



# ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

FORM.NO :

(A Statutory Authority of Government of West Bengal)

Office unit at Asansol & Durgapur, Dist.- Burdwan, West Bengal

## APPLICATION FORM FOR TRANSFER OF INTEREST OF LEASEHOLD LAND

### Details of Proposed Applicant - transferor

1. Name of the Applicant .....
2. Father's / Husband's Name .....
3. Address .....
4. Zone .....
5. File No. (To be ascertained from the correspondence made by Lessor i.e. Special Officer-UD (T & CP) Deptt. :  
.....)
6. Particulars of the Lease Deed :-
  - a) Date of Registration .....
  - b) Name of Registration Office .....
  - c) Deed No. with Date .....
  - d) C.S. & R.S. Plot No. ....
  - e) Mouza & J.L. No. ....
  - f) P.S. ....
  - g) Layout Plot No. ....
  - h) Date of delivery of possession .....
  - i) Category of Plot (R - Residential, C - Commercial, I - Institutional, CR - Commercial-cum-Residential, ID - Industrial, GH - Group Housing) .....
  - j) Presently used for .....
  - k) Whether leasehold interest was / is mortgaged with any financial institution (YES / NO) .....
7. Particulars of the Authority under which interest in leasehold land devolved on the Applicant - transferor .....
8. If the Applicant has been treated as lessee by way of devolution of leasehold interest by this Authority, the details of this Authority letter no. with date .....
9. Reason for Transfer .....

I do hereby apply for a transfer of my leasehold interest in favour of the person given below with this/ their particulars. I declare that the all the information stated above are true and correct to the best of my knowledge and belief. I shall comply all terms and conditions of ADDA on demand and shall abide the rules and regulations framed by ADDA for approval of such transfer proposal.

Full name of the applicant

Address (Present)

(Attested photograph of applicant-transferor)

Signature of the applicant-transferor

### DETAILS OF PROPOSED TRANSFEREE

- 1) Name of the applicant (proposed transferee) \_\_\_\_\_
- 2) Father's / Husband's Name \_\_\_\_\_
- 3) Address \_\_\_\_\_

I do hereby apply to under take leasehold interest in my favour. I declare that all the information stated above are true and correct to the best of my knowledge and belief. I shall comply all terms and conditions of ADDA on demand and shall abide the rules and regulations framed by ADDA for approval of such transfer proposal.

Full name of the transferee

Address (Present)

(Attested photograph of applicant-transferee)

Signature of transferee