

ASANSOL DURGAPUR DEVELOPMENT AUTHORITY

(A Statutory body of the Government of West Bengal)

Durgapur Office :

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Asansol Office :

Sahara Apartment, Kumarpur
G. T. Road, Asansol 04
Phone: 0341 2257377-78
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Ref. No. ADDA/DGP

Date

QUOTATION

Sealed quotations are invited from the reputed Supplier / Printers for obtaining the rates of the following materials (**as per office specimen**) are given below by 3 p.m. on or before 03.08.2015 and will be opened on the same date.

Sl. No.	Name of the item	Quantity
1.	Stationery Stock Register cloth binding as per office specimen	3 Nos.
2.	Note sheet as per office specimen	100 nos. Pad
3.	Four Folder File Cover as per office specimen	50 Nos.
4.	Bill Form for contractor as per office specimen	100 Nos. books
5.	File Cover as per office specimen	1000 nos.
6.	Bill Book for licence fee as per office specimen	20 books.

Terms & Conditions:

- The Quotationers' must have documentary evidence of valid Trade License.
- The Quotationers' must submit Xerox copy of PAN Card.
- Rate should be quoted inclusive all charges.
- The work should be completed within 15 days after issuing work order.
- Specimen of the same may be seen from the A.D.D.A. office at any working day.
- The undersigned reserves the right either to accept the quotation or to reject the quotation without assigning any reason.

Sd/-

Chief Executive Officer,
Asansol Durgapur Development Authority

Ref.No.ADDA/DGP/Store/10/82(Pt-X)/298(G)

Dated 28.07.15

Copy forwarded to: -

- 1) The M.D., Durgapur Projects Ltd., Durgapur-1
- 2) The Commissioner, D.M.C., City Centre, Durgapur-16.
- 3) The M.D., S.B.S.T.C., Durgapur-1.
- 4) The S.D.M., Durgapur, City Centre, Durgapur-16.
- 5) The Post Master, City Centre, Durgapur -16.
- 6) The System Manager, ADDA with a request to upload in the ADDA website.
- 7) Notice Board. A.D.D.A., Durgapur.


Chief Executive Officer,

Asansol Durgapur Development Authority