



Asansol Durgapur Development Authority

(A Statutory Body of the Government of West Bengal)

Asansol Office: Vivekananda Sarani, (SenRaleigh Road), Near Kalyanpur Housing More, Asansol - 713305

Phone no: (0341) 225-7377, 225-7378; Fax: (0341)-225-7379

Durgapur Office: 1st Administrative Building, City Centre, Durgapur - 16

Phone no: (0343) 254-6815, 254- 6716, 254-6889; Fax: (0343) 254-6665, 254-5793

Website: www.addaonline.in

e-mail: ceo_adda@yahoo.com , ceoadda.ud@gmail.com , adda.asl@gmail.com , adda.dgpr@gmail.com

Memo No.: ADDA/ASL/ 2296 /VI-24

Date: 06.03 .2017

NOTICE INVITING QUOTATION

Asansol-Durgapur Development Authority invites sealed quotations from reputed Companies / Authorized Dealers for procurement of branded Computers, Printers, UPS and other necessary accessories with complete installation in the Judges Rooms at Court Compound Asansol.

The quotation should be submitted in **sealed cover** in two parts mentioning part no. and quotation notice no. with date on top of the envelope of the parts. Two parts shall be put together in a separate sealed cover mentioning quotation notice no. with date.

- (a) **The Technical Part** should contain Authorization issued by the respective OEM for supply, installation & support of Computers, Printers and UPS; Credential of supply, installation and support (valuing not less than 1.5 lakhs in a single contract) from any Central and State Govt. organization during last three years; Proper Datasheet of the Products; self-attested photo copies of PAN Card, Trade License, Professional Tax Registration Certificate with challan, Income Tax Return (Sarl) for the assessment year 2016-17 and earnest money of ₹ **5,000.00** in the form of demand draft in favour of “*Asansol Durgapur Development Authority*”, payable at *Asansol*.
- (b) **The Financial Part** should contain only Rate (inclusive all taxes & duties) quoted by the quotationer in both figure and words in it's letter head pad.

The Technical Parts will be opened first and The Financial Part of only technically qualified quotationer(s) will be opened.

The required Products are as follows:-

Sl No.	Product	Item Specification	Quantity
1.	Desktop Computer	HP / LENOVO Desktop Computer. Operating system : Windows 10 Professional (Original Preloaded) Processor : Intel Core i3-6100 (6 th Generation) with Intel HD Graphics 530 (3.7 GHz, 3 MB cache, 2 cores) or above; Chipset : Intel H110 or above; Memory standard : 4 GB DDR4; Hard drive description : 1 TB 7200 rpm SATA; Keyboard : OEM USB Keyboard; Pointing device : OEM Optical USB Mouse; Monitor : LED 18.5 inch of the Same Make as of CPU;	5 (Five)
2.	Printer	HP Laser Jet 1020 Plus	5 (Five)
3.	UPS	APC BX 600C-IN (600VA UPS)	5 (Five)

The terms and conditions :-

1. The grand total of quoted rates of all items will be considered for selection of lowest bidder.

Contd. P/2.



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(2)

2. Earnest Money of unsuccessful bidders will be refunded after issue of Work Order. 2% of total quoted price of successful bidder will be considered as earnest money. Hence the successful bidder will have to deposit the balance amount was i.e. [(2% of total quoted price) – Rs. 5,000/-] in the form of demand draft in favour of “*Asansol Durgapur Development Authority*”, payable at *Asansol*. Earnest Money of successful bidder will be converted into security deposit.
3. 8% of bill amount shall be deducted as security deposit so that the total security deposit becomes 10% of total quoted price. Security deposit will be refunded after **six months** from the date of successful completion of work. This six month is the liability period of the agency entrusted with the work. During this period any problem intimated to the agency by ADDA should be promptly attended.
4. The authority reserves the right either to accept or reject any or all the bids without assigning any reason whatsoever.
5. Other terms and conditions will be followed as per Government rules.
6. Installation should be completed within 10 (ten) days from the date of receipt of Work Order.
7. For more details please contact the System Manager, ADDA, Asansol in any working day.

The Quotation will be received in Tender Box up to 2.00 P.M. on **15.03.2017** in the chamber of AEO, ADDA at Asansol office and will be opened on same day at **3.00 P.M.** in presence of quotationers who may like to be present at that time.

Note: - Any Corrigendum and addendum will be published through ADDA website: www.addaonline.in

Chief Executive Officer,
Asansol-Durgapur Development Authority

Date: 06.03 . 2017

Memo No.: ADDA/ASL/2296/1(8)/VI-24

Copy forwarded to :-

- (i) The Hon'ble Chairman, ADDA – for kind information.
- (ii) AEO (Admin), ADDA, Durgapur.
- (iii) AEO, ADDA, Asansol.
- (iv) EE, ADDA, Asansol.
- (v) FO, ADDA
- (vi) HA, ADDA Asansol.
- (vii) CA to CEO, ADDA with a request to place it before CEO.
- (viii) System Manager, ADDA Durgapur - with a request to publish in office website.

Chief Executive Officer,
Asansol-Durgapur Development Authority