

Durgapur Office :

1st Administrative Building, City Centre
Durgapur - 713216,
Ph. No. (0343) 2546716, 2546815
Fax No. : (0343) 2545793
e-mail : adda.dgpr@gmail.com
ceoadda.ud@gmail.com

Website : www.addaonline.in

Asansol Office :

Vivekananda Sarani (Senraleigh Road)
Near Kalyanpur Housing More, Asansol - 713305
Ph. No. (0341) 2257377
Fax No. (0341) 2257379
e-mail : adda.asl@gmail.com
ceoadda.ud@gmail.com

Ref. No. ADDA/DGP/1320/IT/ED/G-11/16-17

Date : 18.04.17

NOTICE INVITING QUOTATION FOR SUPPLY OF DIGITAL PHOTOCOPIER CUM PRINTER SCANNER

Asansol Durgapur Development Authority invites sealed tenders from leading suppliers for Supply, Installation, Commissioning and Maintenance of Digital Photocopier cum Printer Scanner to be installed at the office at Durgapur of this Authority as per the requirement specified in the Table and as per Terms & Condition mentioned below and to reach this Authority's Office at Durgapur by 25.04.2017 before 02.00pm. The submitted bid to be opened on 25.04.2017 at 04.00pm

	Category	Minimum Specification	No. of Units Required
1.	Digital Photocopier cum Printer Scanner	Copy Speed of min 25CPM or above, Zoom 50-200% Document Size max upto A3, 128 MB RAM Paper Tray 2X250 sheets, Network Ready, Duplex Printing, Colour Scanning Warranty - 1years	1 (One)

Terms and Condition:

1. Bidder should be original equipment manufacturers (OEM) / Authorised Dealer / Distributer of OEM. Bidders quoting as Authorised Distributors / Dealers will be considered provided the Bidder furnishes Authorisation from the OEM.
2. Bidders should have support centre at Durgapur. In case of support through service partners details of such service partners to be attached.
3. Price to be quoted that of unit price and then for the quantity required inclusive of all taxes. Prices quoted should be valid for a minimum of six months. Prices quoted shall be complete for the complete item including supply, installation, testing, commissioning, etc. The number of units may increase from the one specified in the table above. The actual quantity will be mentioned on the work order issued to the successful bidder.
4. Terms of Delivery Free Delivery at the site at Durgapur including freight & forwarding Insurance
5. Delivery to be made within 5 days on receipt of Work Order.



ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

(A Statutory Authority of the Government of West Bengal)

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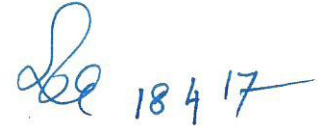
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6. Warranty Terms: The supplied Photocopier cum Printer Scanner will be covered by onsite warranty for a period of 1 year from the date of installation / commissioning.
7. Terms and conditions of the bidder sent along with the tender, if any, put by the Bidder shall not be binding on the Authority.
8. Payment to be made within 30days from date of delivery.
9. Prices are all inclusive of taxes and any other duties. Payment will be made only after submission of Bills in triplicate and successful installation and submission of all documents. The Authority reserves the right to make necessary deduction at the then prevailing norms of the Authority.

 18/4/17

Chief Executive Officer
Asansol Durgapur Development Authority

Copy forwarded for information to:

1. AEO (Land) and HOD (I.T. Cell)
2. AEO (Admin)
4. System Manager, ADDA with a request to publish the notice in the website of ADDA
5. HA, Durgapur with a request for publishing in the Office Notice Board

 18/4/17

Chief Executive Officer
Asansol Durgapur Development Authority