Card, (5) **Valid License** to operate a Security Agency within the state of West Bengal as per Private Security Agency Regulation Act 2005 and West Bengal Private Security Agencies (Regulation) Rules 2009, (6) **E.P.F.** Registration no. (Compliance of EPF scheme), (7) **E.S.I.** Registration, (8) **Professional Tax Registration**.
3. **Financial Bid shall contain:** price bid quoted in the prescribed BOQ.  

The **Technical Bid** will be opened first and if specific documents are found acceptable as per terms and conditions laid down above, the second part that is **Financial Bid** will be opened on the same day or at a later date subject to clarification of any points related to Technical Bid. No conditional Tenderer will be accepted and the Authority reserves the right to reject it without showing any reason.
4. An amount of **Rs. 80,000/-** (Rupees Eighty Thousand) only in the form of **Demand Draft** in favour of **ARDA, Durgapur** should be submitted along with the tender as **Earnest Money Deposit** (EMD). The EMD of the unsuccessful bidders to be returned immediately and that of the successful bidder may be adjusted towards security deposit to be released after **02(two)** years.
5. The Daily minimum rate of wages would be revised based on the relevant orders issued by **Labour Department, Govt. of W.B.**
6. **Uniform, Shoe, Torch** etc. would be provided by the concerned agency.
7. The undersigned reserves the right either to accept the rate(s) or to reject the same without assigning any reason.



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Date 26-02-2020

## The schedule of dates:-

1.	Date of Publication	28-02-2020
2.	Last date for availability of Tender Documents	23-03-2020 up to 02.00 pm
3.	Last date of Submission	23-03-2020 up to 02.00 pm
4.	Opening of Technical Bid	27-03-2020 after 02.00 pm
5.	Opening of Financial Bid	On the same day or a later date to be intimated subject to evaluation of Technical Bid.

**Note:** In case of any Unscheduled Holiday on the aforementioned dates, the next working date will be treated as scheduled prescribed date for the same purpose.

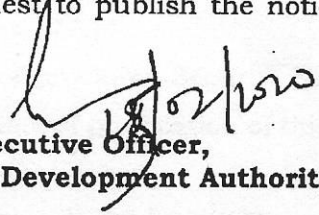
  
Chief Executive Officer,  
Asansol Durgapur Development Authority

Ref. No. ADDA/DGP/ESH/138/2020/503 (3)

Dated 26-02-2020

Copy forwarded to: -

1. A.E.O., ADDA, Durgapur.
2. A.E.O., ADDA, Asansol.
3. The System Manager, ADDA, Durgapur with a request to publish the notice in the Website of ADDA.

  
Chief Executive Officer,  
Asansol Durgapur Development Authority