

ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

(A Statutory Authority of the Government of West Bengal)

Durgapur Office :

1st Administrative Building, City Centre
Durgapur - 713216,
Ph. No. (0343) 2546716, 2546815
Fax No. : (0343) 2545793
e-mail : adda.dgpr@gmail.com
ceoadda.ud@gmail.com

Website : www.addaonline.in

Asansol Office :

Vivekananda Sarani (Senraleigh Road)
Near Kalyanpur Housing More, Asansol - 713305
Ph. No. (0341) 2257377
Fax No. (0341) 2257379
e-mail : adda.asl@gmail.com
ceoadda.ud@gmail.com

Ref. No. ADDA/DGP:

Date :

Notice Inviting Quotation No.: ADDA/DGP/ED/Q-14/2017-18 (Two-Cover Bid System)

Executive Engineer, ADDA, Durgapur invites **Quotation on Lump-Sum Basis** for the work noted below under TWO COVER BID SYSTEM (Offline) from reputed and resourceful consultant who have executed similar type of work of consultancy fee not less than 2 (two) lakhs in a single contract during the preceding 5 (five) years in any Govt./Semi Govt./Undertakings/Autonomous Body/Statutory Body. Detail information can be had from ADDA, Durgapur Office during office hours. Contact person : A. Bhattacharyya, SAE (Civil), ADDA, Durgapur. For this Quotation visit our website www.addaonline.in

Sl.No	Name of work	Initial Earnest Money (in Rs.)
1.	Consultancy services for Interior decoration for Old Guest Housing Building of ADDA, at City Centre, Durgapur-713216.	2,500.00

Detailed Terms & Conditions

A) Scope of work:

- 1) Preparation of Details Survey Report along with Drgs of existing structures (Plan only) showing Building, electric line, water supply line etc.
- 2) Based on approved concept / architectural drawing the subsequent works to be carried out.
- 3) Detail working drawings covering all engineering aspect.
- 4) Detail estimate (Civil, Electrical, S&P) with B-BS, Calculation sheet & material specification it is to be furnished. All the estimates to be prepared on the basis of current PWD Schedule of Rate and practices of PWD.
- 5) Consultant must render service of furnishing drawing (3 set) with hard and soft copies covering all the aspect of renovation of the Old Guest House building.
- 6) Time to time visit of site during execution as per requirement of the office.

B. Payment terms.

The Agency submit the bill in triplicate after submission of all documents as laid down above and balance S.D. money (i.e. 10% of quoted value – earnest money) will be deducted from the bill and S.D. will be released after 1 (one) year from the date of submission of all documents.

C. Time Frame:

Draft of all documents will have to be submitted within 30 days of issue of work order. Final documents will have To be submitted within 30 days of approval of draft documents by ADDA.

Technical bid shall contain: Self attested copy of

- (1) Credentials (Completion certificate) possessed by the firm,
- (2) Trade Licence
- (3) PT Registration certificate,
- (4) PAN Card,
- (5) Registration Certificate as an Architectural Firm
- (8) Earnest money, in the form of DD/Pay Order in favour of Asansol Durgapur Development Authority payable at Durgapur,

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Financial bid should contain the price bid quoted in Financial Bid document. The rate quoted should include all sorts of taxes, duties, Cess as applicable. Technical bid will be opened first and if specific documents are found acceptable as per terms and conditions laid down above, the second part that is financial bid will be opened on the same day or at a later date subject to clarification of any points related to technical bid. As per Govt. of West Bengal order No. HF/BHP/KFW/156/2007/311 dated 17.08.2007 Cess @ 1% of cost of construction will be deducted at source from the bill of the consultant engaged in the work.. No conditional quotation will be accepted and the Executive Engineer, ADDA reserves the right to reject it without showing any reason. The Executive Engineer, ADDA reserve the right to cancel the e-NIQ due to unavoidable circumstances and no claim in this respect will be entertained. Prospective quotationers should visit the office/site of work and get themselves fully acquainted with site conditions and accordingly quote their rates.

The quotation will be received up to **3.00 p.m.** on **26.07.2017** in the chamber of the Executive Engineer, ADDA, at Durgapur and will be opened on the same day at **3.30 p.m.** at ADDA Durgapur office in presence of such quotationers who would like to be present. No conditional Quotation will be accepted and the Executive Engineer, ADDA reserves the right to reject it without showing any reason. The decision of this authority in respect of opening of the financial bid shall be final.

- NOTE:** 1. In case of any Unscheduled Holiday on the aforesaid dates, the next working date will be treated as scheduled prescribed date for the same purpose.
2. Before quoting rate the bidder should visit the site and should be fully acquainted with it.
3. For any details the bidder can visit ADDA office.

Sd/-

Executive Engineer,
Asansol-Durgapur Development Authority

Dated: 14.07.2017

Memo No. ADDA/DGP/ED/G-57 (Pt. XXV)/2017-18/ 263/9

Copy forwarded to:

- (1) The Hon'ble Chairman, ADDA for kind information,
- (2) The District Magistrate, Burdwan, for kind information,
- (3) The Chief Executive Officer, ADDA for kind information.
- (4) The Mayor, Durgapur Municipal Corporation, City Centre, Durgapur - 16,
- (5) The Assistant Executive Officer (Admn.), ADDA, Durgapur,
- (6) The Executive Engineer, ADDA, Asansol,
- (7) The F.O., ADDA, Durgapur - with a request to be present at the time of Tender opening,
- (8) The Assistant Engineer, ADDA, Durgapur,
- (9) The System Manager, ADDA - with a request to upload the matter in the website of ADDA,
- (10) The Sub-Assistant Engineer, ADDA, Durgapur.
- (11) A. Bhattacharyya, Sub-Assistant Engineer, ADDA, Durgapur - with a request to be present at the time of opening of tender.
- (12) The Notice Board, ADDA, Durgapur / Asansol,
- (13) File no.: ADDA/DGP/ED/CN-45/13-14

14/7/2017
Executive Engineer,
Asansol Durgapur Development Authority.