



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

(A Statutory Authority of the Government of West Bengal)

Durgapur Office :

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ceoadda.ud@gmail.com

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Website : www.addaonline.in

Ref. No. ADDA/DGP/~~ESTT~~/store/10/82/PT 2/199

Date : 03/08/2017

## QUOTATION

Sealed quotations are invited from the reputed Printers for obtaining the rates of the following materials (**as per office specimen**) are given below by 3 p.m. on or before 11.08.2017 and will be opened on the same date.

| Sl. No. | Name of the item                              | Quantity    |
|---------|---|-------------|
| 1.      | File Cover (MAMC) as per office specimen      | 1000 Nos.   |
| 2.      | Four Folder File Cover as per office specimen | 100 Nos.    |
| 3.      | Small Cash Book as per office specimen        | 6 Nos.      |
| 4.      | Big Cash Book as per office specimen          | 3 Nos.      |
| 5.      | Bill Register Works as per office specimen    | 3 Nos.      |
| 6.      | General Bill Register as per office specimen  | 3 Nos.      |
| 7.      | General Bill Pass Form as per office specimen | 50 Nos. Pad |
| 8.      | Slip pad Small as per office specimen         | 50 Nos. Pad |
| 9.      | Slip Pad Big as per office specimen           | 50 Nos. Pad |

### Terms & Conditions:

- The Quotationers' must submit copies of valid Trade licence, PAN Card, GST.
- Rate should be quoted inclusive delivery charges.
- The work should be completed within 10 days from receipt of work order.
- Specimen of the same may be seen from the A.D.D.A. office at any working day.
- The undersigned reserves the right either to accept the quotation or to reject the quotation without assigning any reason.

Sd/-

Chief Executive Officer,  
Asansol Durgapur Development Authority

Ref.No.ADDA/DGP/~~ESTT~~/store/10/82/PT 2/199 Dated 03/08/2017

Copy forwarded to :-

- The Commissioner, D.M.C., City Centre, Durgapur-16.
- The S.D.M., Durgapur, City Centre, Durgapur-16.
- The M.D., Durgapur Projects Ltd., Durgapur-1.
- The M.D., S.B.S.T.C., Durgapur-1.
- The Post Master, City Centre, Durgapur -16.
- The System Manager, ADDA with a request to upload in the ADDA website.
- Notice Board. A.D.D.A., Durgapur.

Chief Executive Officer,  
Asansol Durgapur Development Authority