



# Asansol Durgapur Development Authority

(A Statutory Body of the Government of West Bengal)

**Asansol Office:** Vivekananda Sarani, (SenRaleigh Road), Near Kalyanpur Housing More, Asansol - 713305  
Phone no: (0341) 225-7377, 225-7378; Fax: (0341)-225-7379

**Durgapur Office:** 1<sup>st</sup> Administrative Building, City Centre, Durgapur - 16  
Phone no: (0343) 254-6815, 254- 6716, 254-6889; Fax: (0343) 254-6665, 254-5793

Website: [www.addaonline.in](http://www.addaonline.in)

e-mail: [adda.asl@gmail.com](mailto:adda.asl@gmail.com) , [adda.dgpr@gmail.com](mailto:adda.dgpr@gmail.com)

Memo No.: ADDA/ASL/ 2873 /VI/29

Date: 06.02 .2018

## NOTICE INVITING QUOTATION

Asansol-Durgapur Development Authority invites sealed quotations from experienced and resourceful Authorized Dealers / Distributers with local service center for supply, complete installation and commissioning of Digital Key Telephones along with other necessary accessories at ADDA Guest House at Asansol.

The Tender should be submitted in **sealed cover** in two parts mentioning part no. and Tender Notice no. with date on top of the envelope of the parts. Two parts shall be put together in a separate sealed cover mentioning quotation notice no. with date.

- The Technical Part** should contain self-attested photo copies of PAN Card, Trade License, Professional Tax Registration Certificate with challan, Income Tax Return (Saral) for the assessment year 2017-18, GST Registration No. and Earnest Money of ₹ **3,000.00** in the form of demand draft in favour of "**Asansol Durgapur Development Authority**", payable at **Asansol**.
- The Financial Part** should contain only Rate (*inclusive all taxes & duties*) quoted by the quotationer in both figure and words in it's letter head pad. Prices quoted shall be complete for the complete item including supply, installation, testing, commissioning, etc. Quoted prices should be valid for a minimum of 90 days.

The Technical Parts will be opened first and the Financial Part of only technically qualified quotationer(s) will be opened.

The required items with specifications are as follows:-

Sl. No.	Specification details	UOM	Quantity
1	MATRIX DKP EON 310	No.	12
2	MATRIX DKP EON 48S (Operator Console)	No.	1
3	MATRIX Eternity PE Card DKP8	No.	2
4	MDF [Main Distribution Frame] (50 Pair)	No.	1
5	MDF [Main Distribution Frame] (20 Pair)	No.	1
6	20 Pair Jelly filled Telephone Cable [Finolex]	Mt.	40 mt.
7	Installation Charges		1

### The terms and conditions :-

- 1) All agencies are requested to visit the installation site before submitting their quotations.



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- 2) Bidders should be resourceful agencies with local service centre who have executed similar type of works (i) worth 50% of the estimated amount put to tender in a single contract or (ii) 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender or (iii) one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value as mentioned (i) above during 5 (five) years prior to the date of issue of the tender notice in any organisation of repute.
- 3) Bidders should have support centre at Asansol / Durgapur. In case of support through service partners details of such service partners to be attached.
- 4) Earnest Money of unsuccessful bidders will be refunded after issue of Work Order. 2% of total quoted price of successful bidder will be considered as earnest money. Hence the successful bidder will have to deposit the balance amount was i.e. [(2% of total quoted price) – Rs. 3,000/-] in the form of demand draft in favour of "**Asansol Durgapur Development Authority**", payable at **Asansol**. Earnest Money of successful bidder will be converted into security deposit.
- 5) 8% of bill amount shall be deducted as security deposit so that the total security deposit becomes 10% of total quoted price. Security deposit will be refunded after **one year** from the date of successful completion of work. This **one year** is the liability period of the agency entrusted with the work. During this period any problem intimated to the agency by ADDA should be promptly attended.
- 6) The categories of items, specifications and quantity indicated in the table above are tentative. The number of units may increase / alter from the one specified in the table above. The estimated quantity will be mentioned on the work order issued to the successful bidder.
- 7) Terms and conditions of the bidder sent along with the quotation, if any, put by the Bidder shall not be binding on the Authority.
- 8) The authority reserves the right either to accept or reject any or all the bids without assigning any reason whatsoever.
- 9) Other terms and conditions will be followed as per Government rules.
- 10) Installation should be completed within 20 (twenty) days from the date of receipt of Work Order.

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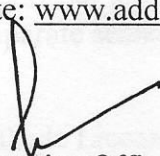
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For more details, please contact the System Manager, ADDA, Asansol in any working day.

The Quotation will be received in Tender Box up to 3.00 P.M. on **19.02.2018** in the chamber of AEO, ADDA at Asansol office and will be opened on next working day at **3.30 P.M.** in presence of bidders who may like to be present at that time.

Note: - Any Corrigendum and addendum will be published through ADDA website: [www.addaonline.in](http://www.addaonline.in)


  
**Chief Executive Officer,**  
Asansol-Durgapur Development Authority

Date: 06.02.2018

Memo No.: ADDA/ASL/2873/1(9)/VI/29

Copy forwarded to :-

- The Hon'ble Chairman, ADDA – for kind information.
- The Hon'ble Vice-Chairman, ADDA – for kind information.
- AEO (Admin), ADDA, Durgapur.
- AEO, ADDA, Asansol.
- EE, ADDA, Asansol.
- FO, ADDA
- HA, ADDA Asansol.
- CA to CEO, ADDA with a request to place it before CEO.
- System Manager, ADDA Durgapur - with a request to publish in office website.

  
**Chief Executive Officer,**  
Asansol-Durgapur Development Authority