



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

(A Statutory Authority of the Government of West Bengal)

**Durgapur Office :**

1st Administrative Building, City Centre  
Durgapur - 713216,  
Ph. No. (0343) 2546716, 2546815  
Fax No. : (0343) 2545793  
e-mail : adda.dgpr@gmail.com  
ceoadda.ud@gmail.com

Website : www.addaonline.in

**Asansol Office :**

Vivekananda Sarani (Senraleigh Road)  
Near Kalyanpur Housing More, Asansol - 713305  
Ph. No. (0341) 2257377  
Fax No. (0341) 2257379  
e-mail : adda.asl@gmail.com  
ceoadda.ud@gmail.com

**Ref. No. ADDA / DGP** .....

**Date :** .....

**Notice Inviting Tender (N.I.T.) No.: ADDA/DGP/ED/N-08/2019-20**  
**(Two-Cover Bid System)**

Executive Engineer, ADDA, Durgapur invites **Sealed Percentage Rate Tender** for the work noted below under TWO COVER BID SYSTEM in Authority's contract form from reputed and resourceful licence holder contractors who have executed similar type of works (i) worth 40% of the estimated amount put to tender in a single contract or (ii) 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender or (iii) one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value as mentioned (i) above during 5 (five) years prior to the date of issue of the tender notice in any Govt./Semi Govt./Undertakings/Autonomous Body/Statutory Body (except joint venture firm / consortium). In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Exe. Engg. or equivalent competent authority will be eligible for tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e. the tenderer. The tender should be submitted in two parts in two different sealed covers marked as "Technical Bid" and "Financial Bid". Those two bids shall be put together in a separate sealed cover duly super scribing the name of work and shall have the address of the bidder. Completed tenders will be received in the tender box at the chamber of Executive Engineer, ADDA at Durgapur office. Tender may be sent through registered post with A/D. only but Authority will not be responsible for postal delay. Detail information can be had from ADDA, Durgapur Office during office hours. For this N.I.T. visit our website [www.addaonline.in](http://www.addaonline.in)

Sl. No.	Name of the work	Estimated Amount (in Rs.)	Initial Earnest Money (in Rs.)	Time allowed for the work	Cost of Tender Documents (in Rs.)	Defect liability period
1.	Temporary office arrangement for shifting of Food and Supply Department at City Centre, Durgapur.	1,55,727.00	3,115.00	25 (twenty five) days	750.00	1 (one) year

**Technical bid shall contain:** Self attested copy of (1) Credentials (Completion certificate) possessed by the firm, **Estimated amount, date of completion of the project, final work done amount of the project must be indicated in credential certificate.** (2) Trade Licence (3) GST registration No. / Certificate, (4) PT Registration certificate, (5) PAN Card, (6) Bank Solvency Certificate (7) Earnest money, in the form of DD/Pay Order in favour of Asansol Durgapur Development Authority payable at Durgapur. Bank Solvency certificate should clearly mention the amount of solvency. Bank transaction statement / balance of account on a particular date or over any financial quarter will not be accepted as bank solvency.

**Additional performance security @10% of the tendered amount must be submitted by successful bidder if the accepted bid value is 80% or less from the estimated value put to tender (According to the memo No. 4608-F(Y), dated 18<sup>th</sup> July 2018 of Finance Department, Audit Branch).** The Additional performance security shall be submitted in the form of Bank Guarantee from any scheduled Bank before issuance of the Work Order. If the bidder fails to submit the Additional performance Security within seven working days from the date of issue of letter of Acceptance, his Earnest Money will be forfeited and other necessary actions like blacklisting of the contractor etc. may be taken. The Bank Guarantee shall have to be valid up to the end of the contract period and shall be renewed accordingly, if required. All other provision of rules & regulations will be maintained according to vide memo No. 4608-F(Y) dated 18<sup>th</sup> July 2018 of Finance Department, Audit Branch)

**Financial bid should contain** the price bid quoted in Financial Bid document. The rate quoted should include GST and all sorts of taxes, duties, Cess as applicable. Technical bid will be opened first and if specific documents are found acceptable as per terms and conditions laid down above, the second part that is financial bid will be opened on the same day or at a later date subject to clarification of any points related to technical bid. As per Govt. of West Bengal order No. HF/BHP/KFW/156/2007/311 dated 17.08.2007 Cess @ 1% of cost of construction will be deducted at source from the bill of the contractor engaged in the work. In case of Registered Labour/Engineers Co-operative society, they should produce a photocopy of resolution of meeting of Board of Director empowering members to be Authorized Signatories of respective Co-Operative Society along with their application with the original resolution for verification. No conditional tenders will be accepted and the Executive Engineer, ADDA reserves the right to reject it without showing any reason. Prospective tenderes should visit the site of work and get themselves fully acquainted with site conditions and accordingly quote their rates.

**The schedule of dates:-**

1. Last date of application for purchase of Tender papers 01/07/2019 up to 4.00 p.m.
2. Date of purchase of Tender Paper from cash section from 02/07/2019 to 03/07/2019 between 11.00 a.m. to 1.00 p.m.
3. Receipt of sealed tender up to 11.00 a.m. on 05/07/2019.
4. Opening of Technical Bid at 03.30 a.m. on 05/07/2019 and Financial Bid at 4.00 p.m. on the same day or a latter day subject to evaluation of Technical Bid.

The Authority reserves the right either to accept or to reject any or all tender documents without assigning any reasons thereto.

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Ref. No. ADDA / DGP. ....

Date : .....

**NOTE:** In case of any Unscheduled Holiday on the aforesaid dates, the next working date will be treated as scheduled prescribed date for the same purpose.

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Executive Engineer  
Asansol Durgapur Development Authority

Dated: 21/06/2019

Memo No. ADDA/DGP/ED/G-57 (Pt. XXVII)/2019-20/ 69/13

Copy forwarded to:

- (1) The Hon'ble Chairman, ADDA for kind information,
- (2) The District Magistrate, Paschim Burdwan, for kind information.
- (3) The Hon'ble Mayor, Durgapur Municipal Corporation, City Centre, Durgapur - 16, for kind information.
- (4) The Chief Executive Officer, ADDA for kind information.
- (5) The Addl. Chief Engineer, ADDA.
- (6) The Sub-Divisional Magistrate, Durgapur,
- (7) The Assistant Executive Officer (Admn.), ADDA, Dgp.,
- (8) The Executive Engineer, ADDA, Asansol,
- (9) The F.O., ADDA, Durgapur - with a request to be present at the time of Tender opening,
- (10) The Cashier ADDA, Durgapur,
- (11) The Assistant Engineer, ADDA, Durgapur,
- (12) Sub-Assistant Engineer, ADDA, Durgapur.
- (13) The System Manager, ADDA - with a request to upload the matter in the website of ADDA,
- (14) The Notice Board, ADDA, Durgapur.
- (15) The Notice Board, ADDA, Asansol,
- (16) File no: ADDA/DGP/ED/CN-14/19-20

8/8/21/6/2019

Executive Engineer  
Asansol Durgapur Development Authority